

LAKE JESUP BASIN MANAGEMENT ACTION PLAN (BMAP)
BASIN WORKING GROUP
OPERATING PROCEDURES

The following operating procedures apply to discussions of the Lake Jesup BMAP Basin Working Group. They are subject to change at the discretion of the group.

I. Representation and Participation

- A. The Basin Working Group is composed of individuals representing the stakeholder groups that are affected by the TMDL implementation or have concerns about Lake Jesup water quality. The designated stakeholder groups include:

1. Orange County
2. Seminole County
3. City of Altamonte Springs
4. City of Casselberry
5. City of Lake Mary
6. City of Longwood
7. City of Maitland
8. City of Orlando
9. City of Oviedo
10. City of Sanford
11. City of Winter Park
12. City of Winter Springs
13. Town of Eatonville
14. Florida Department of Agriculture and Consumer Services
15. Florida Department of Environmental Protection
16. Florida Department of Transportation – District 5
17. Florida Fish and Wildlife Conservation Commission
18. St. Johns River Water Management District
19. Turnpike Enterprise
20. Friends of Lake Jesup

Ex officio (non-voting) members include the following: Seminole Soil Water Conservation District, Seminole Audubon Society, Orange County Health Department, Seminole County Health Department, Orlando/Sanford airport, Florida Department of Agriculture and Consumer Services – Division of Forestry, and South Seminole and North Orange County Wastewater Transmission Authority. The designated stakeholder groups can be amended by a two-thirds affirmative vote of the existing membership, provided a quorum is present.

- B. Every participant will be responsible for keeping their respective organization or constituency aware of key issues, project timelines, and group decisions. Florida Department of Environmental Protection staff will assist in this regard to the greatest extent possible.

- C. Significant comments and questions expressed by peers, senior staff, constituents, and/or governing boards of the members will be communicated back to the Basin Working Group on a regular basis.
- D. In the event an appointed member cannot participate in a meeting, the appointee can designate an alternate by notifying the Chair or his/her designee either in person or in writing, including e-mail. Designated representatives will have full member privileges and be recognized as constituting the members in attendance when determining a quorum.
- E. The Basin Working Group will be chaired by a designated representative of the Florida Department of Environmental Protection. The chairperson will be responsible for chairing the Basin Working Group meetings and reporting recommendations and concerns of the Basin Working Group to the Department.

II. Consensus Procedures

- A. The Basin Working Group will decide on formal recommendations to the Florida Department of Environmental Protection via consensus. Consensus is achieved when all participants support, agree to, or can accept a recommendation.
- B. At least fifty percent of the appointed members, or their designated alternates, constitutes a quorum. A quorum must be present to make a formal recommendation.

III. Meetings

- A. Regular meetings of the Basin Working Group will be scheduled by the Department. The facilitator or his/her designee will keep meeting notes. Meeting notes will be kept on file with the Florida Department of Environmental Protection.
- B. Meetings of the Basin Working Group shall be open to the public and notice placed by the Department or designee in conformance with applicable federal, state, and local public access requirements.

LAKE JESUP BASIN WORKING GROUP PROPOSED MISSION STATEMENT

The mission of the Lake Jesup Basin Working Group is to make recommendations to the Florida Department of Environmental Protection to work toward restoring impaired waterbodies through development of an effective, equitable, and cost-efficient Basin Management Action Plan to implement the Total Maximum Daily Loads.