From:	Tina Gordon
To:	Rigerk@deland.org; zittlew@deland.org
Cc:	Homann, Moira
Subject:	Reminder: Project Collection for BMAPs for the Statewide Annual Report
Date:	Tuesday, January 7, 2020 10:18:09 AM
Attachments:	DeLand_Harney Monroe_Projects2019.xlsx Annual Project Update Instructions.pdf Project Types and Definitions.xlsx

---

Good morning,

This is a reminder to submit information for the next Statewide Annual Report (STAR) by COB **next Wednesday, January 15th, 2020**.

Please see the email below and attached tables for information, and feel free to contact us with questions or concerns.

Sincerely,

Tina Gordon

WILDWOOD CONSULTING INC.
69 S. Dixie Highway, Suite B
St. Augustine, FL 32084
(904) 342-3232 (office)
(386) 983-0492 (cell)
tgordon@wildwoodconsulting.net
www.wildwoodconsulting.net

From: Tina Gordon
Sent: Monday, December 16, 2019 4:09 PM
To: Rigerk@deland.org; zittlew@deland.org
Cc: Homann, Moira <Moira.Homann@FloridaDEP.gov>
Subject: Reminder: Project Collection for BMAPs for the Statewide Annual Report

Good afternoon,

This is a reminder to submit information for the next Statewide Annual Report (STAR) by **Wednesday, January 15th, 2020**.

Please see the email below and attached tables for information, and feel free to contact us with questions or concerns.

Sincerely,

Tina Gordon

69 S. Dixie Highway, Suite B
St. Augustine, FL 32084
(904) 342-3232 (office)
(386) 983-0492 (cell)
tgordon@wildwoodconsulting.net
www.wildwoodconsulting.net

From: Tina Gordon
Sent: Friday, November 15, 2019 3:17 PM
To: Rigerk@deland.org; zittlew@deland.org
Cc: Homann, Moira <Moira.Homann@FloridaDEP.gov>
Subject: Project Collection for BMAPs for the Statewide Annual Report

All,

It is time to begin preparation for the next Statewide Annual Report (STAR) to be submitted July 1, 2020 to the Governor and Legislature. This annual report of progress towards implementing water quality and quantity projects will greatly assist policymakers and local stakeholders in keeping track of the myriad of restoration strategies, fulfilling the requirements of Section 403.0675, Florida Statutes (F.S.). As part of the STAR, we will include updates on the status of all basin management action plan (BMAP) projects through December 31, 2019.

This email package contains the following:

1. Excel file with your entity name included and "Projects 2019" as Sheet 1:
    a. This is your project table.
        i. **All organizations should review their ongoing projects** (e.g., street sweeping, BMP clean out, public education/ordinances) to ensure that they are continuing at the previously reported levels.
        ii. Ongoing projects can be identified by filtering your worksheet for a completion date of "N/A."
2. There is also a sheet in each workbook called "Project Types and Menus." Please do *not* edit this sheet; this information populates the drop-down menus in the "Projects 2019" sheet.
3. Additional supporting documents are attached to assist you with completing your project submissions:
    a. Project Types and Definitions
    b. Annual Project Update Instructions

Please reply all to this email ***no later than close of business <u>Wednesday, January 15th</u>*** with the following applicable information:

No updates needed:

- Reply all to this email to inform us that you do not wish to make any changes or additions this year.

Updates needed or new projects added:

- Please update the information for projects currently in your project table and include any new or changed projects.
- If you change text in any cell on the project tabs, please color/fill that cell red so the change is noticeable. Changes not marked in red may not be integrated into the final report.
- If a field contains a drop-down menu, your selection is limited to the approved terms in the menu. Please select the term that is most applicable.

Updates to credits or new projects with credits:

- You will be contacted to provide supplemental information for the verification of credits.
- The information needed will depend on the project type but may include geographic information system (GIS) information on the treated area, monitoring data, engineering specifications, or weights of material collected.
- Supporting documents (attached) have been provided to assist with completing the project tables and verifying new/updated project credits. Adherence to these guidelines is important for consistency in this statewide report, and for meeting the statutory submission deadline.

If you have any questions, please feel free to contact me at Moira.Homann@FloridaDEP.gov or (850) 245-8460.

Sincerely,

Tina Gordon

WILDWOOD CONSULTING INC.
69 S. Dixie Highway, Suite B
St. Augustine, FL 32084
(904) 342-3232 (office)
(386) 983-0492 (cell)
tgordon@wildwoodconsulting.net
www.wildwoodconsulting.net