

Log-in Checklist

RQ- 2019-10-21-58

Login Station ID: #5

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: 11/ 7 /19 @ 10:05

Cooler Temperature*	Samples Frozen	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Tracking # Damaged waybills only
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	
1.4				6		✓			1278 4008 2510

* HNO₃ and Formalin persevered samples do **NOT** have a temperature requirement. For all others, if the temperature of a cooler is above 6.0 °C (or above 10.0 °C for W-1-4-DIOX and microbiology), or if Evidence Seal is damaged. Identify the containers in the affected cooler(s) on back of this form. **DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C) without login confirmation from customer for samples requiring ice preservation. An NCR still is required.**

**Chain of Custody/ Field Sheet(s) Included? Yes ☒ No ☐

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes ☐ No ☒

****Note:** If "No" is checked below, fill out the back of this form (Field ID, Test IDs, etc.) and generate an NCR.

CONTAINER CHECK

**Evidence Tape on Bottles? Yes ☐ No ☒ If yes, is it intact? Yes ☐ No ☐
 **Caps on tight? Yes ☒ No ☐ **Containers intact? Yes ☒ No ☐
 **Sufficient Sample Volume: Yes ☒ No ☐

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes ☐ No ☒ Init: KK

Chlorine detected? (One container checked per Field ID) Yes ☐ No ☐ Init:

If "YES", list affected Field IDs and Test IDs below.

Field ID	List TestID(s) where Chlorine was Detected, an NCR is required.

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

**Acid Preserved Samples: pH ≤ 2.0? Yes ☒ No ☐ NA ☐ Init: KK

**W-1-4-DIOX (Green dot on container) preserved to pH < 4.0? Yes ☐ No ☐ NA ☒ Init: KK

Coolers Unpacked/Checked by: KK Date: 11/ 7 /19 NCRs (Y/N)? N

Event ID: Algal Bloom Response - CEROC
WQAP-2019-11-07-01 (BLOOM-RESP)
Date Received: 07-NOV-2019 10:05
 NCR #

Log-in Checklist

32-15-01-PV-0

Samples with Incorrect pH Preservation

Field ID	Bottle TestID(s)	pH	Action Taken

Samples in Coolers with Incorrect Preservation or Damaged Evidence Tape

Cooler ID	Field ID	Bottle TestID(s)

Bottles Not Intact

Field ID	Bottle TestID(s)	Loose Cap	Damaged Cap		Damaged Container		Evidence Tape Not Intact
			CK	BR	CK	BR	

Samples with Insufficient Volume for Analyses

Field ID	Bottle TestID(s)	Action Taken

Additional Comments:

Infrared Thermometer ID:	REC_07_2018 EXP:12/28/19
pH Test Strips 0 – 6 Lot #	
pH Paper 0 – 3 Lot #	220416A EXP:7/30/20
pH Paper 0 – 13 Lot #	215517 EXP:6/1/20
Chlorine Test Strips Lot #	091417V EXP:9/2021

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ No X

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ If No _____

no, were samples shipped on dry ice? Yes _____ No _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check (W-HG-AF; W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____

Florida Department of Environmental Protection

Central Laboratory Submittal Form

Customer: WQAP

Project ID: BLOOM-RESP

Requester: Michael Linger

Field Report Prepared By:

Leif Boman

Collected By: Elizabeth Bates

Sampling Agency:

21 FL CEN

Lake Grace HAB
11/06/2019
LGB / EB

☐ Comp ☒ Grab	Collection (comp begin or grab) Date <u>11/06/19</u> Time <u>13:20</u>	☒ Eastern ☐ Central	Composite end Date _____ Time _____	Bottle Group(s) (See pg 2) <u>A, B, C</u>	
Matrix (type, e.g., Salt, Fresh, etc) <u>Fresh</u>		Diss. Oxygen <u>6.49</u>	☒ mg/L ☐ % sat		Total Res. Chlorine (mg/L)
Temp (C) <u>26.2</u>	pH <u>7.35</u>	Sample Depth <u>.3</u>	☐ ft ☒ m		Sp. Conductance (umho/cm) <u>140.4</u>
Salinity (ppt) <u>0.07</u>	Comments <u>ALGAL ID TO CHERYL SWANSON</u>				

Latitude ☐ dd ☐ dms Longitude ☐ dd ☐ dms

Location	☐ Comp ☒ Grab	Collection (comp begin or grab) Date _____ Time _____	☒ Eastern ☐ Central	Composite end Date _____ Time _____	Bottle Group(s)
Field ID	Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen ☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)	
WIN/STORET #	Temp (C)	pH	Sample Depth ☐ ft ☒ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms Longitude ☐ dd ☐ dms	Salinity (ppt)	Comments			

Location	☐ Comp ☒ Grab	Collection (comp begin or grab) Date _____ Time _____	☒ Eastern ☐ Central	Composite end Date _____ Time _____	Bottle Group(s)
Field ID	Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen ☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)	
WIN/STORET #	Temp (C)	pH	Sample Depth ☐ ft ☒ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms Longitude ☐ dd ☐ dms	Salinity (ppt)	Comments			

Location	☐ Comp ☒ Grab	Collection (comp begin or grab) Date _____ Time _____	☒ Eastern ☐ Central	Composite end Date _____ Time _____	Bottle Group(s)
Field ID	Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen ☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)	
WIN/STORET #	Temp (C)	pH	Sample Depth ☐ ft ☒ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms Longitude ☐ dd ☐ dms	Salinity (ppt)	Comments			

Relinquished By: <u>Leif Boman</u>	Date/Time <u>11/06/2019 15:30</u>	Shipping Method <u>FED EX</u>	Number of Coolers Shipped: <u>1</u>	Received By: <u>NK</u>	Date/Time <u>11-6-19 / 1005</u>
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Group: A	Bottle Type:	PT-50ML	# of Bottles: 1	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
BLOOM-ID							
Group: B	Bottle Type:	BP-1L	# of Bottles: 1	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
CHLSUITE-W							
Group: B	Bottle Type:	BG-250ML-WDMT H	# of Bottles: 1	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
W-MCYST-AA							
Group: B	Bottle Type:	P-500ML	# of Bottles: 1	Preservative:	ICE And H2SO4	Enter Number of Bottles Sent to Lab	1
						H2SO4 LOT# SA9010030 EXP: 04/10/2020	
W-NH3 W-NO2NO3 W-S-A-TP W-TKN							
Group: B	Bottle Type:	P-125ML	# of Bottles: 1	Preservative:	FILTER-ICE	Enter Number of Bottles Sent to Lab	1
W-PO4-F							
Group: C	Bottle Type:	BP-1L	# of Bottles: 1	Preservative:	Lugols	Enter Number of Bottles Sent to Lab	1
DTY-QN-C PKD-QN-C							

Date of Request: 03-OCT-2019
 Created By: LINGER_M On: 03-OCT-2019
 Modified By: JASROTIA_P On: 08-OCT-2019
 Customer: WQAP
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District: CEROC
 Sampling Event: Algal Bloom Response - CEROC

Send Coolers To:

Phone: 407-897-4180
 3319 Maguire Blvd
 Suite 232
 Orlando, FL 32803
 Attn: Mike Linger

Send Final Report To:

3319 Maguire Blvd
 Suite 232
 Orlando, FL 32806
 Attn: Mike Linger

Program Module Number:

Priority: 3
 Event Status: S
 Criminal Investigation: NO
 Chemistry Request Reviewed By: WATTS_J On: 08-OCT-2019
 Biology Request Reviewed By: JASROTIA_P On: 08-OCT-2019
 Sampling Kit Required: YES Ship on: 11-OCT-2019
 Sampling Kit Shipped: YES On: 10-OCT-2019
 Sampling Kit Packed By: KLUG_K
 Preservatives Needed: NO
 Date to Receive Samples: 21-OCT-2019
 Received By:

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1
 Bottle Group C - separate event, priority 12

Bottle Group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin testing, nutrients, and chlorophyll

Bottle Group C - Priority 12
 For algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login.

Bottle Group A (Biological) With 1 Samples:

Bottle Type: PT-50ML Number of Bottles: 1 Preserved With: ICE
 BLOOM-ID Template: DEFAULT (SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 1 Samples:

Bottle Type: BP-1L Number of Bottles: 1 Preserved With: ICE
 CHLSUITE-W Template: DEFAULT (SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Bottle Type: BG-250ML-WDMTH Number of Bottles: 1 Preserved With: ICE
 W-MCYST-AA Template: (EPA 8321B) Microcystins in water matrices by HPLC/MS/MS

Bottle Type: P-500ML Number of Bottles: 1 Preserved With: ICE And H2SO4

W-NH3 Template: DEFAULT (EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
 W-NO2NO3 Template: DEFAULT (EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L
 W-S-A-TP Template: DEFAULT (EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
 W-TKN Template: DEFAULT (EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices

Bottle Type: P-125ML Number of Bottles: 1 Preserved With: FILTER-ICE

Bottle Group B (Water) With 1 Samples:

Bottle Type: P-125ML Number of Bottles: 1 Preserved With: FILTER-ICE
W-PO4-F Template: DEFAULT (EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group C (Water) With 1 Samples:

Bottle Type: BP-1L Number of Bottles: 1 Preserved With: Lugols
DTY-QN-C Template: DEFAULT (SOP-AB05_1) No. of diatom taxa of quantitative phytoplankton sample.
PKD-QN-C Template: DEFAULT (SOP-AB05) No. of wet taxa of quantitative phytoplankton sample.

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.

Cooler Packing Worksheet for Request: RQ-2019-10-21-58

Algal Bloom Response - As needed

Ship Cooler On: 10/11/2019

Customer/Project: WQAP/BLOOM-RESP

Assigned To: KLUG_K
Requester: Michael Linger
Priority: 3

407-897-4180
3319 Maguire Blvd
Suite 232
Orlando, FL 32803

Attn: Mike Linger

Comments:

No preservatives needed.

Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1

Bottle Group C - separate event, priority 12

Bottle Group A - Priority 1

For algal dominant taxon.

Bottle Group B - Priority 1

For toxin testing, nutrients, and chlorophyll

Bottle Group C - Priority 12

For algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login.

Requested Analyses:

Bottle Group: A

of Sites: 1

Container ID: PT-50ML

Qty: 1

Preservation: ICE

Lot # 08312009

Description: Plastic Tube 50 mL

Analysis

BLOOM-ID

Description

Assessment of dominant algal taxa in bloom or mat sample

Bottle Group: B

of Sites: 1

Container ID: BP-1L

Qty: 1 Preservation: ICE

Lot # 1259820

Description: Brown Plastic Bottle 1L

Analysis

CHLSUITE-W

Description

Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Container ID: BG-250ML-WDMTH

Qty: 1 Preservation: ICE

Lot # 00054677

Description: Wide Mouth Amber Glass Bottle 250 ml

Analysis

W-MCYST-AA

Description

Microcystins in water matrices by HPLC/MS/MS

Container ID: P-500ML

Qty: 1 Preservation: ICE And H2SO4

Lot # 00075526

Description: Plastic Bottle 500 mL

Affix YELLOW sulfuric acid dot to container.

Analysis

W-NH3

W-NO2NO3

W-S-A-TP

W-TKN

Description

Ammonia in aqueous matrices as mg N/L

Nitrite/Nitrate in aqueous matrices as mg N/L

Total Phosphorus in aqueous matrices as mg P/L

Total Kjeldahl Nitrogen in aqueous matrices

Container ID: P-125ML

Qty: 1 Preservation: FILTER-ICE

Lot # 00075427

Description: Plastic Bottle 125 mL

Analysis

W-PO4-F

Description

Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group: C

of Sites: 1

Container ID: BP-1L

Qty: 1 Preservation: Lugols

Lot # 1259820

Description: Brown Plastic Bottle 1L

Analysis

DTY-QN-C

PKD-QN-C

Description

No. of diatom taxa of quantitative phytoplankton sample.

No. of wet taxa of quantitative phytoplankton sample.

Cooler Packed By: KV Number of Coolers: 1 Date: 10.10.19

Kit must also include:

- ☒ Field Sheets
- ☒ Temperature Control Bottle
- ☒ FedEx Bills, if applicable
- ☒ Plastic Bags/Zip Ties
- ☐ Acid Labels (sets of 24)

If Preservation Included:

ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____

PLEASE RETURN ALL COOLERS FOR RQ-2019-10-21-58