

Log-in Checklist

RQ- 2019-08-26-60

Login Station ID: # 3

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: 09-10-2019 / 10:15

Cooler Temperature*	Samples Frozen YES	* All Samples In Cooler Preserved with		Number of Sample Containers In Cooler	Evidence Tape				Tracking # Damaged waybills only
		HNO ₃	Formalin		Present?		*Intact?		
					Yes	No	Yes	No	
1.8C				6		X			4385 5032 2289

* HNO₃ and Formalin persevered samples do **NOT** have a temperature requirement. For all others, if the temperature of a cooler is above 6.0 °C (or above 10.0 °C for W-1-4-DIOX and microbiology), or if Evidence Seal is damaged. Identify the containers in the affected cooler(s) on back of this form. DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C) without login confirmation from customer for samples requiring ice preservation. An NCR still is required.

**Chain of Custody/ Field Sheet(s) Included? Yes X No

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes No X

****Note:** If "No" is checked below, fill out the back of this form (Field ID, Test IDs, etc.) and generate an NCR.

CONTAINER CHECK

**Evidence Tape on Bottles? Yes No X If yes, is it intact? Yes No

**Caps on tight? Yes X No **Containers intact? Yes X No

**Sufficient Sample Volume: Yes X No

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes No X Init: ABS

Chlorine detected? (One container checked per Field ID) Yes No Init: ABS

If "YES", list affected Field IDs and Test IDs below.

Field ID	List TestID(s) where Chlorine was Detected, an NCR is required.

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

**Acid Preserved Samples: pH ≤ 2.0? Yes X No NA Init: ABS

**W-1-4-DIOX (Green dot on container) preserved to pH < 4.0? Yes No X NA Init: ABS

Coolers Unpacked/Checked by: ABS Date: 09-10-2019 NCRs (Y/N)?

Event ID: Algal Bloom Response - As needed NCR #

WQAP-2019-09-10-04 (BLOOM-RESP)

Log-in Checklist

Samples with Incorrect pH Preservation

Field ID	Bottle TestID(s)	pH	Action Taken

Samples in Coolers with Incorrect Preservation or Damaged Evidence Tape

Cooler ID	Field ID	Bottle TestID(s)

Bottles Not Intact

Field ID	Bottle TestID(s)	Loose Cap	Damaged Cap		Damaged Container		Evidence Tape Not Intact
			CK	BR	CK	BR	

Samples with Insufficient Volume for Analyses

Field ID	Bottle TestID(s)	Action Taken

Additional Comments:

Infrared Thermometer ID:	REC 03 2018 EXP:04/29/2020
pH Test Strips 0 – 6 Lot #	213316AV EXP:05/15/2020
pH Paper 0 – 3 Lot #	220416A EXP:07/30/2020
pH Paper 0 – 13 Lot #	215517 exp:jun 1 2020
Chlorine Test Strips Lot #	8212 2021 / 05

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ No **X**

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ If No _____

no, were samples shipped on dry ice? Yes _____ No _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check(W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____

Algal Bloom Response - As needed

Central Laboratory Submittal Form

last revised Jan 25, 2018

Customer: WQAP

Requester: Kirby Wolfe

Field Report Prepared By:

Project ID: BLOOM-RESP

Collected By:

Sampling Agency:

Location HICKEYS CREEK @ 820		☐ Comp ☒ Grab	Collection (comp begin or grab) Date 9/9/19 Time 1010	Eastern Central	Composite end Date Time	Bottle Group(s) (See pg 2)
Field ID SD09092019-001		Matrix (type, e.g., Salt, Fresh, etc) FRESH		Diss. Oxygen 5.34	☒ mg/L ☐ % sat	Total Res. Chlorine (mg/L)
WIN/STORET #		Temp (C) 30.5	pH 7.52	Sample Depth 0.3	☐ ft ☒ m	Sp. Conductance (umho/cm) 635
Latitude 26°42'53.202'	☐ dd ☒ dms	Longitude -81°40'21.203	☐ dd ☒ dms	Salinity (ppt) 0.3	Comments	
Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time	Eastern Central	Composite end Date Time	Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)
WIN/STORET #		Temp (C)	pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)
Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Salinity (ppt)	Comments	
Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time	Eastern Central	Composite end Date Time	Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)
WIN/STORET #		Temp (C)	pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)
Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Salinity (ppt)	Comments	
Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time	Eastern Central	Composite end Date Time	Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)
WIN/STORET #		Temp (C)	pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)
Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Salinity (ppt)	Comments	

Relinquished By: JOHN BARRINGTON	Date/Time 9/9/19 1200	Shipping Method FGDEX	Number of Coolers Shipped: 1	Received By: ABP	Date/Time 9-10-19/10:15
-------------------------------------	--------------------------	--------------------------	---------------------------------	---------------------	----------------------------

1 Micro cystin sample
sent 9/10/2019
11:50 AM.

Group A Bloom ID ICE 7 / SENT TO LAB

Group B W-MR/ST-AA ICE / SENT TO LAB

Group C CHLSUITG-W

W-NH3

W-NO2NO3

W-S-A-TP

W-TKN

W-PO4-F

ICE + H2SO4 / SENT TO LAB

SA8340010

Group D DTY-QN-C

PKD-QN-C

LUGOLS / SENT TO LAB

Date of Request: 27-AUG-2019
 Created By: WOLFE_K On: 27-AUG-2019
 Modified By: AYRES_J On: 10-SEP-2019
 Customer: WQAP
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District: SROC
 Sampling Event: Algal Bloom Response - As needed

Send Coolers To:

Phone: 850-245-8416
 2295 Victoria AVE
 Suite 364
 Fort Myers, FL 33901
 Attn: Kirby Wolfe

Send Final Report To:

2295 Victoria AVE
 Suite 364
 Fort Myers, FL 33901
 Attn: Kirby Wolfe

Program Module Number:

Priority: 3
 Event Status: R
 Criminal Investigation: NO
 Chemistry Request Reviewed By: AYRES_J On: 10-SEP-2019
 Biology Request Reviewed By: AYRES_J On: 10-SEP-2019
 Sampling Kit Required: NO Ship on:
 Sampling Kit Shipped:
 Sampling Kit Packed By:
 Preservatives Needed: NO
 Date to Receive Samples: 27-AUG-2019
 Received By: SHAIK_A On: 10-SEP-2019

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1
 Bottle Group C - separate event, priority 12

Bottle Group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin testing, nutrients, and chlorophyll.

Bottle Group C - Priority 12
 For algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login

Bottle Group A (Biological) With 2 Samples:

Bottle Type: PT-50ML	Number of Bottles: 2	Preserved With: ICE
BLOOM-ID	Template: DEFAULT	(SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 2 Samples:

Bottle Type: BP-1L	Number of Bottles: 2	Preserved With: ICE
CHLSUITE-W	Template: DEFAULT	(SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry
Bottle Type: BG-250ML-WDMTH	Number of Bottles: 2	Preserved With: ICE
W-MCYST-AA	Template: DEFAULT	(EPA 8321B) Microcystins in water matrices by HPLC/MS/MS
Bottle Type: P-500ML	Number of Bottles: 2	Preserved With: ICE And H2SO4
W-NH3	Template: DEFAULT	(EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
W-NO2NO3	Template: DEFAULT	(EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L

Bottle Group B (Water) With 2 Samples:

Bottle Type: P-500ML	Number of Bottles: 2	Preserved With: ICE And H2SO4
W-S-A-TP	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
W-TKN	Template: DEFAULT	(EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices
Bottle Type: P-125ML	Number of Bottles: 2	Preserved With: FILTER-ICE
W-PO4-F	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group C (Water) With 2 Samples:

Bottle Type: BP-1L	Number of Bottles: 2	Preserved With: Lugols
DTY-QN-C	Template: DEFAULT	(SOP-AB05_1) No. of diatom taxa of quantitative phytoplankton sample.
PKD-QN-C	Template: DEFAULT	(SOP-AB05) No. of wet taxa of quantitative phytoplankton sample.

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.

Date of Request: 27-AUG-2019
 Created By: WOLFE_K On: 27-AUG-2019
 Modified By: AYRES_J On: 10-SEP-2019
 Customer: WQAP
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District: SROC
 Sampling Event: Algal Bloom Response - As needed

Send Coolers To:

Phone: 850-245-8416
 2295 Victoria AVE
 Suite 364
 Fort Myers, FL 33901
 Attn: Kirby Wolfe

Send Final Report To:

2295 Victoria AVE
 Suite 364
 Fort Myers, FL 33901
 Attn: Kirby Wolfe

Program Module Number:

Priority: 3
 Event Status: R
 Criminal Investigation: NO
 Chemistry Request Reviewed By: AYRES_J On: 10-SEP-2019
 Biology Request Reviewed By: AYRES_J On: 10-SEP-2019
 Sampling Kit Required: NO Ship on:
 Sampling Kit Shipped:
 Sampling Kit Packed By:
 Preservatives Needed: NO
 Date to Receive Samples: 27-AUG-2019
 Received By: SHAIK_A On: 10-SEP-2019

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1
 Bottle Group C - separate event, priority 12

Bottle Group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin testing, nutrients, and chlorophyll.

Bottle Group C - Priority 12
 For algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login

Bottle Group A (Biological) With 2 Samples:

Bottle Type: PT-50ML Number of Bottles: 2 Preserved With: ICE
 BLOOM-ID Template: DEFAULT (SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 2 Samples:

Bottle Type: BP-1L Number of Bottles: 2 Preserved With: ICE
 CHLSUITE-W Template: DEFAULT (SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Bottle Type: BG-250ML-WDMTH Number of Bottles: 2 Preserved With: ICE
 W-MCYST-AA Template: DEFAULT (EPA 8321B) Microcystins in water matrices by HPLC/MS/MS

Bottle Type: P-500ML Number of Bottles: 2 Preserved With: ICE And H2SO4
 W-NH3 Template: DEFAULT (EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
 W-NO2NO3 Template: DEFAULT (EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L

Bottle Group B (Water) With 2 Samples:

Bottle Type: P-500ML	Number of Bottles: 2	Preserved With: ICE And H2SO4
W-S-A-TP	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
W-TKN	Template: DEFAULT	(EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices
Bottle Type: P-125ML	Number of Bottles: 2	Preserved With: FILTER-ICE
W-PO4-F	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group C (Water) With 2 Samples:

Bottle Type: BP-1L	Number of Bottles: 2	Preserved With: Lugols
DTY-QN-C	Template: DEFAULT	(SOP-AB05_1) No. of diatom taxa of quantitative phytoplankton sample.
PKD-QN-C	Template: DEFAULT	(SOP-AB05) No. of wet taxa of quantitative phytoplankton sample.

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.