

Log-in Checklist

RQ- 2018-09-03-35

Login Station ID: #5

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: 1/9/19 @ 10:20

Cooler Temperature*	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Tracking # (fill out only if waybill copy is damaged)
	HNO ₃	Formalin		Present?		*Intact?		
				Yes	No	Yes	No	
<u>0.1</u>			<u>6(2)</u>		<u>✓</u>			<u>9385 5031 8395</u>

* HNO₃ and Formalin persevered samples do **NOT** have a temperature requirement. For all others, if the temperature of a cooler is above 6.0 °C (or above 10.0 °C for W-1-4-DIOX), or if Evidence Seal is damaged. Identify the containers in the affected cooler(s) on back of this form.

****Note:** If "No" is checked below, fill out the back of this form (Field ID, Test IDs, etc.) and generate an NCR.

**Chain of Custody/ Field Sheet(s) Included? Yes ✓ No

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes No ✓ Date

CONTAINER CHECK

**Evidence Tape on Bottles? Yes No ✓ If yes, is it intact? Yes No

**Caps on tight? Yes ✓ No **Containers intact? Yes ✓ No

**Sufficient Sample Volume: Yes ✓ No

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes No ✓ Init: KK

Check the Box marked "Yes" or "No" for the Presence of Chlorine. If Cl detected, an NCR is required.					
Analysis	Yes	No	Analysis	Yes	No
W-1,4 DIOX			W-PC-AA-SF		
W-E8321-DI, -MS, -21			W-NP-AA-SF		
W-BNA (-625, -R)			W-PDQUAT		
W-CARB-AA (-CAB-AA-R)			W-PCL-SQ-R		
W-U2060-MS			W-TR-TQ		
W-PCB-R			W-CT-CI-R		
W-PAH (-R)			W-PSNP-TQ		
W-PFAS-MS					

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

**Acid Preserved Samples: pH ≤ 2.0? Yes ✓ No NA Init: KK

**W-1-4-DIOX (Green dot on container) preserved to pH < 4.0? Yes No ✓ NA Init: KK

Coolers Unpacked/Checked by: KK Date: 1/9/19

NCRs (Y/N)? N

Event ID: Algal Bloom Response - As needed
WQAP-2019-01-09-02 (BLOOM-RESP)
 Date Received: 09-JAN-2019 10:20

NCR #

Log-in Checklist

Samples with Incorrect pH Preservation or presence of Chlorine

Field ID	Bottle Test ID(s)	pH / Cl	Action Taken

Samples in Coolers with Incorrect Preservation or Damaged Evidence Tape

Cooler ID	Field ID	Bottle Test ID(s)

Bottles Not Intact

Field ID	Bottle Test ID(s)	Loose Cap	Damaged Cap		Damaged Container		Evidence Tape Not Intact
			CK	BR	CK	BR	

Samples with Insufficient Volume for Analyses

Field ID	Bottle Test ID(s)	Action Taken

Additional Comments:

Infrared Thermometer ID:	REC_05-2018
pH Paper 0.0 – 3.0 Lot #	
pH Paper 0 – 13 Lot #	222516EXP:9/15/19
Chlorine Test Strips Lot #	091417V EXP:9/2021

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ No X

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ If No _____

no, were samples shipped on dry ice? Yes _____ No _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check (W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____

Request Number: RQ-2018-09-03-35

Algal Bloom Response - As needed

Florida Department of Environmental Protection Central Laboratory Submittal Form

Page 1 of 2

last revised Jan 25, 2018

Customer: WQAP

Project ID: BLOOM-RESP

Requester: Kirby Wolfe

Field Report Prepared By:

Collected By:

Marianne Dugan, Nicole Reistad

Sampling Agency:

Nicole Reistad
FDEP SOROC

Location <i>Lake Clay @ Boat Ramp</i>		☐ Comp ☒ Grab		Collection (comp begin or grab) Date <i>01/08/19</i> Time <i>1530</i>		☒ Eastern ☐ Central		Composite end Date _____ Time _____		Bottle Group(s) (See pg 2)	
Field ID <i>SD010819-001</i>		Matrix (type, e.g., Salt, Fresh, etc) <i>Fresh</i>		Diss. Oxygen <i>9.50</i>		☒ mg/L ☐ % sat		Total Res. Chlorine (mg/L)		<i>A, B, C, D</i>	
WIN/STORET #		Temp (C) <i>22.7</i>		pH <i>8.16</i>		Sample Depth <i>0.3</i>		Sp. Conductance (umho/cm) <i>171</i>			
Latitude <i>27.303290</i>		☒ dd ☐ dms		Longitude <i>-81.353621</i>		☒ dd ☐ dms		Salinity (ppt) <i>0.08</i>			
Comments											

Location		☐ Comp ☐ Grab		Collection (comp begin or grab) Date _____ Time _____		☐ Eastern ☐ Central		Composite end Date _____ Time _____		Bottle Group(s)	
Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen		☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)			
WIN/STORET #		Temp (C)		pH		Sample Depth		Sp. Conductance (umho/cm)			
Latitude		☐ dd ☐ dms		Longitude		☐ dd ☐ dms		Salinity (ppt)			
Comments											

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WIN/STORET #		Temp (C)		pH		Sample Depth		Sp. Conductance (umho/cm)			
Latitude		☐ dd ☐ dms		Longitude		☐ dd ☐ dms		Salinity (ppt)			
Comments											

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Comments											

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Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen		☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)			
WIN/STORET #		Temp (C)		pH		Sample Depth		Sp. Conductance (umho/cm)			
Latitude		☐ dd ☐ dms		Longitude		☐ dd ☐ dms		Salinity (ppt)			
Comments											

Relinquished By: <i>N. Reistad</i>	Date/Time <i>01/08/19</i>	Shipping Method <i>FedEx</i>	Number of Coolers Shipped: <i>1</i>	Received By: <i>KK</i>	Date/Time <i>1-9-19 @ 10:20</i>
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* Field ID was recorded on sample container. KK

Group: A	Bottle Type:	PT-50ML	# of Bottles: 2	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
BLOOM-ID							
Group: B	Bottle Type:	BG-500ML-WDMT H	# of Bottles: 2	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
W-MCYST-AA							
Group: C	Bottle Type:	BP-1L	# of Bottles: 2	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
CHLSUITE-W							
Group: C	Bottle Type:	P-500ML	# of Bottles: 2	Preservative:	ICE And H2SO4	Enter Number of Bottles Sent to Lab	1
		W-NH3 W-NO2NO3 W-S-A-TP W-TKN			SA8085170 03/26/19		
Group: C	Bottle Type:	P-125ML	# of Bottles: 2	Preservative:	FILTER-ICE	Enter Number of Bottles Sent to Lab	1
W-PO4-F							
Group: D	Bottle Type:	BP-1L	# of Bottles: 2	Preservative:	Lugols	Enter Number of Bottles Sent to Lab	1
		DTY-QN-C PKD-QN-C					

Florida Department of Environmental Protection
Central Laboratory Submittal Form

Customer: WQAP

Project ID: BLOOM-RESP

Requester: Kirby Wolfe

Field Report Prepared By:

Collected By:

Sampling Agency:

Location <i>Lake Clay @ Boat Ramp</i>		☐ Comp ☒ Grab	Collection (comp begin or grab) Date <i>01/08/19</i> Time <i>1530</i>		Eastern Central	Composite end Date Time		Bottle Group(s) (See pg 2) <i>A, B, C, D</i>
Field ID		Matrix (type, e.g., Salt, Fresh, etc) <i>Fresh</i>		Diss. Oxygen <i>9.50</i>	☒ mg/L ☐ % sat	Total Res. Chlorine (mg/L)		
WIN/STORET #		Temp (C) <i>22.7</i>	pH <i>8.16</i>	Sample Depth <i>0.3</i>	☐ ft ☒ m	Sp. Conductance (umho/cm) <i>171</i>		
Latitude <i>27.303290</i>	☒ dd ☐ dms	Longitude <i>-81.353621</i>	☒ dd ☐ dms	Salinity (ppt) <i>0.08</i>	Comments			
Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)		
WIN/STORET #		Temp (C)	pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)		
Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Salinity (ppt)	Comments			
Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)		
WIN/STORET #		Temp (C)	pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)		
Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Salinity (ppt)	Comments			
Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L ☐ % sat	Total Res. Chlorine (mg/L)		
WIN/STORET #		Temp (C)	pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)		
Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Salinity (ppt)	Comments			

Relinquished By:

Date/Time

Shipping Method

Number of Coolers Shipped:

Received By:

Date/Time

*N. Reistad**01/08/19**FedEx**1**KIK**1-9-19 @ 10:20*

Group: A	Bottle Type: BLOOM-ID	PT-50ML	# of Bottles: 2	Preservative: ICE	Enter Number of Bottles Sent to Lab	1
Group: B	Bottle Type: W-MCYST-AA	BG-500ML-WDMT H	# of Bottles: 2	Preservative: ICE	Enter Number of Bottles Sent to Lab	1
Group: C	Bottle Type: CHLSUITE-W	BP-1L	# of Bottles: 2	Preservative: ICE	Enter Number of Bottles Sent to Lab	1
Group: C	W-NH3 W-NO2NO3 W-S-A-TP W-TKN	P-500ML	# of Bottles: 2	Preservative: ICE And H2SO4 SA8085170 03/26/19	Enter Number of Bottles Sent to Lab	1
Group: C	Bottle Type: W-PO4-F	P-125ML	# of Bottles: 2	Preservative: FILTER-ICE	Enter Number of Bottles Sent to Lab	1
Group: D	DTY-QN-C PKD-QN-C	BP-1L	# of Bottles: 2	Preservative: Lugols	Enter Number of Bottles Sent to Lab	1

Date of Request: 08-AUG-2018
 Created By: WOLFE_K On: 08-AUG-2018
 Modified By: SWANSON_C On: 17-AUG-2018
 Customer: WQAP
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District: SROC
 Sampling Event: Algal Bloom Response - As needed

Send Coolers To:

Phone: 850-245-8416
 2295 Victoria AVE
 Suite 364
 Fort Myers, FL 33901
 Attn: Kirby Wolfe

Program Module Number:

Priority: 3
 Event Status: S
 Criminal Investigation: NO
 Chemistry Request Reviewed By: WATTS_J On: 15-AUG-2018
 Biology Request Reviewed By: SWANSON_C On: 17-AUG-2018
 Sampling Kit Required: YES Ship on: 24-AUG-2018
 Sampling Kit Shipped: YES On: 21-AUG-2018
 Sampling Kit Packed By: REYNOLDS_T
 Preservatives Needed: NO
 Date to Receive Samples: 03-SEP-2018
 Received By:

Send Final Report To:

2295 Victoria AVE
 Suite 364
 Fort Myers, FL 33901
 Attn: Kirby Wolfe

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Analyze toxin upon receipt after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1
 Bottle Groups C/D - separate event, C - priority 3, D - priority 12

Bottle Group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin testing.

Bottle Group C - Priority 3
 Water quality testing

Bottle Group D - Priority 12
 For algal full ID.

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Bottle Group A (Biological) With 2 Samples:

Bottle Type: PT-50ML Number of Bottles: 2 Preserved With: ICE
 BLOOM-ID Template: DEFAULT (SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 2 Samples:

Bottle Type: BG-500ML-WDMTH Number of Bottles: 2 Preserved With: ICE
 W-MCYST-AA Template: DEFAULT (EPA 8321B) Microcystins in water matrices by HPLC/MS/MS

Bottle Group C (Water) With 2 Samples:

Bottle Type: BP-1L Number of Bottles: 2 Preserved With: ICE
 CHLSUITE-W Template: DEFAULT (SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry
 Bottle Type: P-500ML Number of Bottles: 2 Preserved With: ICE And H2SO4
 W-NH3 Template: DEFAULT (EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
 W-NO2NO3 Template: DEFAULT (EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L

Bottle Group C (Water) With 2 Samples:

Bottle Type: P-500ML	Number of Bottles: 2	Preserved With: ICE And H2SO4
W-S-A-TP	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
W-TKN	Template: DEFAULT	(EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices
Bottle Type: P-125ML	Number of Bottles: 2	Preserved With: FILTER-ICE
W-PO4-F	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group D (Water) With 2 Samples:

Bottle Type: BP-1L	Number of Bottles: 2	Preserved With: Lugols
DTY-QN-C	Template: DEFAULT	(SOP-AB05_1) No. of diatom taxa of quantitative phytoplankton sample.
PKD-QN-C	Template: DEFAULT	(SOP-AB05) No. of wet taxa of quantitative phytoplankton sample.

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.