

Login Checklist

RQ- 2019.09.23.57

Login Station ID: #1

Shipping Method: FedEx | UPS (HD) Greyhound

Date/Time of Receipt: 10/2/19 0740

Cooler Temperature*	Samples Frozen	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Tracking # Damaged waybills only
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	
2.9				6		✓			

*All samples received on ice unless otherwise noted. If the temperature of a cooler is above 6.0 °C (or above 10.0 °C for W-1-4-DIOX and microbiology), received without ice, or if Evidence Seal is damaged; identify the containers in the affected cooler(s) on back of this form. HNO₃ and Formalin preserved samples do **NOT** have a temperature requirement. **DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C) without login confirmation from customer for samples requiring ice preservation; An NCR still is required.**

**Chain of Custody/ Field Sheet(s) Included? Yes ✓ No

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes No ✓

****Note:** If "No" is checked below, fill out the back of this form (Field ID, Test IDs, etc.) and generate an NCR.

CONTAINER CHECK

**Evidence Tape on Bottles? Yes No ✓ If yes, is it intact? Yes No

**Caps on tight? Yes ✓ No **Containers intact? Yes ✓ No

**Sufficient Sample Volume: Yes ✓ No

CHLORINE CHECK REQUIRED? (Blue dot on container)

Yes No ✓ Init: [Signature]

Chlorine detected? (One container checked per Field ID)

Yes No Init:

If "YES", list affected Field IDs and Test IDs below.

Field ID	List TestID(s) where Chlorine was Detected, an NCR is required.

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

**Acid Preserved Samples: pH ≤ 2.0? Yes ✓ No NA Init: [Signature]

**W-1-4-DIOX (Green dot on container) preserved to pH < 4.0? Yes No NA ✓ Init: [Signature]

Coolers Unpacked/Checked by: [Signature] Date: 10/2/19 NCRs (Y/N)? ✓

Event ID: Algal Bloom Response NCR #

WQAP-2019-10-02-01 (BLOOM-RESP)

Page 1 of 2, 01 Date Received: 02-OCT-2019 07:40

Login Checklist

Samples with Incorrect pH Preservation

Field ID	Bottle Test ID(s)	pH	Action Taken

Samples in Coolers with Incorrect Preservation or Damaged Evidence Tape

Cooler ID	Field ID	Bottle Test ID(s)

Bottles Not Intact

Field ID	Bottle Test ID(s)	Loose Cap	Damaged Cap		Damaged Container		Evidence Tape Not Intact
			CK	BR	CK	BR	

Samples with Insufficient Volume for Analyses

Field ID	Bottle Test ID(s)	Action Taken

Additional Comments:

Infrared Thermometer ID:	REC_01_2018 EXP:04/29/2020
pH Test Strips 0 – 6 Lot #	213316AV EXP:05/15/2020
pH Paper 0 – 3 Lot #	N/A
pH Paper 0 – 13 Lot #	215517 EXP: 06/01/2020
Chlorine Test Strips Lot #	8261 EXP: 07/30/2021

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ No ✓

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ If No _____

no, were samples shipped on dry ice? Yes _____ No _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check(W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____

Florida Department of Environmental Protection

Central Laboratory Submittal Form

Customer: WQAP

Requester: Michael King

Field Report Prepared By:

MIKE KING

Project ID: BLOOM-RESP

Collected By:

MIKE KING / MYRANDA CLARK

Sampling Agency:

FDEP

Location		☐ Comp ☒ Grab		Collection (comp begin or grab) Date 10/01/19 Time 1015		Eastern Central	Composite end Date Time		Bottle Group(s) (See pg 2)		
Field ID	Field ID			Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen 7.99		☒ mg/L ☐ % sat		Total Res. Chlorine (mg/L)	
WIN/S	Location: Elevenmile Creek downstream of Mobile Hwy			Temp (C) 22.3		pH 5.89		Sample Depth 0.1		Sp. Conductance (umho/cm) 51.2	
Latitude	☐ dd ☐ dms			Salinity (ppt) ☐ dd ☐ dms		Comments					
Location		☐ Comp ☐ Grab		Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)		
Field ID			Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen		☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)		
WIN/STORET #			Temp (C)		pH		Sample Depth ☐ ft ☐ m		Sp. Conductance (umho/cm)		
Latitude	☐ dd ☐ dms		Longitude ☐ dd ☐ dms		Salinity (ppt) ☐ dd ☐ dms		Comments				
Location		☐ Comp ☐ Grab		Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)		
Field ID			Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen		☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)		
WIN/STORET #			Temp (C)		pH		Sample Depth ☐ ft ☐ m		Sp. Conductance (umho/cm)		
Latitude	☐ dd ☐ dms		Longitude ☐ dd ☐ dms		Salinity (ppt) ☐ dd ☐ dms		Comments				
Location		☐ Comp ☐ Grab		Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)		
Field ID			Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen		☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)		
WIN/STORET #			Temp (C)		pH		Sample Depth ☐ ft ☐ m		Sp. Conductance (umho/cm)		
Latitude	☐ dd ☐ dms		Longitude ☐ dd ☐ dms		Salinity (ppt) ☐ dd ☐ dms		Comments				

Relinquished By: Alicia Hogue	Date/Time 10/1	Shipping Method DROP OFF	Number of Coolers Shipped: 1	Received By: 	Date/Time 10/2/19 6240
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Group: A	Bottle Type:	PT-50ML	# of Bottles: 3	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
BLOOM-ID							
Group: B	Bottle Type:	BP-1L	# of Bottles: 3	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
CHLSUITE-W							
Group: B	Bottle Type:	BG-250ML-WDMT H	# of Bottles: 3	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
W-MCYST-AA							
Group: B	Bottle Type:	P-500ML	# of Bottles: 3	Preservative:	ICE And H2SO4	Enter Number of Bottles Sent to Lab	1
W-NH3 W-NO2NO3 W-S-A-TP W-TKN							
Group: B	Bottle Type:	P-125ML	# of Bottles: 3	Preservative:	FILTER-ICE	Enter Number of Bottles Sent to Lab	1
W-PO4-F							
Group: C	Bottle Type:	BP-1L	# of Bottles: 3	Preservative:	Lugols	Enter Number of Bottles Sent to Lab	1
DTY-QN-C PKD-QN-C							

H2SO4
LOT# SA9010030
EXP: 04/10/2020

Date of Request: 25-SEP-2019
 Created By: KING_M On: 25-SEP-2019
 Modified By: JASROTIA_P On: 25-SEP-2019
 Customer: WQAP
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District:
 Sampling Event: Algal Bloom Response

Send Coolers To:

Phone: 850-245-8553
 2600 Blair Stone Rd
 MS #3560 BCM 205
 Tallahassee, FL 32399-2400
 Attn: Alicia Hogue

Program Module Number:
 Priority: 1
 Event Status: S
 Criminal Investigation: NO
 Chemistry Request Reviewed By: WATTS_J On: 25-SEP-2019
 Biology Request Reviewed By: JASROTIA_P On: 25-SEP-2019
 Sampling Kit Required: YES Ship on: 26-SEP-2019
 Sampling Kit Shipped: YES On: 26-SEP-2019
 Sampling Kit Packed By: RODRIGUE_G
 Preservatives Needed: NO
 Date to Receive Samples: 25-SEP-2019
 Received By:

Send Final Report To:

2600 Blair Stone Rd
 MS #3560
 Tallahassee, FL 32399-2400
 Attn: Julie Espy

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1
 Bottle Group C - separate event, priority 12

Bottle Group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin testing, nutrients, and chlorophyll

Bottle Group C - Priority 12
 For algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login.

Bottle Group A (Biological) With 3 Samples:

Bottle Type: PT-50ML Number of Bottles: 3 Preserved With: ICE
 BLOOM-ID Template: DEFAULT (SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 3 Samples:

Bottle Type: BP-1L Number of Bottles: 3 Preserved With: ICE
 CHLSUITE-W Template: DEFAULT (SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Bottle Type: BG-250ML-WDMTH Number of Bottles: 3 Preserved With: ICE
 W-MCYST-AA Template: DEFAULT (EPA 8321B) Microcystins in water matrices by HPLC/MS/MS

Bottle Type: P-500ML Number of Bottles: 3 Preserved With: ICE And H2SO4
 W-NH3 Template: DEFAULT (EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
 W-NO2NO3 Template: DEFAULT (EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L
 W-S-A-TP Template: DEFAULT (EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L

Bottle Group B (Water) With 3 Samples:

Bottle Type: P-500ML	Number of Bottles: 3	Preserved With: ICE And H2SO4
W-TKN	Template: DEFAULT	(EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices
Bottle Type: P-125ML	Number of Bottles: 3	Preserved With: FILTER-ICE
W-PO4-F	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group C (Water) With 3 Samples:

Bottle Type: BP-1L	Number of Bottles: 3	Preserved With: Lugols
DTY-QN-C	Template: DEFAULT	(SOP-AB05_1) No. of diatom taxa of quantitative phytoplankton sample.
PKD-QN-C	Template: DEFAULT	(SOP-AB05) No. of wet taxa of quantitative phytoplankton sample.

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.