

Log-in Checklist

RQ- **2019 - 11-04-50**

Login Station ID: **# 3**

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: **11-27-2019 / 12:30**

Cooler Temperature*	Samples Frozen	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Tracking # Damaged waybills only
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	
1.8c 100c <i>100c</i>				6		X			1278 4008 8448

* HNO3 and Formalin persevered samples do **NOT** have a temperature requirement. For all others, if the temperature of a cooler is above 6.0 °C (or above 10.0 °C for W-1-4-DIOX and microbiology), or if Evidence Seal is damaged. Identify the containers in the affected cooler(s) on back of this form. **DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C) without login confirmation from customer for samples requiring ice preservation. An NCR still is required.**

Chain of Custody/ Field Sheet(s) Included? Yes **X No _____

Micro-Biology Overflow Chain of Custody/ FieldSheet(s) Included? Yes _____ No **X**

****Note:** If "No" is checked below, fill out the back of this form (Field ID, Test IDs, etc.) and generate an NCR.

CONTAINER CHECK

Evidence Tape on Bottles? Yes _____ No **X If yes, is it intact? Yes _____ No _____

Caps on tight? Yes **X No _____ **Containers intact? Yes **X** No _____

Sufficient Sample Volume: Yes **X No _____

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes _____ No **X** Init: **ABS**

Chlorine detected? (One container checked per Field ID) Yes _____ No _____ Init: **ABS**

If "YES", list affected Field IDs and Test IDs below.

Field ID	List TestID(s) where Chlorine was Detected, an NCR is required.

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

Acid Preserved Samples: pH ≤ 2.0? Yes **X No _____ NA _____ Init: **ABS / IM**

W-1-4-DIOX (Green dot on container) preserved to pH < 4.0? Yes _____ No **X NA _____ Init: **ABS**

Coolers Unpacked/Checked by: **ABS / IM** Date: **11-27-2019** NCRs (Y/N)? **X**

Event ID: **WQAP-2019-11-27-02** NCR # _____

Log-in Checklist

Samples with Incorrect pH Preservation

Field ID	Bottle Test ID(s)	pH	Action Taken

Samples in Coolers with Incorrect Preservation or Damaged Evidence Tape

Cooler ID	Field ID	Bottle Test ID(s)

Bottles Not Intact

Field ID	Bottle Test ID(s)	Loose Cap	Damaged Cap		Damaged Container		Evidence Tape Not Intact
			CK	BR	CK	BR	

Samples with Insufficient Volume for Analyses

Field ID	Bottle Test ID(s)	Action Taken

Additional Comments:

Infrared Thermometer ID:	REC 03 2018 EXP:04/29/2020
pH Test Strips 0 – 6 Lot #	213316AV EXP:05/15/2020
pH Paper 0 – 3 Lot #	220416A EXP:07/30/2020
pH Paper 0 – 13 Lot #	215517 exp:jun 1 2020
Chlorine Test Strips Lot #	8212 2021 / 05

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ No **X**

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ If No _____

no, were samples shipped on dry ice? Yes _____ No _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check(W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____

Central Laboratory Submittal Form

Customer: WQAP

Requester: Michael King

Field Report Prepared By:

MIKE KING

Project ID: BLOOM-RESP

Collected By:

MIKE KING

Sampling Agency:

FDEP NWROC

Loc	Field ID	☐ Comp ☒ Grab		Collection (comp begin or grab)	Eastern	Composite end	Bottle Group(s)
	HAB_1126219_DIRECTRUN	Date		Time	Central	Date	Time
	Location:	Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☒ mg/L	Total Res. Chlorine	A/B/C
	Direct Runoff at Maplewood Drive			3.56	☐ % sat	(mg/L)	
WIN	Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Temp (C)	pH	Sample Depth
					14.8	5.41	0.3
							Sp. Conductance (umho/cm)
							167
					FOAM PRESENT		

Location	Field ID	☐ Comp ☐ Grab		Collection (comp begin or grab)	Eastern	Composite end	Bottle Group(s)
		Date		Time	Central	Date	Time
		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine	
					☐ % sat	(mg/L)	
	WIN/STORET #	Temp (C)		pH	Sample Depth	Sp. Conductance (umho/cm)	
	Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Comments		

Location	Field ID	☐ Comp ☐ Grab		Collection (comp begin or grab)	Eastern	Composite end	Bottle Group(s)
		Date		Time	Central	Date	Time
		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine	
					☐ % sat	(mg/L)	
	WIN/STORET #	Temp (C)		pH	Sample Depth	Sp. Conductance (umho/cm)	
	Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Comments		

Location	Field ID	☐ Comp ☐ Grab		Collection (comp begin or grab)	Eastern	Composite end	Bottle Group(s)
		Date		Time	Central	Date	Time
		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine	
					☐ % sat	(mg/L)	
	WIN/STORET #	Temp (C)		pH	Sample Depth	Sp. Conductance (umho/cm)	
	Latitude	☐ dd ☐ dms	Longitude	☐ dd ☐ dms	Comments		

Relinquished By:

Date/Time

11/26/19 1730

Shipping Method

FDEX

Number of Coolers Shipped:

1

Received By:

MS

Date/Time

11-27-19/14:30

Group: A	Bottle Type:	PT-50ML	# of Bottles: 4	Preservative:	ICE	Enter Number of Bottles Sent to Lab	_____ _____
BLOOM-ID							
Group: B	Bottle Type:	BP-1L	# of Bottles: 4	Preservative:	ICE	Enter Number of Bottles Sent to Lab	_____ _____
CHLSUITE-W							
Group: B	Bottle Type:	BG-250ML-WDMT H	# of Bottles: 4	Preservative:	ICE	Enter Number of Bottles Sent to Lab	_____ _____
W-MCYST-AA							
Group: B	Bottle Type:	P-500ML	# of Bottles: 4	Preservative:	ICE And H2SO4	Enter Number of Bottles Sent to Lab	_____ _____
W-NH3							
W-NO2NO3							
W-S-A-TP							
W-TKN							
Group: B	Bottle Type:	P-125ML	# of Bottles: 4	Preservative:	FILTER-ICE	Enter Number of Bottles Sent to Lab	_____ _____
W-PO4-F							
Group: C	Bottle Type:	BP-1L	# of Bottles: 4	Preservative:	Lugols	Enter Number of Bottles Sent to Lab	_____ _____
DTY-QN-C							
PKD-QN-C							

Date of Request: 16-OCT-2019
 Created By: KING_M On: 16-OCT-2019
 Modified By: JASROTIA_P On: 16-OCT-2019
 Customer: WQAP
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District: Northwest
 Sampling Event: Algal Bloom Response - NWROC

Send Coolers To:

Phone: 850-595-0605
 160 W Government St
 Suite 208
 Pensacola, FL 325602
 Attn: Michael King

Send Final Report To:

2600 Blair Stone Rd
 MS #3560
 Tallahassee, FL 32399-2400
 Attn: Julie Espy

Program Module Number:

Priority: 1
 Event Status: R
 Criminal Investigation: NO
 Chemistry Request Reviewed By: WATTS_J On: 16-OCT-2019
 Biology Request Reviewed By: JASROTIA_P On: 16-OCT-2019
 Sampling Kit Required: YES Ship on: 25-OCT-2019
 Sampling Kit Shipped: YES On: 23-OCT-2019
 Sampling Kit Packed By: KLUG_K
 Preservatives Needed: NO
 Date to Receive Samples: 04-NOV-2019
 Received By: SHAIK_A On: 27-NOV-2019

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1
 Bottle Group C- separate event, priority 12

Bottle Group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin, nutrients and chlorophyll

Bottle Group C - Priority 12
 For algal full ID.

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login.

Bottle Group A (Biological) With 4 Samples:

Bottle Type: PT-50ML Number of Bottles: 4 Preserved With: ICE
 BLOOM-ID Template: DEFAULT (SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 4 Samples:

Bottle Type: BP-1L Number of Bottles: 4 Preserved With: ICE
 CHLSUITE-W Template: DEFAULT (SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Bottle Type: BG-250ML-WDMTH Number of Bottles: 4 Preserved With: ICE
 W-MCYST-AA Template: (EPA 8321B) Microcystins in water matrices by HPLC/MS/MS

Bottle Type: P-500ML Number of Bottles: 4 Preserved With: ICE And H2SO4
 W-NH3 Template: DEFAULT (EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
 W-NO2NO3 Template: DEFAULT (EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L
 W-S-A-TP Template: DEFAULT (EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
 W-TKN Template: DEFAULT (EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices

Bottle Group B (Water) With 4 Samples:

Bottle Type: P-125ML Number of Bottles: 4 Preserved With: FILTER-ICE
W-PO4-F Template: DEFAULT (EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group C (Water) With 4 Samples:

Bottle Type: BP-1L Number of Bottles: 4 Preserved With: Lugols
DTY-QN-C Template: DEFAULT (SOP-AB05_1) No. of diatom taxa of quantitative phytoplankton sample.
PKD-QN-C Template: DEFAULT (SOP-AB05) No. of wet taxa of quantitative phytoplankton sample.

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.