

Login Checklist

RQ-20 22-04-11-07

Login Station ID: #2

Shipping Method: UPS | UPS | HD | Greyhound

Date/Time of Receipt: 5/6/2022 9:30

*Cooler Temperature	Samples Frozen?	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Waybill Tracking #
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	
0.1				10					52255541 9808

COOLER CHECK

*All samples received on ice unless otherwise noted. HNO₃ and Formalin preserved samples do NOT have a temperature requirement.

- If the temperature of a cooler exceeds 6.0 oC (above 10.0 oC for W-1-4-DIOX and microbiology) or received without ice, identify affected samples in an NCR. NCR# _____
- DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C for W-1-4-DIOX) without login confirmation from customer for samples requiring ice preservation; identify affected samples in an NCR. NCR# _____
- If cooler or samples are received with a damaged Evidence Seal; identify the affected samples in an NCR. NCR# _____
- If coolers or samples are received late; identify the affected samples in an NCR. NCR# _____

Chain of Custody/ Field Sheet(s) Included?

Yes ☒ No _____

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included?

Yes _____ No ☒

CONTAINER CHECK

Evidence Tape on Bottles?

Yes _____ No _____ NA ☒

Evidence Tape intact? Yes _____ No _____

If Criminal, photographs taken?

Yes _____ No _____

Containers intact? Yes ☒ No _____

Caps on tight?

Yes ☒ No _____

Sufficient Sample Volume:

Yes ☒ No _____

If **NO** is checked above, generate an NCR listing affected sample IDs in its appropriate category. NCR# _____

CHLORINE CHECK REQUIRED? (Blue dot on container)

Yes _____ No ☒ Init: IM

Chlorine detected? (One container checked per Field ID)

Yes _____ No _____ Init: _____

If chlorine is detected, generate an NCR listing affected sample IDs . NCR# _____

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

**Acid Preserved Samples: pH < 2.0?

Yes ☒ No _____ NA ☒ Init: IM

**W-1-4-DIOX (Green dot on container) preserved to pH < 4.0?

Yes _____ No _____ NA ☒ Init: IM

If samples were not preserved correctly, generate an NCR listing affected sample IDs . NCR# _____

Coolers Unpacked/Checked by: IM

Date: 5/6/2022

Event contains NCRs (Y/N)? N

Event ID: _____

Algal Bloom Response - CEROC

WQAP-2022-05-06-02 (BLOOM-RESP)

Date Received: 06-MAY-2022 09:30

Login Checklist

Login Preservation Equipment

Lot # & Exp: Date

Additional Comments:

Infrared Thermometer ID:	IR TEMP GUN #2 exp:10/19/22
pH Test Strips 0 – 6	
pH Paper 0 – 3	
pH Paper 0 – 13	207621 exp: 3/15/24
Chlorine Test Strips	0070 exp: 02/2023

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ Init: _____

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ No _____

If no, were samples shipped on dry ice? Yes _____ No _____

If S-VOC-MS samples were not preserved correctly, generate an NCR listing affected sample IDs . NCR# _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check(W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____



Cyanobacteria Bloom Response Field Data Sheet (2019-12-16 v4)

Email scanned submittal forms to lab.receiving@FloridaDEP.gov

RQ - 2022-04-11-07		Collected By:	W. Bates
Customer:	WQAP	Field Report Prepared By:	W. Bates
Project ID:	BLOOM-RESP	Sampling Agency:	21FLCEN
Location:		Comments:	

Field ID: HABCE0116_LakeGriffin

Win ID: HABCE0116

Lake Griffin - at easement

Coordinates:		28.679691 - 81.3391082	
Collection Equip:		pale, bottle, syringe	
High Tide Time:	Low Tide Time:		

WIN ID:	Matrix: Fresh	Grab	Tide: ☐ Rising ☐ Falling ☐ Slack ☐ N/A
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Water Quality										
Date	Time ☒ EST ☐ CEN	D.O. (%)	D.O. (mg/L)	Temp (°C)	pH (SU)	Sample Depth (m)	Total Depth (m)	Secchi Disk (m)	Sp. Cond. (µmho/cm)	Salinity (PPT)
5/5/22	13:50	79.2	5.96	30.3	7.42	0.3	0.6	0.6	171.8	0.08
	14:14									

Bloom Observations					
Algal Bloom Observed? ☒ Yes ☐ No					
Water Surface	☒ Clear	☐ Scum	☒ Globs	☐ Slick	
Water Clarity	☒ Clear	☐ Slightly Turbid	☐ Turbid	☐ Opaque	
Bloom Color	☒ Green	☐ Red	☐ Brown	☐ Other: ☐ N/A	
Algae Distribution	☒ Suspended in water column		☐ On surface	☐ Other: ☐ N/A	
Water Odors	☒ Normal	☐ Sewage	☐ Petroleum	☐ Chemical	☐ Other:

Parameter Suite	Parameter Methods	Preservation	pH Check	#Bottles Sent to Lab	Bottle Group
Bloom ID (PT-50mL)	☒ BLOOM-ID	☒ Ice		1	A
Chlorophyll (BP-1L)	☒ CHLSUITE-W	☒ Ice		1	B
Toxins (BG-WD250)	☒ W-MCYST-AA	☒ Ice		1	B
Preserved Nutrients (500mL HDPE)	☒ W-NH3 / W-NO2NO3 / W-TKN / W-S-A-TP	☒ Ice ☐ H2SO4	☒ <2	1	B
	Acid Lot: SA1308030	Exp: 12/01/22			
Filtered Nutrients (P125mL)	☒ W-PO4-F	☐ Field Filtered 0.45µm Filter Filter Lot # 17413308	☒ Ice	1	B
Quantitative Algae	☐ DTY-QN-C / PKD-QN-C	☐ Ice	Lugols? Y / N		

Relinquished By:	Date/Time	Number of Coolers Shipped	Received By:	Date/Time
Bates	5/5/22 16:00	1	IM	5/6/22 9:30

LIMS EVENT ID: WQAP-2022-

WIN Import ID:

Enter Field Parameters, Verify Station ID in LIMS DMT:

QC Station ID, Field Parameters in LIMS DMT:

(Initials/Date)

Scan/Save Field Sheets

(Initials/Date)

Migrate Data to WIN:

(Initials/Date)

Verify Data in WIN:

(Initials/Date)



Cyanobacteria Bloom Response Field Data Sheet (2019-12-16 v4)

Email scanned submittal forms to lab.receiving@FloridaDEP.gov

RQ - 2022-04-11-07		Collected By:	Liz Bates
Customer:	WQAP	Field Report Prepared By:	Liz Bates
Project ID:	BLOOM-RESP	Sampling Agency:	21FLCEN
Location:		Comments:	

Field ID: HABCE0117_LakeKathryn

Win ID: HABCE0117

Lake Kathryn - West Lobe

Coordinates: 28.6843735, -81.3327393
Collection Equip: pole, bottle, syringe
High Tide Time: Low Tide Time:

WIN ID:	Matrix: Fresh	Grab	Tide: ☐ Rising ☐ Falling ☐ Slack ☒ N/A
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Water Quality										
Date	Time ☒ EST ☐ CEN	D.O. (%)	D.O. (mg/L)	Temp (°C)	pH (SU)	Sample Depth (m)	Total Depth (m)	Secchi Disk (m)	Sp. Cond. (µmho/cm)	Salinity (PPT)
5/5/22	13:50	105.4	8.16	28.6	7.73	0.3	0.5	0.5	170.6	0.08

Bloom Observations										
Algal Bloom Observed?	☐ Yes	☒ No								
Water Surface	☒ Clear	☐ Scum	☐ Globbs	☐ Slick						
Water Clarity	☒ Clear	☐ Slightly Turbid	☐ Turbid	☐ Opaque						
Bloom Color	☐ Green	☐ Red	☐ Brown	☐ Other: ☒ N/A						
Algae Distribution	☐ Suspended in water column	☐ On surface	☐ Other: ☒ N/A							
Water Odors	☒ Normal	☐ Sewage	☐ Petroleum	☐ Chemical	☐ Other:					

Parameter Suite	Parameter Methods	Preservation	pH Check	#Bottles Sent to Lab	Bottle Group
Bloom ID (PT-50mL)	☒ BLOOM-ID	☒ Ice		1	A
Chlorophyll (BP-1L)	☒ CHLSUITE-W	☒ Ice		1	B
Toxins (BG-WD250)	☒ W-MCYST-AA	☒ Ice		1	B
Preserved Nutrients (500mL HDPE)	☐ W-NH3 / W-NO2NO3 / W-TKN / W-S-A-TP	☒ Ice ☒ H2SO4	☐ <2	1	B
Filtered Nutrients (P125mL)	☒ W-PO4-F	☒ Field Filtered 0.45µm Filter Filter Lot # 17413308	☒ Ice	1	B
Quantitative Algae	☐ DTY-QN-C / PKD-QN-C	☐ Ice	Lugols? Y / N		
Relinquished By:	Date/Time	Number of Coolers Shipped	Received By:	Date/Time	
Bates	5/5/22 16:00	1	IM	5/6/22 9:30	

LIMS EVENT ID: WQAP-2022-

WIN Import ID:

Enter Field Parameters, Verify Station ID in LIMS DMT:

QC Station ID, Field Parameters in LIMS DMT:

Scan/Save Field Sheets

Migrate Data to WIN:

Verify Data in WIN:

Date of Request: 08-FEB-2022
 Created By: BOMAN_L On: 08-FEB-2022
 Modified By: JASROTIA_P On: 22-MAR-2022
 Customer: WQAP
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District: Central
 Event Description: Algal Bloom Response - CEROC

Send Coolers To:

Phone: 407-897-4181
 3319 Maguire Blvd Ste 232

 Orlando, FL 32803
 Attn: Leif Boman
 Cooler Ship EMail: Leif.Boman@FloridaDep.gov

Priority: 1
 Event Status: R
 Criminal Investigation: NO
 Chemistry Request Reviewed By: AYRES_J On: 22-MAR-2022
 Biology Request Reviewed By: JASROTIA_P On: 22-MAR-2022
 Sampling Kit Required: YES Ship on: 01-APR-2022
 Sampling Kit Shipped: YES On: 01-APR-2022
 Sampling Kit Packed By: SHAIK_A
 Preservatives Needed: NO
 Date to Receive Samples: 11-APR-2022
 Logged In By: ROBERTS_Z On: 28-APR-2022

Send Final Report To:

3319 Maguire Blvd. Suite 232

 Orlando, FL 32803
 Attn: Matt Bearden
 Report Notification EMail: Matthew.Bearden@FloridaDEP.gov

Comments: Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin testing, nutrients, chlorophyll, algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login

Bottle Group A (Biological) With 6 Samples:

Bottle Type: PT-50ML Number of Bottles: 6 Preserved With: ICE
 BLOOM-ID Template: DEFAULT (SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 6 Samples:

Bottle Type: BP-1L Number of Bottles: 6 Preserved With: ICE
 CHLSUITE-W Template: DEFAULT (SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Bottle Type: BG-250ML-WDMTH Number of Bottles: 6 Preserved With: ICE
 W-MCYST-AA Template: (EPA 8321B) Microcystins in water matrices by HPLC/MS/MS

Bottle Type: P-500ML Number of Bottles: 6 Preserved With: ICE And H2SO4
 W-NH3 Template: DEFAULT (EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
 W-NO2NO3 Template: DEFAULT (EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L
 W-S-A-TP Template: DEFAULT (EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
 W-TKN Template: DEFAULT (EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices

Bottle Type: P-125ML Number of Bottles: 6 Preserved With: FILTER-ICE
 W-PO4-F Template: DEFAULT (EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.

Cooler Packing Worksheet for Request: RQ-2022-04-11-07

Algal Bloom Response - CEROC

Ship Cooler On: 4/1/2022

Customer/Project: WQAP/BLOOM-RESP

Assigned To: SHAIK_A

Requester: Leif Boman

Priority: 1

407-897-4181
3319 Maguire Blvd Ste 232

Orlando, FL 32803

Attn: Leif Boman

Comments:

No preservatives needed.

Unless peak algal bloom season, may analyze toxin after consultation with Biology's Taxonomy Manager.

Bottle Group A - Priority 1
For algal dominant taxon.

Bottle Group B - Priority 1
For toxin testing, nutrients, chlorophyll, algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgement to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Please print two copies of algal job labels at login

Requested Analyses:

Bottle Group: A

of Sites: 6

Container ID: PT-50ML

Qty: 6

Preservation: ICE

Lot # 1712272

Description: Plastic Tube 50 mL

Analysis

BLOOM-ID

Description

Assessment of dominant algal taxa in bloom or mat sample

Bottle Group: B

of Sites: 6

Container ID: BP-1L

Qty: 6

Preservation: ICE

Lot # 132 6686

Description: Brown Plastic Bottle 1L

Analysis

CHLSUITE-W

Description

Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Container ID: BG-250ML-WDMTH Qty: 6 Preservation: ICE

Lot # 00086104

Description: Wide Mouth Amber Glass Bottle 250 ml

Analysis

W-MCYST-AA

Description

Microcystins in water matrices by HPLC/MS/MS

Container ID: P-500ML

Qty: 6 Preservation: ICE And H2SO4

Lot # 00086055

Description: Plastic Bottle 500 mL

Affix YELLOW sulfuric acid dot to container.

Analysis

W-NH3

W-NO2NO3

W-S-A-TP

W-TKN

Description

Ammonia in aqueous matrices as mg N/L

Nitrite/Nitrate in aqueous matrices as mg N/L

Total Phosphorus in aqueous matrices as mg P/L

Total Kjeldahl Nitrogen in aqueous matrices

Container ID: P-125ML

Qty: 6 Preservation: FILTER-ICE

Lot # 00086342

Description: Plastic Bottle 125 mL

Analysis

W-PO4-F

Description

Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Cooler Packed By: [Signature]

Number of Coolers: 2

Date: 3-28-22

Kit must also include:

- ☒ Field Sheets
- ☒ Temperature Control Bottle
- ☒ FedEx Bills, if applicable
- ☐ Plastic Bags/Zip Ties
- ☒ Acid Labels (sets of 24)

If Preservation Included:

ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____

PLEASE RETURN ALL COOLERS FOR RQ-2022-04-11-07