

Login Checklist

RQ-_____

Login Station ID: _____

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: _____

*Cooler Temperature	Samples Frozen?	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Waybill Tracking #
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	

COOLER CHECK

***All samples received on ice unless otherwise noted. HNO3 and Formalin preserved samples do NOT have a temperature requirement.**

- If the temperature of a cooler exceeds 6.0 oC (above 10.0 oC for W-1-4-DIOX and microbiology) or received without ice, identify affected samples in an NCR. **NCR#** _____
- DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C for W-1-4-DIOX) without login confirmation from customer for samples requiring ice preservation; identify affected samples in an NCR. **NCR#** _____
- If cooler or samples are received with a damaged Evidence Seal; identify the affected samples in an NCR. **NCR#** _____
- If coolers or samples are received late; identify the affected samples in an NCR. **NCR#** _____

Chain of Custody/ Field Sheet(s) Included? Yes _____ No _____

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes _____ No _____

CONTAINER CHECK

Evidence Tape on Bottles? Yes _____ No _____ NA _____ Evidence Tape intact? Yes _____ No _____

If Criminal, photographs taken? Yes _____ No _____ Containers intact? Yes _____ No _____

Caps on tight? Yes _____ No _____

Sufficient Sample Volume: Yes _____ No _____

If **NO** is checked above, generate an NCR listing affected sample IDs in its appropriate category. **NCR#** _____

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes _____ No _____ Init: _____

Chlorine detected? (One container checked per Field ID) Yes _____ No _____ Init: _____

If chlorine is detected, generate an NCR listing affected sample IDs . **NCR#** _____

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

****Acid Preserved Samples:** pH< 2.0? Yes _____ No _____ NA _____ Init: _____

****W-1-4-DIOX** (Green dot on container) preserved to pH<4.0? Yes _____ No _____ NA _____ Init: _____

If samples were not preserved correctly, generate an NCR listing affected sample IDs . **NCR#** _____

Coolers Unpacked/Checked by: _____ Date: _____ Event contains NCRs (Y/N)? _____

Event ID: _____

Login Checklist

Login Preservation Equipment

Lot # & Exp: Date

Additional Comments:

Infrared Thermometer ID:	
pH Test Strips 0 – 6	
pH Paper 0 – 3	
pH Paper 0 – 13	
Chlorine Test Strips	

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ Init: _____

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ No _____

If no, were samples shipped on dry ice? Yes _____ No _____

If S-VOC-MS samples were not preserved correctly, generate an NCR listing affected sample IDs . NCR# _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check (W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____



DIVERSIFIED
ENVIRONMENTAL LABORATORIES, INC.

CHAIN OF CUSTODY RECORD

Project Number: 231101-02
(Lab Use Only)

3653 Regent Boulevard, Suite # 509
Jacksonville, FL 32224
P. (904) 807-9625 E. info@delilab.com
F. (904) 807-9627

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Company Name Florida Department of Environmental Protection										Container Information (Qty, Size, & Type)								Sample Matrix Codes:							
Address 8800 Baymeadows Way West										250 mL	250 mL	250 mL								A. Air	P. Petroleum				
City Jacksonville State FL Zip 32256																			B. Bulk	S. Soil/Sludge					
Attn. Dep-overflowmicro@dep.state.fl.us										Container Preservation Codes								Sample Kit or Container Lot #							
Tel. E-mail or Fax										6	6	6								NA					
Project Name BMAP 1										Parameters:								Preservation Codes:							
Project Number 2023-10-30-19										E. Coli - Quantitray	Enterococci - Quantitray	Coliform, Fecal - MF 3 Dilutions								0. None	5. Na2S2O3				
Project Location BMAP																				1. H2SO4	6. Crushed Ice (4C)				
Sampler Name/Signature Jeremy Punn																				2. HNO3	7. C6H8O6				
Transfer #	Sample # (Lab Use Only)	Sample Identification	Date Sampled	Time Sampled	Sample Matrix Code	Specific Cond. (Field)	Comp	Grab										3. HCl	8. NH4Cl						
1	66629	20030891	11/1/23	900	NPW	390		X										4. NaOH	9. Other: (List)						
2	66630	20030793		930		2190		X										Thermal Preservation:							
3	66631	20030958		950		3288		X										In Crushed Ice?	Yes / No						
4	66632	20030953		1025		368		X										Cooler Temp:	0.0 °C						
5	66633	20030801		1045		725		X										Sample Cont. Temp:	0.6 °C						
6	66634	20030082		1115		1777		X										Turnaround Requested:							
7	66635	20030760		1140		374		X										☒ Standard (10 Business Days)							
8																		☐ Semi-Rush (3-5 Business Days)							
9																		☐ Rush (1-2 Business Days)							
0																		Turnaround times are estimated & subject to change. Surcharges apply for all Rush samples.							
Special Instructions: Dilute 10x										Billing Information:															
										Invoice with Report															
										☒ Invoice to Accounting															
										Req. #															
										P.O. #								CIE35B							
Transfer Numbers										Relinquished By				Date / Time				Received By				Date / Time			
1-7										Jeremy Punn				11/1/23 1220				Dc Vc				11/01/23 1220			



Certification #E821059

Date of Request: 03-OCT-2023
Created By: PARRISH_J On: 03-OCT-2023
Modified By: JASROTIA_P On: 05-OCT-2023
Customer: NE-DIST
Project: BMAP
Division: Division of Environmental Assessment and Restoration
District: Northeast District
Event Description: Bmap 1 and 2

Send Coolers To:

Phone: 904-256-1693
8800 Baymeadows Way West
Suite 100
Jacksonville, FL 32256
Attn: Jeremy Parrish
Cooler Ship EMail: Jeremy.M.Parrish@floridadep.gov

Priority: 3
Event Status: R
Criminal Investigation: NO
Chemistry Request Reviewed By:
Biology Request Reviewed By: JASROTIA_P On: 05-OCT-2023
Sampling Kit Required: YES Ship on: 20-OCT-2023
Sampling Kit Shipped: YES On: 18-OCT-2023
Sampling Kit Packed By: PENDLETO_C
Preservatives Needed: NO
Date to Receive Samples: 30-OCT-2023
Logged In By: SOPOV_M On: 14-NOV-2023

Send Final Report To:

8800 Baymeadows Way West
Suite 100
Jacksonville, FL 32256
Attn: Jeremy Parrish
Report Notification EMail: Jeremy.M.Parrish@floridadep.gov

Comments: Group A: (Surf-Salt) Bacteria,
Group B:(Surf-Fresh) Bacteria,

NE-DIV-ECQ
NE-DIV-ENQ
Packing Notes:

Bottle Group A (Water) With 3 Samples:

Bottle Type: P-250ML-WI-THI Number of Bottles: 3 Preserved With: ICE
NE-DIV-ENQ Template: DEFAULT (Enterolert/QT) Enterococci by Enterolert/QT by Diversified Environmental Laboratories in
Jacksonville
Enterococci-Quanti-Tray

Bottle Group B (Water) With 10 Samples:

Bottle Type: P-250ML-WI-THI Number of Bottles: 10 Preserved With: ICE
NE-DIV-ECQ Template: DEFAULT (SM 9223 B Quanti-Tray) E. coli by Colilert/QT by Diversified Environmental Laboratories in
Jacksonville
Escherichia Coli-Quanti-Tray