

Log-in Checklist

RQ- 2017-07-31-21

Login Station ID: # 3

Shipping Method: FedEx | UPS (HD) | Greyhound | Date/Time of Receipt: 06/27/2018 / 11:36

Cooler ID	Cooler Temperature*	No. Sample Containers in Cooler	Evidence Tape				Tracking # (fill out only if waybill copy is damaged)
			Present?		*Intact?		
			Yes	No	Yes	No	
BLUE	4.1C	3		X			

*If the temperature of a cooler is above 6.0 °C (or above 10.0 °C for W-1-4-DIOX), or if Evidence Seal is damaged, identify the containers in the affected cooler(s) on back of this form.

**Note: If "No" is checked in any of the fields below, fill out the back of this form with additional details (Field ID, Test IDs, etc.) and generate an NCR.

**Chain of Custody/ Field Sheet(s) Included? Yes X No

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes No X Date

CONTAINER CHECK

**Evidence Tape on Bottles? Yes No X If yes, is it intact? Yes No

**Caps on tight? Yes X No **Containers intact? Yes X No

**Sufficient Sample Volume: Yes X No

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes No X Init: **ABS**

Check the Box marked "Yes" or "No" for the Presence of Chlorine. If Cl detected, an NCR is required.					
Analysis	Yes	No	Analysis	Yes	No
W-1,4 DIOX			W-PC-AA-SF		
W-E8321-DI, -MS, -21			W-NP-AA-SF		
W-BNA (-625, -R)			W-PDQUAT		
W-CARB-AA (-CAB-AA-R)			W-PCL-SQ-R		
W-U2060-MS			W-TR-TQ		
W-PCB-R			W-CT-CI-R		
W-PAH (-R)			W-PSNP-TQ		

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

Acid Preserved Samples: pH ≤ 2.0? Yes No NA X Init: **ABS

W-1-4-DIOX (Green dot on container) preserved to pH < 4.0? Yes No NA X Init: **ABS

Coolers Unpacked/Checked by: **ABS** Date: 06/27/2018 NCRs (Y/N)? X

Event ID: WAS-SECT-2018-06-27-03 NCR #

Log-in Checklist

Samples with Incorrect pH Preservation or presence of Chlorine

Field ID	Bottle Test ID(s)	pH / Cl	Action Taken

Samples in Coolers with Incorrect Preservation or Damaged Evidence Tape

Cooler ID	Field ID	Bottle Test ID(s)

Bottles Not Intact

Field ID	Bottle Test ID(s)	Loose Cap	Damaged Cap		Damaged Container		Evidence Tape Not Intact
			CK	BR	CK	BR	

Samples with Insufficient Volume for Analyses

Field ID	Bottle Test ID(s)	Action Taken

Additional Comments:

Infrared Thermometer ID:	REC_03_2018
pH Paper 0.0 – 3.0 Lot #	230515 EXP:10/30/2018
pH Paper 0 – 13 Lot #	222516 EXP:09/15/2019
Chlorine Test Strips Lot #	8062 EXP:2020/12

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ No X

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ If No _____

no, were samples shipped on dry ice? Yes _____ No _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check (W-HG-AF; W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____

Algal Bloom response - As Needed

Central Laboratory Submittal Form

last revised Apr 7, 2016

Customer: WAS-SECT

Requester: Curtis Musson

Field Report Prepared By: Curtis Musson

Project ID: BLOOM-RESP

Collected By: Curtis Musson, Jason StottersSampling Agency: FDEP

Location		WIN ID/Field ID		☐ Comp	Collection (comp begin or grab)		Eastern	Composite end		Bottle Group(s) (See pg 2)	
Field ID		G1WA0041		☒ Grab	Date	Time	Central	Date	Time		
STORET #		Upper Dianne Lake Middle		Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine (mg/L)			
				Fresh		112.0	☒ % sat				
				Temp (C)	pH	Sample Depth	☐ ft	Sp. Conductance (umho/cm)			
				32.01	8.63	0.3	☒ m	101			
Latitude		☐ dd	Longitude	☐ dd	Salinity (ppt)	Comments					
		☐ dms		☐ dms	0.05	Surface Grab					

Location				☐ Comp	Collection (comp begin or grab)		Eastern	Composite end		Bottle Group(s)	
Field ID				☐ Grab	Date	Time	Central	Date	Time		
STORET #				Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine (mg/L)			
							☐ % sat				
				Temp (C)	pH	Sample Depth	☐ ft	Sp. Conductance (umho/cm)			
							☐ m				
Latitude		☐ dd	Longitude	☐ dd	Salinity (ppt)	Comments					
		☐ dms		☐ dms							

Location				☐ Comp	Collection (comp begin or grab)		Eastern	Composite end		Bottle Group(s)	
Field ID				☐ Grab	Date	Time	Central	Date	Time		
STORET #				Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine (mg/L)			
							☐ % sat				
				Temp (C)	pH	Sample Depth	☐ ft	Sp. Conductance (umho/cm)			
							☐ m				
Latitude		☐ dd	Longitude	☐ dd	Salinity (ppt)	Comments					
		☐ dms		☐ dms							

Location				☐ Comp	Collection (comp begin or grab)		Eastern	Composite end		Bottle Group(s)	
Field ID				☐ Grab	Date	Time	Central	Date	Time		
STORET #				Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine (mg/L)			
							☐ % sat				
				Temp (C)	pH	Sample Depth	☐ ft	Sp. Conductance (umho/cm)			
							☐ m				
Latitude		☐ dd	Longitude	☐ dd	Salinity (ppt)	Comments					
		☐ dms		☐ dms							

Location				☐ Comp	Collection (comp begin or grab)		Eastern	Composite end		Bottle Group(s)	
Field ID				☐ Grab	Date	Time	Central	Date	Time		
STORET #				Matrix (type, e.g., Salt, Fresh, etc)		Diss. Oxygen	☐ mg/L	Total Res. Chlorine (mg/L)			
							☐ % sat				
				Temp (C)	pH	Sample Depth	☐ ft	Sp. Conductance (umho/cm)			
							☐ m				
Latitude		☐ dd	Longitude	☐ dd	Salinity (ppt)	Comments					
		☐ dms		☐ dms							

Relinquished By:	Date/Time	Shipping Method	Number of Coolers Shipped:	Received By:	Date/Time
Curtis Musson	6/27/18 / 11:36	DROP-OFF	1	ABJ	6-27-18 / 11:36

Collection time from sample ABJ 6-27-18

Group: A	Bottle Type:	PT-50ML	# of Bottles: 8	Preservative:	ICE	Enter Number of Bottles Sent to Lab _____
	BLOOM-ID					
Group: B	Bottle Type:	BG-WD250	# of Bottles: 4	Preservative:	ICE	Enter Number of Bottles Sent to Lab _____
	W-MCYST-AA					
Group: C	Bottle Type:	BP-1L	# of Bottles: 1	Preservative:	ICE	Enter Number of Bottles Sent to Lab _____
	CHLSUITE-W					
Group: C	Bottle Type:	P-500ML	# of Bottles: 1	Preservative:	ICE And H2SO4	Enter Number of Bottles Sent to Lab _____
	W-NH3					
	W-NO2NO3					
	W-S-A-TP					
	W-TKN					
Group: C	Bottle Type:	P-125ML	# of Bottles: 1	Preservative:	ICE-FLTR	Enter Number of Bottles Sent to Lab _____
	W-PO4-F					
Group: D	Bottle Type:	BP-1L	# of Bottles: 4	Preservative:	Lugols	Enter Number of Bottles Sent to Lab _____
	DTY-QN-C					
	PKD-QN-C					

Group: A	Bottle Type:	PT-50ML	# of Bottles: 8	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
BLOOM-ID							
Group: B	Bottle Type:	BG-WD250	# of Bottles: 4	Preservative:	ICE	Enter Number of Bottles Sent to Lab	1
W-MCYST-AA							
Group: C	Bottle Type:	BP-1L	# of Bottles: 1	Preservative:	ICE	Enter Number of Bottles Sent to Lab	0
CHLSUITE-W							
Group: C	Bottle Type:	P-500ML	# of Bottles: 1	Preservative:	ICE And H2SO4	Enter Number of Bottles Sent to Lab	0
W-NH3							
W-NO2NO3							
W-S-A-TP							
W-TKN							
Group: C	Bottle Type:	P-125ML	# of Bottles: 1	Preservative:	ICE-FLTR	Enter Number of Bottles Sent to Lab	0
W-PO4-F							
Group: D	Bottle Type:	BP-1L	# of Bottles: 4	Preservative:	Lugols	Enter Number of Bottles Sent to Lab	1
DTY-QN-C							
PKD-QN-C							

Algal Bloom response - As Needed

Central Laboratory Submittal Form

last revised Apr 7, 2016

Customer: WAS-SECT

Requester: Curtis Musson

Field Report Prepared By: _____

Project ID: BLOOM-RESP

Collected By: _____

Sampling Agency: _____

Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s) (See pg 2)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)			Diss. Oxygen ☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)	
STORET #		Temp (C)		pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms	Longitude ☐ dd ☐ dms	Salinity (ppt)		Comments				

Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)			Diss. Oxygen ☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)	
STORET #		Temp (C)		pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms	Longitude ☐ dd ☐ dms	Salinity (ppt)		Comments				

Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)			Diss. Oxygen ☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)	
STORET #		Temp (C)		pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms	Longitude ☐ dd ☐ dms	Salinity (ppt)		Comments				

Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)			Diss. Oxygen ☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)	
STORET #		Temp (C)		pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms	Longitude ☐ dd ☐ dms	Salinity (ppt)		Comments				

Location		☐ Comp ☐ Grab	Collection (comp begin or grab) Date Time		Eastern Central	Composite end Date Time		Bottle Group(s)
Field ID		Matrix (type, e.g., Salt, Fresh, etc)			Diss. Oxygen ☐ mg/L ☐ % sat		Total Res. Chlorine (mg/L)	
STORET #		Temp (C)		pH	Sample Depth	☐ ft ☐ m	Sp. Conductance (umho/cm)	
Latitude ☐ dd ☐ dms	Longitude ☐ dd ☐ dms	Salinity (ppt)		Comments				

Relinquished By:	Date/Time	Shipping Method	Number of Coolers Shipped:	Received By:	Date/Time
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Cooler Packing Worksheet for Request: RQ-2017-07-31-21

Algal Bloom response - As Needed

Ship Cooler On: 7/21/2017

Customer/Project: WAS-SECT/BLOOM-RESP

Assigned To: SHAIK_A

Requester: Curtis Musson

Priority: 3

850-245-8453

2600 Blair Stone Rd

Tallahassee, FL 32399

Attn: Curtis Musson

Comments:

No preservatives needed.

Analyze toxin upon receipt after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1

Bottle Groups C/D - separate event, C - priority 3, D - priority 12

Bottle group A - Priority 1

For algal dominant taxon.

Bottle Group B - Priority 1

For toxin testing

Bottle Group C - Priority 3

Water quality testing

Bottle group D - Priority 12

For algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgment to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Packing Note:

No FedEx labels needed

Requested Analyses:

Bottle Group: A

of Sites: 8

Container ID: PT-50ML

Qty: 8 Preservation: ICE

Lot # 03775003

Description: Plastic Tube 50 mL

Analysis

BLOOM-ID

Description

Assessment of dominant algal taxa in bloom or mat sample

Bottle Group: B

of Sites: 4

Container ID: BG-WD250 Qty: 4 Preservation: ICE
Description: Wide Mouth Amber Glass 250ml

Lot # 00065415

Analysis
W-MCYST-AA

Description
Microcystins in water matrices by HPLC/MS/MS

Bottle Group: C

of Sites: 1

Container ID: BP-1L Qty: 1 Preservation: ICE
Description: Brown Plastic Bottle 1L

Lot # 1199138

Analysis
CHLSUITE-W

Description
Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry

Container ID: P-500ML
Description: Plastic Bottle 500 mL

Qty: 1 Preservation: ICE And H2SO4
Affix YELLOW sulfuric acid dot to container.

Lot # 00068654

Analysis
W-NH3
W-NO2NO3
W-S-A-TP
W-TKN

Description
Ammonia in aqueous matrices as mg N/L
Nitrite/Nitrate in aqueous matrices as mg N/L
Total Phosphorus in aqueous matrices as mg P/L
Total Kjeldahl Nitrogen in aqueous matrices

Container ID: P-125ML
Description: Plastic Bottle 125 mL

Qty: 1 Preservation: ICE-FLTR

Lot # 00067869

Analysis
W-PO4-F

Description
Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group: D

of Sites: 4

Container ID: BP-1L Qty: 4 Preservation: Lugols
Description: Brown Plastic Bottle 1L

Lot # 1199138

Analysis
DTY-QN-C
PKD-QN-C

Description
No. of diatom taxa of quantitative phytoplankton sample.
No. of wet taxa of quantitative phytoplankton sample.

Date of Request: 10-JUL-2017
 Created By: MUSSON_C On: 10-JUL-2017
 Modified By: SWANSON_C On: 14-JUL-2017
 Customer: WAS-SECT
 Project: BLOOM-RESP
 Division: Division of Environmental Assessment and Restoration
 District:
 Sampling Event: Algal Bloom response - As Needed

Send Coolers To:

Phone: 850-245-8453
 2600 Blair Stone Rd

 Tallahassee, FL 32399
 Attn: Curtis Musson

Program Module Number:

Priority: 3
 Event Status: R
 Criminal Investigation: NO
 Chemistry Request Reviewed By: WATTS_J On: 14-JUL-2017
 Biology Request Reviewed By: SWANSON_C On: 14-JUL-2017
 Sampling Kit Required: YES Ship on: 21-JUL-2017
 Sampling Kit Shipped: YES On: 20-JUL-2017
 Sampling Kit Packed By: SHAIK_A
 Preservatives Needed: NO
 Date to Receive Samples: 31-JUL-2017
 Received By: SHAIK_A On: 27-JUN-2018

Send Final Report To:

2600 Blair Stone Rd

 Tallahassee, FL 32399
 Attn: Curtis Musson

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Analyze toxin upon receipt after consultation with Biology's Taxonomy Manager.

Bottle Groups A/B - separate event, priority 1
 Bottle Groups C/D - separate event, C - priority 3, D - priority 12

Bottle group A - Priority 1
 For algal dominant taxon.

Bottle Group B - Priority 1
 For toxin testing

Bottle Group C - Priority 3
 Water quality testing

Bottle group D - Priority 12
 For algal full ID

There are multiple bottles per Group in case multiple sample targets or sample locations are needed. Samplers use best professional judgment to decide which samples are appropriate to collect for a particular response. All sets of bottles do not have to be filled at one time.

Packing Note:
 No FedEx labels needed

Bottle Group A (Biological) With 8 Samples:

Bottle Type: PT-50ML Number of Bottles: 8 Preserved With: ICE
 BLOOM-ID Template: DEFAULT (SOP-AB05) Assessment of dominant algal taxa in bloom or mat sample

Bottle Group B (Water) With 4 Samples:

Bottle Type: BG-WD250 Number of Bottles: 4 Preserved With: ICE
 W-MCYST-AA Template: (EPA 8321B) Microcystins in water matrices by HPLC/MS/MS

Bottle Group C (Water) With 1 Samples:

Bottle Type: BP-1L Number of Bottles: 1 Preserved With: ICE
 CHLSUITE-W Template: DEFAULT (SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry
 Bottle Type: P-500ML Number of Bottles: 1 Preserved With: ICE And H2SO4

Bottle Group C (Water) With 1 Samples:

Bottle Type: P-500ML	Number of Bottles: 1	Preserved With: ICE And H2SO4
W-NH3	Template: DEFAULT	(EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
W-NO2NO3	Template: DEFAULT	(EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L
W-S-A-TP	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
W-TKN	Template: DEFAULT	(EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices
Bottle Type: P-125ML	Number of Bottles: 1	Preserved With: FILTER-ICE
W-PO4-F	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Ortho-phosphate, dissolved, in filtered, aqueous matrices as mg P/L

Bottle Group D (Water) With 4 Samples:

Bottle Type: BP-1L	Number of Bottles: 4	Preserved With: Lugols
DTY-QN-C	Template: DEFAULT	(SOP-AB05_1) No. of diatom taxa of quantitative phytoplankton sample.
PKD-QN-C	Template: DEFAULT	(SOP-AB05) No. of wet taxa of quantitative phytoplankton sample.

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.

Cooler Packed By: ADP

Number of Coolers: 1

Date: 7-20-17

Kit must also include:

- ☒ Field Sheets
- ☒ Temperature Control Bottle
- ☐ FedEx Bills, if applicable
- ☒ Plastic Bags
- ☐ Zip Ties

If Preservation Included:

ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____
ID _____	Exp _____	Lot # _____

PLEASE RETURN ALL COOLERS FOR RQ-2017-07-31-21