

Log-in Checklist

RQ- _____

Login Station ID: _____

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: _____

Cooler Temperature*	Samples Frozen	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Tracking # Damaged waybills only
					Present?		*Intact?		
					Yes	No	Yes	No	
		HNO ₃	Formalin						

* HNO3 and Formalin persevered samples do **NOT** have a temperature requirement. For all others, if the temperature of a cooler is above 6.0 °C (or above 10.0 °C for W-1-4-DIOX and microbiology), or if Evidence Seal is damaged. Identify the containers in the affected cooler(s) on back of this form. **DOH coolers can exceed 2.0 °C above standard temperature without customer notification/confirmation.**

****Note:** If “No” is checked below, fill out the back of this form (Field ID, Test IDs, etc.) and generate an **NCR**.

**Chain of Custody/ Field Sheet(s) Included? Yes _____ No _____

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes _____ No _____

CONTAINER CHECK

****Evidence Tape on Bottles?** Yes _____ No _____ **If yes, is it intact?** Yes _____ No _____

****Caps on tight?** Yes _____ No _____ ****Containers intact?** Yes _____ No _____

****Sufficient Sample Volume:** Yes _____ No _____

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes _____ No _____ Init: _____

Check the Box marked “Yes” or “No” for the Presence of Chlorine. If Cl detected, an NCR is required.					
Analysis	Yes	No	Analysis	Yes	No
W-1,4 DIOX			W-PC-AA-SF		
W-E8321-DI, -MS, -21			W-NP-AA-SF		
W-BNA (-625, -R)			W-PDQUAT		
W-CARB-AA (-CAB-AA-R)			W-PCL-SQ-R		
W-U2060-MS			W-TR-TQ		
W-PCB-R			W-CT-CI-R		
W-PAH (-R)			W-PSNP-TQ		
W-PFAS-MS					

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, “OV-“)

****Acid Preserved Samples:** pH ≤ 2.0? Yes _____ No _____ NA _____ Init: _____

****W-1-4-DIOX (Green dot on container) preserved to pH < 4.0?** Yes _____ No _____ NA _____ Init: _____

Coolers Unpacked/Checked by: _____ **Date:** _____ **NCRs (Y/N)?** _____

Event ID: _____ **NCR #** _____

Log-in Checklist

Samples with Incorrect pH Preservation or presence of Chlorine

Field ID	Bottle Test ID(s)	pH / Cl	Action Taken

Samples in Coolers with Incorrect Preservation or Damaged Evidence Tape

Cooler ID	Field ID	Bottle Test ID(s)

Bottles Not Intact

Field ID	Bottle Test ID(s)	Loose Cap	Damaged Cap		Damaged Container		Evidence Tape Not Intact
			CK	BR	CK	BR	

Samples with Insufficient Volume for Analyses

Field ID	Bottle Test ID(s)	Action Taken

Additional Comments:

Infrared Thermometer ID:	
pH Paper 0.0 – 3.0 Lot #	
pH Paper 0 – 13 Lot #	
Chlorine Test Strips Lot #	

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes_____ No_____

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes_____ If No_____

no, were samples shipped on dry ice? Yes_____ No_____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check(W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes_____ No_____

Date and time samples preserved: _____



* G 1 9 1 0 1 5 1 *

- ☐ **Altamonte Springs:** 380 Northlake Blvd., Suite 1048 • Altamonte Springs, FL 32701 • 407.937.1594 • Fax 407.937.1597
- ☒ **Gainesville:** 4965 SW 41st Blvd. • Gainesville, FL 32608 • 352.377.2349 • Fax 352.395.6639
- ☐ **Jacksonville:** 6681 Southpoint Pkwy. • Jacksonville, FL 32216 • 904.363.9350 • Fax 904.363.9354
- ☐ **Miramar:** 10200 USA Today Way • Miramar, FL 33025 • 954.889.2288 • Fax 954.889.2281
- ☐ **Tallahassee:** 2639 North Monroe Street, Suite D • Tallahassee, FL 32303 • 850.219.6274 • Fax 850.219.6275
- ☐ **Tampa:** 9610 Princess Palm Ave. • Tampa, FL 33619 • 813.630.9616 • Fax 813.630.4327

Client Name: FDEP		Project Name: Alachua County		BOTTLE SIZE & TYPE												LABORATORY I.D. NUMBER		
Address: 8800 Baymeadows Way West		P.O. Number or Project Number: 2019-08-05-99		ANALYSIS REQUIRED Ecoli														
		FDEP Facility No:																
Phone: 904-256-1700		Project Address:																
FAX:		Special Instructions:																
Contact: Jeremy Parrish		Results to Dep-Overflowmicro@dep.state.fl.us County Sampling for FDEP																
Sampled By:																		
Turn Around Time: ☐ STANDARD ☐ RUSH																		
Page: ____ of ____		☐ ADaPT ☐ EQulS ☐ Other																
SAMPLE ID	SAMPLE DESCRIPTION	Grab Comp	SAMPLING		MATRIX	NO. COUNT	PRESERVATION											
			DATE	TIME														
PAR1491		G	11/20/19	1020	SW	2		2									001	
PAR262		G	11/20/19	1120	SW	2		2									002	
MILLBEL		G	11/20/19	1200	SW	2		2									003	
MILLSINK		G	11/20/19	1345	SW	2		2									004	
Field Blank		G	11/20/19	1420	SW	2		2									005	

Matrix Code: WW = wastewater SW = surface water GW = ground water DW = drinking water O = oil A = air SO = soil SL = sludge Preservation Code: I = ice H=(HCl) S = (H2SO4) N = (HNO3) T = (Sodium Thiosulfate)

Received on Ice ☐ Yes ☐ No ☒ Temp taken from sample ☐ Temp from blank ☒ Where required, pH checked Temperature when received 31.8 (in degrees celcius)

DCN: AD-051 Form last revised 04/30/2015

Device used for measuring Temp by unique identifier (circle IR temp gun used) J: 9A G: LT-1 LT-2 T: 10A A: 3A M: 3A S: 1V

Relinquished by:	Date	Time	Received by:	Date	Time
	11/20/19	1540		11/20/19	1540
1					
2					
3					

FOR DRINKING WATER USE:

PWS ID: _____

Contact Person: _____

Phone: _____

Supplier of Water: _____

Date of Request: 23-JUL-2019
 Created By: PARRISH_J On: 23-JUL-2019
 Modified By: JASROTIA_P On: 24-JUL-2019
 Customer: NE-DIST
 Project: SMP
 Division: Division of Environmental Assessment and Restoration
 District: Northeast District
 Sampling Event: Alachua County August SMP

Send Coolers To:

Phone: 352-264-6833
 Alachua County Environmental Protection Department
 408 W. University Ave. Suite 106
 Gainesville, FL 32601
 Attn: Greg Owen

Program Module Number:
 Priority: 3
 Event Status: R
 Criminal Investigation: NO
 Chemistry Request Reviewed By: JASROTIA_P On: 24-JUL-2019
 Biology Request Reviewed By: JASROTIA_P On: 24-JUL-2019
 Sampling Kit Required: YES Ship on: 26-JUL-2019
 Sampling Kit Shipped: YES On: 29-JUL-2019
 Sampling Kit Packed By: SHAIK_A
 Preservatives Needed: YES
 Date to Receive Samples: 05-AUG-2019
 Received By: MIRABITO_A On: 11-DEC-2019

Send Final Report To:

8800 Baymeadows Way West
 Suite 100
 Jacksonville, FL 32256
 Attn: Jeremy Parrish

Report Type: Final Only
 FTP Data: NO
 QC Report: YES
 Date Log: NO
 Authorization Log: NO

Comments: Group A: Chlorophyll, Metals, Tracers, Markers, Bacteria

NE-AEG-EC

Packing Notes:
 1 - case of nitric acid/1 set of labels
 2- extra coolers

Bottle Group A (Water) With 15 Samples:

Bottle Type: BP-1L	Number of Bottles: 15	Preserved With: ICE
CHLSUITE-W	Template: DEFAULT	(SM 10200 H (mod.)) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry
Chlorophyll-a, Corrected		
Chlorophyll-a, Uncorrected		
Phaeophytin-a		
Bottle Type: P-250ML-WI-THI	Number of Bottles: 15	Preserved With: ICE
NED-AEG-EC	Template: DEFAULT	(EPA 1603) E. coli by MF by AEL in Gainesville
Escherichia coli-Membrane Filter		
Bottle Type: QPCR-P-500ML	Number of Bottles: 15	Preserved With: ICE
PCR-BACR	Template: DEFAULT	(SOP-PCR-1.4) Detection and quantification of Ruminant specific Bacteroidetes BacR genetic marker with quantitative polymerase chain reaction
*BacR-qPCR		
PCR-DG3	Template: DEFAULT	(SOP-PCR-1.5) Detection and quantification of canine-specific DG3 Bacteroides genetic marker with quantitative polymerase chain reaction
*DG3-qPCR		
PCR-HF183	Template: DEFAULT	(SOP-PCR-1.0) Detection and quantification of human-specific HF183 Bacteroides genetic marker with quantitative polymerase chain reaction
*HF183-qPCR		
Bottle Type: BG-500ML	Number of Bottles: 15	Preserved With: ICE
W-E8321-DI	Template: DEFAULT	(EPA 8321B) Pesticides, herbicides, and other chemicals in water matrices by HPLC/MS/MS
*Acesulfame K		
*AMPA		
*Endothall		
*Glufosinate		

Bottle Group A (Water) With 15 Samples:

Bottle Type: BG-500ML	Number of Bottles: 15	Preserved With: ICE
W-E8321-DI	Template: DEFAULT	(EPA 8321B) Pesticides, herbicides, and other chemicals in water matrices by HPLC/MS/MS
*Glyphosate		
*Sucralose		
W-E8321-MS	Template: DEFAULT	(EPA 8321B) Pesticides, herbicides, and other chemicals in water matrices by HPLC/MS/MS
*Acetaminophen		
*Acetamiprid		
*Afidopyropen		
*Benzovindiflupyr		
*Carbamazepine		
*Clothianidin		
*Dinotefuran		
*Fluridone		
*Hydrocodone		
*Ibuprofen		
*Imazapyr		
*Mandestrobin		
*Naproxen		
*Primidone		
*Pyraclostrobin		
*Thiamethoxam		
*Tolfenpyrad		
*Triclopyr		
2,4-D		
Bentazon		
Diuron		
Fenuron		
Imidacloprid		
Linuron		
MCPP		
Bottle Type: P-500ML	Number of Bottles: 15	Preserved With: HNO3
W-ICP	Template:	(EPA 200.7 Rev. 4.4) Total Recoverable Metals analysis using ICP emission spectroscopy for aqueous samples supporting Clean Water Act Projects
Barium		
Calcium		
Iron		
Magnesium		
Potassium		
Sodium		
Zinc		
W-ICPMS	Template:	(EPA 200.8 Rev. 5.4) Total Recoverable Metals analysis using ICP-MS for aqueous samples supporting Clean Water Act Projects
*Boron		
Aluminum		
Antimony		
Arsenic		
Cadmium		
Chromium		
Copper		
Lead		
Nickel		
Selenium		
Silver		
Thallium		

* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.

From: [Parrish, Jeremy M.](#)
To: [Mirabito, Anthony](#)
Cc: [Sprague, Kara](#)
Subject: RE: Missing RQ Number
Date: Tuesday, December 10, 2019 2:35:22 PM

Hi sorry its supposed to be 2019-08-05-90

Jeremy

From: Mirabito, Anthony <Anthony.Mirabito@FloridaDEP.gov>
Sent: Tuesday, December 10, 2019 10:06 AM
To: Parrish, Jeremy M. <Jeremy.M.Parrish@dep.state.fl.us>
Cc: Sprague, Kara <Kara.Sprague@FloridaDEP.gov>
Subject: Missing RQ Number

Good Morning Jeremy,

I was wondering if there was another RQ number associated with these samples other than the one on the chain of custody. It seems like that RQ number is updated and I am unable to find it or the samples in the system. Let me know if you have any questions.

Thanks,
Anthony