

Login Checklist

RQ-_____

Login Station ID: _____

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: _____

*Cooler Temperature	Samples Frozen?	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Waybill Tracking #
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	

COOLER CHECK

***All samples received on ice unless otherwise noted. HNO3 and Formalin preserved samples do NOT have a temperature requirement.**

- If the temperature of a cooler exceeds 6.0 oC (above 10.0 oC for W-1-4-DIOX and microbiology) or received without ice, identify affected samples in an NCR. **NCR#** _____
- DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C for W-1-4-DIOX) without login confirmation from customer for samples requiring ice preservation; identify affected samples in an NCR. **NCR#** _____
- If cooler or samples are received with a damaged Evidence Seal; identify the affected samples in an NCR. **NCR#** _____
- If coolers or samples are received late; identify the affected samples in an NCR. **NCR#** _____

Chain of Custody/ Field Sheet(s) Included? Yes _____ No _____

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes _____ No _____

CONTAINER CHECK

Evidence Tape on Bottles? Yes _____ No _____ NA _____ Evidence Tape intact? Yes _____ No _____

If Criminal, photographs taken? Yes _____ No _____ Containers intact? Yes _____ No _____

Caps on tight? Yes _____ No _____

Sufficient Sample Volume: Yes _____ No _____

If **NO** is checked above, generate an NCR listing affected sample IDs in its appropriate category. **NCR#** _____

CHLORINE CHECK REQUIRED? (Blue dot on container) Yes _____ No _____ Init: _____

Chlorine detected? (One container checked per Field ID) Yes _____ No _____ Init: _____

If chlorine is detected, generate an NCR listing affected sample IDs . **NCR#** _____

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

****Acid Preserved Samples:** pH< 2.0? Yes _____ No _____ NA _____ Init: _____

****W-1-4-DIOX** (Green dot on container) preserved to pH<4.0? Yes _____ No _____ NA _____ Init: _____

If samples were not preserved correctly, generate an NCR listing affected sample IDs . **NCR#** _____

Coolers Unpacked/Checked by: _____ Date: _____ Event contains NCRs (Y/N)? _____

Event ID: _____

Login Checklist

Login Preservation Equipment

Lot # & Exp: Date

Additional Comments:

Infrared Thermometer ID:	
pH Test Strips 0 – 6	
pH Paper 0 – 3	
pH Paper 0 – 13	
Chlorine Test Strips	

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ Init: _____

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ No _____

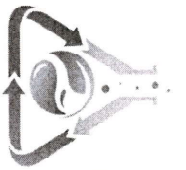
If no, were samples shipped on dry ice? Yes _____ No _____

If S-VOC-MS samples were not preserved correctly, generate an NCR listing affected sample IDs . NCR# _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check (W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____



DIVERSIFIED
ENVIRONMENTAL LABORATORIES, INC.

CHAIN OF CUSTODY RECORD

Project Number: **230221.06**
(Lab Use Only)

3653 Regent Boulevard, Suite # 509
Jacksonville, FL 32224
P. (904) 807-9525 E. info@delilab.com
F. (904) 807-9627

Page 1 of 1

Company Name		Florida Department of Environmental Protection				Container Information (Qty, Size, & Type)		Sample Matrix Codes:	
Address		8800 Baymeadows Way West				250 mL		A. Air P. Petroleum	
City		Jacksonville State FL Zip				250 mL		B. Bulk S. Soil/Sludge	
Attn.		Dep-overflowmrio@dep.state.fl.us				250 mL		W. Wipe O. Other	
Tel.		E-mail or Fax				Container Preservation Codes		PW. Potable Water	
Project Name		2023- 02-27-66				Parameters		NPW. Non-Potable Water	
Project Number								Sample Kit or Container Lot #	
Project Location		Palm Valley						NA	
Sample Name/Signature		Jenny Lamoth							
Transfer #	Sample # (Lab Use Only)	Sample Identification	Date Sampled	Time Sampled	Sample Matrix Code	Specific Cond. (Field)	Comp	Grab	E. Coli - Quantitray
1	03356	GSNE0595	2/27/23	1405	MPW	40010	X	X	Enterococci - Quantitray
2	03357	GSNE0588	2	1415	+	40500	X	X	Coliform, Fecal - MF 3 Dilutions
3									
4									
5									
6									
7									
8									
9									
0									
Special Instructions:						Transfer Numbers		Relinquished By	
						1-2		Jenny Lamoth 2/27/23 1519	
								Date / Time	
								Received By	
								Moog	
								Date / Time	
								2/27/23 15:19	
								Req. #	
								00E804	
								P.O. #	
								Billing Information:	
								Invoice with Report	
								Invoice to Accounting	
								Turnaround Requested:	
								X Standard (7-10 Business Days)	
								Semi-Rush (3-5 Business Days)	
								Rush (1-2 Business Days)	
								Turnaround times are estimated & subject to change. Surcharges apply for all Rush samples.	
								Thermal Preservation:	
								In Crushed Ice? (Yes) / No	
								Cooler Temp: 0.3 °C	
								Sample Con. Temp: 0.1 °C	
								Preservation Codes:	
								0. None 5. Na2S2O3	
								1. H2SO4 6. Crushed Ice (4C)	
								2. HNO3 7. Cd/HBO6	
								3. HCl 8. NH4Cl	
								4. NaOH 9. Other: (List)	



Date of Request: 27-FEB-2023
Created By: PARRISH_J On: 27-FEB-2023
Modified By: JASROTIA_P On: 28-FEB-2023
Customer: NE-DIST
Project: SMP
Division: Division of Environmental Assessment and Restoration
District: Northeast District
Event Description: Palm Valley Boat make-up

Send Coolers To:

Phone: 904-256-1693
8800 Baymeadows Way West
Suite 100
Jacksonville, FL 32256
Attn: Jeremy Parrish
Cooler Ship EMail: Jeremy.M.Parrish@floridadep.gov

Priority: 3
Event Status: R
Criminal Investigation: NO
Chemistry Request Reviewed By:
Biology Request Reviewed By: JASROTIA_P On: 28-FEB-2023
Sampling Kit Required: NO Ship on:
Sampling Kit Shipped:
Sampling Kit Packed By:
Preservatives Needed: NO
Date to Receive Samples: 27-FEB-2023
Logged In By: BAXTER_R On: 13-MAR-2023

Send Final Report To:

8800 Baymeadows Way West
Suite 100
Jacksonville, FL 32256
Attn: Jeremy Parrish
Report Notification EMail: Jeremy.M.Parrish@floridadep.gov

Comments:
Group D:(Surf.Salt)Bacteria
G5NE0588, G5NE0595

Packing Notes:**Bottle Group A (Water) With 2 Samples:**

Bottle Type: P-250ML-WI-THI	Number of Bottles: 2	Preserved With: ICE
NE-DIV-ENQ	Template: DEFAULT	(Enterolert/QT) Enterococci by Enterolert/QT by Diversified Environmental Laboratories in Jacksonville
Enterococci-Quanti-Tray		
Bottle Type: P-250ML-WI-THI	Number of Bottles: 2	Preserved With: ICE
NE-DIV-FC	Template: DEFAULT	(SM 9222 D) Fecal coliforms by MF by Diversified Environmental Laboratories in Jacksonville
Fecal Coliforms-Membrane Filter		