

Login Checklist

RQ-_____

Login Station ID: _____

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: _____

*Cooler Temperature	Samples Frozen?	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Waybill Tracking #
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	

COOLER CHECK

***All samples received on ice unless otherwise noted. HNO3 and Formalin preserved samples do NOT have a temperature requirement.**

- If the temperature of a cooler exceeds 6.0 oC (above 10.0 oC for W-1-4-DIOX and microbiology) or received without ice, identify affected samples in an NCR. **NCR#** _____
- DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C for W-1-4-DIOX) without login confirmation from customer for samples requiring ice preservation; identify affected samples in an NCR. **NCR#** _____
- If cooler or samples are received with a damaged Evidence Seal; identify the affected samples in an NCR. **NCR#** _____
- If coolers or samples are received late; identify the affected samples in an NCR. **NCR#** _____

Chain of Custody/ Field Sheet(s) Included?

Yes _____ No _____

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included?

Yes _____ No _____

CONTAINER CHECK

Evidence Tape on Bottles? Yes _____ No _____ NA _____ Evidence Tape intact? Yes _____ No _____

If Criminal, photographs taken? Yes _____ No _____ Containers intact? Yes _____ No _____

Caps on tight? Yes _____ No _____

Sufficient Sample Volume: Yes _____ No _____

If **NO** is checked above, generate an NCR listing affected sample IDs in its appropriate category. **NCR#** _____

CHLORINE CHECK REQUIRED? (Blue dot on container)

Yes _____ No _____ Init: _____

Chlorine detected? (One container checked per Field ID)

Yes _____ No _____ Init: _____

If chlorine is detected, generate an NCR listing affected sample IDs . **NCR#** _____

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

****Acid Preserved Samples:** pH< 2.0? Yes _____ No _____ NA _____ Init: _____

****W-1-4-DIOX (Green dot on container)** preserved to pH<4.0? Yes _____ No _____ NA _____ Init: _____

If samples were not preserved correctly, generate an NCR listing affected sample IDs . **NCR#** _____

Coolers Unpacked/Checked by: _____

Date: _____ Event contains NCRs (Y/N)? _____

Event ID: _____

Login Checklist

Login Preservation Equipment

Lot # & Exp: Date

Additional Comments:

Infrared Thermometer ID:	
pH Test Strips 0 – 6	
pH Paper 0 – 3	
pH Paper 0 – 13	
Chlorine Test Strips	

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ Init: _____

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ No _____

If no, were samples shipped on dry ice? Yes _____ No _____

If S-VOC-MS samples were not preserved correctly, generate an NCR listing affected sample IDs . NCR# _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check (W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____



DIVERSIFIED
ENVIRONMENTAL LABORATORIES, INC.

CHAIN OF CUSTODY RECORD

Project Number: 240214.04
(Lab Use Only)

3653 Regent Boulevard, Suite # 509
Jacksonville, FL 32224
P. (904) 807-9625 E. info@delilab.com
F. (904) 807-9627

Page 1 of 1

Company Name										Container Information (Qty, Size, & Type)										Sample Matrix Codes:		
Address										250 mL	250 mL	250 mL									A. Air	P. Petroleum
City																				B. Bulk	S. Soil/Sludge	
State																			W. Wipe	O. Other		
Zip																			PW. Potable Water			
Attn.										Container Preservation Codes										Sample Kit or Container Lot #		
Tel.										6	6	6									NA	
Project Name										Parameters										Preservation Codes:		
Project Number										E. Coli - Quantitray	Enterococci - Quantitray	Coliform, Fecal - MF 3 Dilutions									0. None	5. Na2S2O3
Project Location																					1. H2SO4	6. Crushed Ice (4C)
Sampler Name/Signature																			2. HNO3	7. C6H8O6		
Transfer #	Sample # (Lab Use Only)	Sample Identification	Date Sampled	Time Sampled	Sample Matrix Code	Specific Cond. (Field)	Comp	Grab											3. HCl	8. NH4Cl		
1	68045	64NE0301	2/14/24	1105	NPW	545		X											4. NaOH	9. Other: (List)		
2																			Thermal Preservation:			
3																			In Crushed Ice?	Yes No		
4																			Cooler Temp:	NA °C		
5																			Sample Cont. Temp:	2.5 °C		
6																			Turnaround Requested:			
7																			☒ Standard (10 Business Days)			
8																			☐ Semi-Rush (3-5 Business Days)			
9																			☐ Rush (1-2 Business Days)			
0																			Turnaround times are estimated & subject to change. Surcharges apply for all Rush samples.			
Special Instructions:										Billing Information:												
										Invoice with Report												
										Invoice to Accounting												
										Req. #:												
										P.O. #:												
										CIE35B												

Transfer Number	Relinquished By	Date / Time	Received By	Date / Time
1		2/14/24 1215		02/14/24 1215



Certification #E821059

Date of Request: 08-JAN-2024
Created By: PARRISH_J On: 08-JAN-2024
Modified By: AYRES_J On: 17-JAN-2024
Customer: NE-DIST
Project: SMP
Division: Division of Environmental Assessment and Restoration
District: Northeast District
Event Description: Plummer Creek CM

Send Coolers To:

Phone: 904-256-1693
8800 Baymeadows Way West
Suite 100
Jacksonville, FL 32256
Attn: Jeremy Parrish
Cooler Ship EMail: Jeremy.M.Parrish@floridadep.gov

Priority: 3
Event Status: R
Criminal Investigation: NO
Chemistry Request Reviewed By: AYRES_J On: 17-JAN-2024
Biology Request Reviewed By: AYRES_J On: 17-JAN-2024
Sampling Kit Required: YES Ship on: 26-JAN-2024
Sampling Kit Shipped: YES On: 24-JAN-2024
Sampling Kit Packed By: PENDLETO_C
Preservatives Needed: NO
Date to Receive Samples: 05-FEB-2024
Logged In By: TERRANE_A On: 28-MAR-2024

Send Final Report To:

8800 Baymeadows Way West
Suite 100
Jacksonville, FL 32256
Attn: Jeremy Parrish
Report Notification EMail: Jeremy.M.Parrish@floridadep.gov

Comments: Group A: (Surf-Salt) Nutrients, Bacteria
(G4NE0301)
Group B:(Surf.Salt)Bacteria

Packing Notes:
None

Bottle Group A (Water) With 1 Samples:

Bottle Type: P-1L	Number of Bottles: 1	Preserved With: ICE
ALKALINITY	Template: DEFAULT	(SM 2320 B-2011) Alkalinity in aqueous matrices as mg CaCO3/L
Total Alkalinity		
TURBIDITY	Template: DEFAULT	(EPA 180.1 Rev. 2.0) Turbidity in aqueous matrices
Turbidity		
W-CL-IC	Template: DEFAULT	(EPA 300.0 Rev. 2.1) Chloride in aqueous matrices
Chloride		
W-COLOR	Template: DEFAULT	(DEP SOP: NU-094-1) True Color measured at 450 nm (not valid for NPDES monitoring)
Color (true)		
W-F	Template: DEFAULT	(SM 4500-F- C-2011) Fluoride in aqueous matrices, without distillation (not valid for NPDES monitoring)
Fluoride		
W-SO4-IC	Template: DEFAULT	(EPA 300.0 Rev. 2.1) Sulfate in aqueous matrices
Sulfate		
W-TDS	Template: DEFAULT	(SM 2540 C-2015) Total Dissolved Solids in aqueous matrices
TDS		
W-TSS	Template: DEFAULT	(SM 2540 D-2015) Total Suspended Solids in aqueous matrices using a maximum of 250 mL of sample
TSS		
Bottle Type: BP-1L	Number of Bottles: 1	Preserved With: ICE
CHLSUITE-W	Template: DEFAULT	(SM 10150 B) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry
Chlorophyll-a, Corrected		

Bottle Group A (Water) With 1 Samples:

Bottle Type: BP-1L	Number of Bottles: 1	Preserved With: ICE
CHLSUITE-W	Template: DEFAULT	(SM 10150 B) Phytoplankton chlorophyll-a corrected, uncorrected, and phaeophytin by spectrophotometry
Chlorophyll-a, Uncorrected		
Phaeophytin-a		
Bottle Type: P-250ML-WI-THI	Number of Bottles: 1	Preserved With: ICE
NE-DIV-ENQ	Template: DEFAULT	(Enterolert/QT) Enterococci by Enterolert/QT by Diversified Environmental Laboratories in Jacksonville
Enterococci-Quanti-Tray		
Bottle Type: P-500ML	Number of Bottles: 1	Preserved With: ICE And H2SO4
W-NH3	Template: DEFAULT	(EPA 350.1 Rev. 2.0) Ammonia in aqueous matrices as mg N/L
Ammonia-N		
W-NO2NO3	Template: DEFAULT	(EPA 353.2 Rev. 2.0) Nitrite/Nitrate in aqueous matrices as mg N/L
NO2NO3-N		
W-S-A-TP	Template: DEFAULT	(EPA 365.1 Rev. 2.0) Total Phosphorus in aqueous matrices as mg P/L
Total-P		
W-TKN	Template: DEFAULT	(EPA 351.2 Rev. 2.0) Total Kjeldahl Nitrogen in aqueous matrices
Kjeldahl Nitrogen		
W-TOC	Template: DEFAULT	(SM 5310 B-2014) Nonpurgeable Organic Carbon in aqueous matrices
Organic Carbon		

Bottle Group B (Water) With 1 Samples:

Bottle Type: P-250ML-WI-THI	Number of Bottles: 1	Preserved With: ICE
NE-DIV-ENQ	Template: DEFAULT	(Enterolert/QT) Enterococci by Enterolert/QT by Diversified Environmental Laboratories in Jacksonville
Enterococci-Quanti-Tray		