

Login Checklist

RQ-_____

Login Station ID: _____

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: _____

*Cooler Temperature	Samples Frozen?	* All Samples in Cooler Preserved with		Number of Sample Containers in Cooler	Evidence Tape				Waybill Tracking #
					Present?		*Intact?		
	YES	HNO ₃	Formalin		Yes	No	Yes	No	

COOLER CHECK

***All samples received on ice unless otherwise noted. HNO3 and Formalin preserved samples do NOT have a temperature requirement.**

- If the temperature of a cooler exceeds 6.0 oC (above 10.0 oC for W-1-4-DIOX and microbiology) or received without ice, identify affected samples in an NCR. **NCR#** _____
- DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C for W-1-4-DIOX) without login confirmation from customer for samples requiring ice preservation; identify affected samples in an NCR. **NCR#** _____
- If cooler or samples are received with a damaged Evidence Seal; identify the affected samples in an NCR. **NCR#** _____
- If coolers or samples are received late; identify the affected samples in an NCR. **NCR#** _____

Chain of Custody/ Field Sheet(s) Included?

Yes _____ No _____

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included?

Yes _____ No _____

CONTAINER CHECK

Evidence Tape on Bottles?

Yes _____ No _____ NA _____

Evidence Tape intact? Yes _____ No _____

If Criminal, photographs taken?

Yes _____ No _____

Containers intact? Yes _____ No _____

Caps on tight?

Yes _____ No _____

Sufficient Sample Volume:

Yes _____ No _____

If **NO** is checked above, generate an NCR listing affected sample IDs in its appropriate category. **NCR#** _____

CHLORINE CHECK REQUIRED? (Blue dot on container)

Yes _____ No _____ Init: _____

Chlorine detected? (One container checked per Field ID)

Yes _____ No _____ Init: _____

If chlorine is detected, generate an NCR listing affected sample IDs . **NCR#** _____

PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

****Acid Preserved Samples:** pH< 2.0?

Yes _____ No _____ NA _____ Init: _____

****W-1-4-DIOX (Green dot on container)** preserved to pH<4.0?

Yes _____ No _____ NA _____ Init: _____

If samples were not preserved correctly, generate an NCR listing affected sample IDs . **NCR#** _____

Coolers Unpacked/Checked by: _____

Date: _____ Event contains NCRs (Y/N)? _____

Event ID: _____

Login Checklist

Login Preservation Equipment

Lot # & Exp: Date

Additional Comments:

Infrared Thermometer ID:	
pH Test Strips 0 – 6	
pH Paper 0 – 3	
pH Paper 0 – 13	
Chlorine Test Strips	

ENCORE SAMPLES

S-VOC-MS samples in Encores must be frozen within 48 hours of collection.

Were Encore samples received? Yes _____ Init: _____

Date and time placed in freezer _____

Were all samples placed in freezer within 48 hours of collection? Yes _____ No _____

If no, were samples shipped on dry ice? Yes _____ No _____

If S-VOC-MS samples were not preserved correctly, generate an NCR listing affected sample IDs . NCR# _____

FOR CLEAN LAB USE ONLY – Total Mercury Preservation Check (W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes _____ No _____

Date and time samples preserved: _____



CHAIN OF CUSTODY RECORD

Project #
(Lab Use Only)

2402 281

Client Florida Dept. of Environmental Protection

Report To: DEP-OverflowMicro@dep.state.fl.us

Project Name: SMP

Address 2600 Blairstone Rd. Tallahassee, FL 32399

Bill to: Carina Tull

Project Location: BMAP: Caloosa Creek

P.O. # LAB # C2152B

Customer Type: FDEP - South ROC

Phone 239-344-5718

Preservative: HCL = H, HNO₃ = N, Na₂S₂O₃ = ST

Kit #:

Fax

H₂SO₄ = S, NaOH = SH, NH₄Cl = NH

Requested Due Date:

Sampled By (PRINT) <u>Samantha Gelingas</u>				Preservatives				Analysis Requested										Sample ID # (Lab Use Only)
Sampler Signature <u>[Signature]</u>				Sample				E. coli (Quantitray)	Enterococci	Fecal Coliform								
Matrix	Sample Description	Date	Time	Type	H	N	S											
F	G3SD0085	1/8/24	1130	G			✓										1A	
Bottle Lot #		Relinquished By/Affiliation		Date	Time	Accepted By/Affiliation		Date	Time									
<u>Chen's bottle</u>	Samples are ambient water	<u>Samantha Gelingas</u>		<u>2/8/24</u>	<u>1311</u>	<u>[Signature]</u>		<u>2/8/24</u>	<u>1311</u>									
		Client Initial: <u>SG</u>																
	RQ-2024-01-08-50	Samples On Ice																
	<u>2.8</u>	Yes No																

Date of Request: 20-DEC-2023
Created By: REISTAD_N On: 20-DEC-2023
Modified By: JASROTIA_P On: 22-DEC-2023
Customer: SO-DIST
Project: SMP
Division: Division of Environmental Assessment and Restoration
District: South District
Event Description: 2024 SMP : Caloosa Creeks (Bee Branch)

Send Coolers To:

Phone: 239-344-5718
FLDEP South District Office
2295 Victoria Ave. Suite 314
Fort Myers, FL 33901-3381
Attn: Nicole Reistad
Cooler Ship EMail: Nicole.Reistad@FloridaDEP.gov

Priority: 3
Event Status: R
Criminal Investigation: NO
Chemistry Request Reviewed By: AYRES_J On: 22-DEC-2023
Biology Request Reviewed By: JASROTIA_P On: 22-DEC-2023
Sampling Kit Required: YES Ship on: 04-JAN-2024
Sampling Kit Shipped: YES On: 03-JAN-2024
Sampling Kit Packed By: SHAIK_A
Preservatives Needed: NO
Date to Receive Samples: 12-JAN-2024
Logged In By: SASNETT_L On: 22-FEB-2024

Send Final Report To:

FLDEP South District Office
2295 Victoria Ave. Suite 314
Fort Myers, FL 33901-3381
Attn: Nicole Reistad
Report Notification EMail:
Nicole.Reistad@FloridaDEP.gov;Monica.Jaeger@FloridaDEP.gov;
Samantha.Gelinas@FloridaDEP.gov;Emily.Atkinson@FloridaDEP.gov

Comments: Group A: Metals, E. coli x5

Bottle Group A (Water) With 5 Samples:

Bottle Type: P-250ML-WI-THI	Number of Bottles: 5	Preserved With: ICE
SD-SND-ECQ	Template: DEFAULT	(Colilert-18) E. coli by Colilert-18/QT by Sanders in Fort Myers
Escherichia Coli-Quanti-Tray		
Bottle Type: P-500ML	Number of Bottles: 5	Preserved With: HNO3
W-HARD	Template: DEFAULT	(SM 2340 B-2011) Hardness by calculation, in aqueous matrices, reported as mg/L CaCO3
Hardness		
W-ICP	Template: SMP-FRESH	(EPA 200.7 Rev. 4.4) Total Recoverable Metals analysis using ICP emission spectroscopy for aqueous samples supporting Clean Water Act Projects
Calcium		
Iron		
Magnesium		
Potassium		
Sodium		
Strontium		
Tin		
Titanium		
Vanadium		
Zinc		
W-ICPMS	Template: DEFAULT	(EPA 200.8 Rev. 5.4) Total Recoverable Metals analysis using ICP-MS for aqueous samples supporting Clean Water Act Projects
Aluminum		
Antimony		
Arsenic		
Barium		
Beryllium		
Boron		
Cadmium		
Chromium		
Cobalt		
Copper		

Bottle Group A (Water) With 5 Samples:

Bottle Type: P-500ML	Number of Bottles: 5	Preserved With: HNO3
W-ICPMS	Template: DEFAULT	(EPA 200.8 Rev. 5.4) Total Recoverable Metals analysis using ICP-MS for aqueous samples supporting Clean Water Act Projects

Lead
Manganese
Molybdenum
Nickel
Selenium
Silver
Thallium