

# Login Checklist

RQ-\_\_\_\_\_

Login Station ID: \_\_\_\_\_

Shipping Method: FedEx | UPS | HD | Greyhound

Date/Time of Receipt: \_\_\_\_\_

| *Cooler Temperature | Samples Frozen? | * All Samples in Cooler Preserved with |          | Number of Sample Containers in Cooler | Evidence Tape |    |          |    | Waybill Tracking # |
|---------------------|-----------------|----------------------------------------|----------|---------------------------------------|---------------|----|----------|----|--------------------|
|                     |                 |                                        |          |                                       | Present?      |    | *Intact? |    |                    |
|                     | YES             | HNO <sub>3</sub>                       | Formalin |                                       | Yes           | No | Yes      | No |                    |
|                     |                 |                                        |          |                                       |               |    |          |    |                    |
|                     |                 |                                        |          |                                       |               |    |          |    |                    |
|                     |                 |                                        |          |                                       |               |    |          |    |                    |
|                     |                 |                                        |          |                                       |               |    |          |    |                    |
|                     |                 |                                        |          |                                       |               |    |          |    |                    |
|                     |                 |                                        |          |                                       |               |    |          |    |                    |

## COOLER CHECK

**\*All samples received on ice unless otherwise noted. HNO3 and Formalin preserved samples do NOT have a temperature requirement.**

- If the temperature of a cooler exceeds 6.0 oC (above 10.0 oC for W-1-4-DIOX and microbiology) or received without ice, identify affected samples in an NCR. **NCR#** \_\_\_\_\_
- DOH coolers can exceed 2.0 °C above the standard temperature (6.0 or 10.0 °C for W-1-4-DIOX) without login confirmation from customer for samples requiring ice preservation; identify affected samples in an NCR. **NCR#** \_\_\_\_\_
- If cooler or samples are received with a damaged Evidence Seal; identify the affected samples in an NCR. **NCR#** \_\_\_\_\_
- If coolers or samples are received late; identify the affected samples in an NCR. **NCR#** \_\_\_\_\_

Chain of Custody/ Field Sheet(s) Included? Yes \_\_\_\_\_ No \_\_\_\_\_

Micro-Biology Overflow Chain of Custody/ Field Sheet(s) Included? Yes \_\_\_\_\_ No \_\_\_\_\_

## CONTAINER CHECK

Evidence Tape on Bottles? Yes \_\_\_\_\_ No \_\_\_\_\_ NA \_\_\_\_\_ Evidence Tape intact? Yes \_\_\_\_\_ No \_\_\_\_\_

If Criminal, photographs taken? Yes \_\_\_\_\_ No \_\_\_\_\_ Containers intact? Yes \_\_\_\_\_ No \_\_\_\_\_

Caps on tight? Yes \_\_\_\_\_ No \_\_\_\_\_

Sufficient Sample Volume: Yes \_\_\_\_\_ No \_\_\_\_\_

If **NO** is checked above, generate an NCR listing affected sample IDs in its appropriate category. **NCR#** \_\_\_\_\_

**CHLORINE CHECK REQUIRED?** (Blue dot on container) Yes \_\_\_\_\_ No \_\_\_\_\_ Init: \_\_\_\_\_

Chlorine detected? (One container checked per Field ID) Yes \_\_\_\_\_ No \_\_\_\_\_ Init: \_\_\_\_\_

If chlorine is detected, generate an NCR listing affected sample IDs . **NCR#** \_\_\_\_\_

## PRESERVATION CHECK (EXCLUDING SAMPLES SENT TO OVERFLOW LABS, "OV-")

**\*\*Acid Preserved Samples:** pH< 2.0? Yes \_\_\_\_\_ No \_\_\_\_\_ NA \_\_\_\_\_ Init: \_\_\_\_\_

**\*\*W-1-4-DIOX** (Green dot on container) preserved to pH<4.0? Yes \_\_\_\_\_ No \_\_\_\_\_ NA \_\_\_\_\_ Init: \_\_\_\_\_

If samples were not preserved correctly, generate an NCR listing affected sample IDs . **NCR#** \_\_\_\_\_

Coolers Unpacked/Checked by: \_\_\_\_\_ Date: \_\_\_\_\_ Event contains NCRs (Y/N)? \_\_\_\_\_

Event ID: \_\_\_\_\_

## Login Checklist

Login Preservation Equipment

Lot # & Exp: Date

Additional Comments:

|                          |  |
|--------------------------|--|
| Infrared Thermometer ID: |  |
| pH Test Strips 0 – 6     |  |
| pH Paper 0 – 3           |  |
| pH Paper 0 – 13          |  |
| Chlorine Test Strips     |  |

### ENCORE SAMPLES

**S-VOC-MS samples in Encores must be frozen within 48 hours of collection.**

Were Encore samples received? Yes \_\_\_\_\_ Init: \_\_\_\_\_

Date and time placed in freezer \_\_\_\_\_

Were all samples placed in freezer within 48 hours of collection? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, were samples shipped on dry ice? Yes \_\_\_\_\_ No \_\_\_\_\_

**If S-VOC-MS samples were not preserved correctly, generate an NCR listing affected sample IDs . NCR# \_\_\_\_\_**

**FOR CLEAN LAB USE ONLY** – Total Mercury Preservation Check (W-HG-AF;W-HG-AF-F):

Samples preserved within 48 hours? Yes \_\_\_\_\_ No \_\_\_\_\_

Date and time samples preserved: \_\_\_\_\_



Date of Request: 17-JAN-2024  
Created By: REISTAD\_N On: 17-JAN-2024  
Modified By: JASROTIA\_P On: 14-FEB-2024  
Customer: SO-DIST  
Project: SMP  
Division: Division of Environmental Assessment and Restoration  
District: South District  
Event Description: 2024 SMP : Myakka/Barron

**Send Coolers To:**

Phone: 239-344-5718  
FLDEP South District Office  
2295 Victoria Ave. Suite 314  
Fort Myers, FL 33901-3381  
Attn: Nicole Reistad  
Cooler Ship EMail: Nicole.Reistad@FloridaDEP.gov

Priority: 3  
Event Status: S  
Criminal Investigation: NO  
Chemistry Request Reviewed By: AYRES\_J On: 14-FEB-2024  
Biology Request Reviewed By: JASROTIA\_P On: 14-FEB-2024  
Sampling Kit Required: YES Ship on: 23-FEB-2024  
Sampling Kit Shipped: YES On: 20-FEB-2024  
Sampling Kit Packed By: PENDLETO\_C  
Preservatives Needed: YES  
Date to Receive Samples: 05-MAR-2024  
Logged In By:

**Send Final Report To:**

FLDEP South District Office  
2295 Victoria Ave. Suite 314  
Fort Myers, FL 33901-3381  
Attn: Nicole Reistad  
Report Notification EMail:  
Nicole.Reistad@FloridaDEP.gov; Monica.Jaeger@FloridaDEP.gov;  
Samantha.Gelinas@FloridaDEP.gov; Emily.Atkinson@FloridaDEP.gov

Comments: Group A: Enterococcus, qPCR, Tracers  
Group B: Enterococcus, Fecal

\*Please include 2 sulfuric, 1 nitric acid\*

**Bottle Group A (Water) With 1 Samples:**

|                             |                      |                                                                                                                                               |
|-----------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| Bottle Type: QPCR-P-500ML   | Number of Bottles: 1 | Preserved With: ICE                                                                                                                           |
| PCR-BACR                    | Template: DEFAULT    | (SOP-PCR-1.4) Detection and quantification of Ruminant specific Bacteroidetes BacR genetic marker with quantitative polymerase chain reaction |
| *BacR-qPCR                  |                      |                                                                                                                                               |
| PCR-DG3                     | Template: DEFAULT    | (SOP-PCR-1.5) Detection and quantification of canine-specific DG3 Bacteroides genetic marker with quantitative polymerase chain reaction      |
| *DG3-qPCR                   |                      |                                                                                                                                               |
| PCR-HF183                   | Template: DEFAULT    | (SOP-PCR-1.0) Detection and quantification of human-specific HF183 Bacteroides genetic marker with quantitative polymerase chain reaction     |
| *HF183-qPCR                 |                      |                                                                                                                                               |
| Bottle Type: P-250ML-WI-THI | Number of Bottles: 1 | Preserved With: ICE                                                                                                                           |
| SD-BES-ENQ                  | Template: DEFAULT    | (Enterolert/QT) Enterococci by Enterolert/QT by BEA South in North Port                                                                       |
| Enterococci-Quanti-Tray     |                      |                                                                                                                                               |
| Bottle Type: BG-500ML       | Number of Bottles: 1 | Preserved With: ICE                                                                                                                           |
| W-E8321-DI                  | Template: DEFAULT    | (EPA 8321B) Pesticides, herbicides, and other chemicals in water matrices by HPLC/MS/MS                                                       |
| Acesulfame K                |                      |                                                                                                                                               |
| AMPA                        |                      |                                                                                                                                               |
| Endothall                   |                      |                                                                                                                                               |
| Glufosinate                 |                      |                                                                                                                                               |
| Glyphosate                  |                      |                                                                                                                                               |
| Sucralose                   |                      |                                                                                                                                               |
| W-E8321-MS                  | Template: SMP        | (EPA 8321B) Pesticides, herbicides, and other chemicals in water matrices by HPLC/MS/MS                                                       |
| 2,4-D                       |                      |                                                                                                                                               |
| 2,4,5-T                     |                      |                                                                                                                                               |
| Acetaminophen               |                      |                                                                                                                                               |
| Acetamiprid                 |                      |                                                                                                                                               |
| Afidopyropen                |                      |                                                                                                                                               |

**Bottle Group A (Water) With 1 Samples:**

|                       |                      |                                                                                         |
|-----------------------|----------------------|-----------------------------------------------------------------------------------------|
| Bottle Type: BG-500ML | Number of Bottles: 1 | Preserved With: ICE                                                                     |
| W-E8321-MS            | Template: SMP        | (EPA 8321B) Pesticides, herbicides, and other chemicals in water matrices by HPLC/MS/MS |
| Bentazon              |                      |                                                                                         |
| Benzovindiflupyr      |                      |                                                                                         |
| Carbamazepine         |                      |                                                                                         |
| Clothianidin          |                      |                                                                                         |
| Dinotefuran           |                      |                                                                                         |
| Diuron                |                      |                                                                                         |
| Fenuron               |                      |                                                                                         |
| Fluridone             |                      |                                                                                         |
| Hydrocodone           |                      |                                                                                         |
| Ibuprofen             |                      |                                                                                         |
| Imazapyr              |                      |                                                                                         |
| Imidacloprid          |                      |                                                                                         |
| Linuron               |                      |                                                                                         |
| Mandestrobin          |                      |                                                                                         |
| MCPP                  |                      |                                                                                         |
| Naproxen              |                      |                                                                                         |
| Primidone             |                      |                                                                                         |
| Pyraclostrobin        |                      |                                                                                         |
| Silvex                |                      |                                                                                         |
| Thiamethoxam          |                      |                                                                                         |
| Tolfenpyrad           |                      |                                                                                         |
| Triclopyr             |                      |                                                                                         |

**Bottle Group B (Water) With 2 Samples:**

|                                 |                      |                                                                       |
|---------------------------------|----------------------|-----------------------------------------------------------------------|
| Bottle Type: P-250ML-WI-THI     | Number of Bottles: 4 | Preserved With: ICE                                                   |
| SD-SND-ENQ                      | Template: DEFAULT    | (Enterolert/QT) Enterococci by Enterolert/QT by Sanders in Fort Myers |
| ENTEROCOCCI-ENTEROLERT          |                      |                                                                       |
| SD-SND-FC                       | Template: DEFAULT    | (SM 9222 D) Fecal coliforms by MF by Sanders in Fort Myers            |
| Fecal Coliforms-Membrane Filter |                      |                                                                       |

\* - The laboratory is not NELAP certified for this analyte/method, or certification is not applicable.