

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
CONTRACT REVIEW FORM**

DEP CONTRACT NO. SP-596

(1) ORIGINAL X AMENDMENT NO. _____ CHANGE ORDER NO. _____ FUNDING LETTER INCREASE NO. _____

2) CONTRACTOR, MAILING ADDRESS & TELEPHONE #

Academy of Natural Sciences, ERC

Attn: Dr. Cynthia C. Gilmour

10545 Mackall Road

St. Leonard, MD 20685

PHONE #

(410) 586-9713 fax 9705

(3) Contractor FEID/SSN:

23 - 1352000

(4) TYPE: SERVICES

X

COMMODITIES _____

GRANT _____

CONCESSION _____

OTHER _____

(5) DMS CLASS CODE: 973-360

(6) PROCUREMENT METHOD: Single Source

(7) BEGIN DATE: Execution initiation 5-10-01

END DATE: 6/30/03

3) SUBJECT/DESCRIPTION:

Mesocosm Studies to Quantify How Methylmercury in the
Everglades Responds to Changes in Mercury, Sulfur, and
Nutrient Loading; Academy of Natural Sciences:

(9) TOTAL AMOUNT: \$ Initial Incr. \$59,580 Ceiling \$260,691

ARE FEDERAL FUNDS SUPPORTING THIS CONTRACT? No

IF YES, SPECIFY THE FEDERAL FUNDING SOURCE AND CFDA NO.:

ARE GRANTS-IN-AID APPROPRIATIONS SUPPORTING THIS CONTRACT? No

IF YES, LIST THE LINE ITEM APPROPRIATION NO.:

(10) DELEGATION OF AUTHORITY: DEP Directive 315.4

(11) CMBE: No

(12) ARE EQUIPMENT PURCHASES AUTHORIZED UNDER THIS AGREEMENT? No

IF YES, WILL DEP RETAIN EQUIPMENT UPON CONTRACT COMPLETION? N/A

3) COMMENTS/EXPLANATION:

14) ORGANIZATION CODE	E. O.	OBJECT CODE	MODULE	SPECIAL CATEGORY	GRANT NUMBER	YR.	AMOUNT
17 25-02-01-002	L2	132600	8567	030000		00/01	\$ \$59,580
17							\$
17							\$

15) DIVISION/DISTRICT: Div. of Resource Assessment & Mgmt.

(16) BUREAU/OFFICE: Mercury Coordination

17) PROJECT MANAGER: Donald M. Axelrad, Ph.D.

(18) TELEPHONE NO.: 850/414-1347 M.S.#6540

(19) Approved By - Signature:	Date:	(20) Notes/Instructions (Reviewers Only)
Contract Manager/Originator: <u>D.M. Axelrad</u>	<u>5/3/01</u>	
Budget Representative: <u>Rae D. Williams</u>	<u>5/4/01</u>	
Bureau Chief: <u>Thomas D. Allen</u>	<u>5/3/01</u>	
Division Director: <u>Glenn J. Smith</u>	<u>5/9/01</u>	
Quality Assurance: <u>Julia Chaitin</u>	<u>5-4-01</u>	
Contracts Administrator: <u>Keith Heaggen</u>	<u>5-9-01</u>	
Purchasing: <u>N/A</u>		
General Counsel: <u>John</u>	<u>5/9/01</u>	
RM/BIS: <u>N/A</u>		

DEP CONTRACTS SECTION USE ONLY

VENDOR RELATIONSHIP - CHECKLIST COMPLETE

*General Counsel review not required for contracts not exceeding \$23,000 and using DEP 11-011.

BIS013(A) No. 12/CTT



STATE OF FLORIDA
DEPARTMENT OF

MANAGEMENT SERVICES

DIVISION OF PURCHASING
Bureau of Procurement
4050 Esplanade Way
Tallahassee, Florida 32399-0950

SPS96

EXCEPTIONAL PURCHASE REQUEST/AUTHORIZATION/CERTIFICATION

E0216

BLOCK BELOW & JUSTIFICATION BLOCK FOR AGENCY USE

BELOW FOR DIVISION OF PURCHASING USE ONLY

FROM: (Department, Division, Bureau: Mailing Address)

Department of Environmental Protection
Bur. of General Services, Contracts Section
3900 Commonwealth Boulevard, Room 235, MS#93
Tallahassee, Florida 32399-3000

AUTHORITY: REG Rule 60A-1.010(1)

APPROVED/DENIED BY: *[Signature]*

Authorized Signature

CONTACT PERSON: Barbara Vaughan UNCOM: 292-5942

Subject to approval by:

AUTHORIZED SIGNATURE (Manual): *[Signature]*

Purchase shall not be made before this date: 5-8-01

AUTHORIZED SIGNATURE (Typed): Gwenn D. Godfrey

CC: Auditor General

CHECK FOR ADDITIONAL COPIES:

DATE: 04/09/01 TITLE: Contracts Administrator

Communications

Information Resource Commission

VENDOR: The Academy of Natural Sciences

Motor Pool

Comptroller's Office

CLASS/GROUP NO.: 973-360 D PRICE: \$260,691

CSS-12

JUSTIFICATION (Use space below. Cover letter not required.)

Pursuant to Section 60A-1.010 FAC, Single Source Purchase of Commodities/Contractual Services, the Department's Division of Resource Assessment and Management, Mercury Coordination Office, is requesting authority to enter into a single source contract with The Academy of Natural Sciences in the amount of \$260,691 through June 30, 2003.

The Academy of Natural Sciences will assist the Mercury Coordination Office in fulfilling responsibilities under the multi-agency Florida Mercury Science Program being carried out under auspices of the Everglades Forever Act. The services required are investigation of the biological, chemical and physical factors that govern the biotransformation of inorganic mercury species in Everglades sediments and waters into the toxic, bioaccumulative form, methylmercury. The Academy; principally through the skills of Dr. Cynthia Gilmour, Assistant Curator; is the only USA based research organization capable of completing the biogeochemical studies utilizing stable isotope tracers that will give the Department the ability to properly model and thus manage mercury in Florida aquatic systems. A thorough review of the international scientific literature demonstrates that no other research group has the ability to provide the department with the types of measurements and experiments listed below:

SEE ATTACHED PAGE

BELOW AND REVERSE SIDE FOR DIVISION OF PURCHASING USE ONLY

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.33(5), FLORIDA STATUTES, SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES. ALL BIDS/PROPOSALS ACCEPTED BY THE STATE ARE SUBJECT TO THE STATE'S TERMS AND CONDITIONS AND ANY AND ALL ADDITIONAL TERMS AND CONDITIONS SUBMITTED BY THE BIDDERS/PROPOSERS ARE REJECTED AND SHALL HAVE NO FORCE AND EFFECT. NOTICE OF BID/PROPOSAL PROTEST BONDING REQUIREMENT: ANY PERSON WHO FILES AN ACTION PROTESTING A DECISION OR INTENDED DECISION PERTAINING TO CONTRACTS ADMINISTERED BY THE DIVISION OR A STATE AGENCY PURSUANT TO SECTION 120.33(5)(b), FLORIDA STATUTES, SHALL POST WITH THE DIVISION OR THE STATE AGENCY AT THE TIME OF FILING THE FORMAL WRITTEN PROTEST, A BOND PAYABLE TO THE DIVISION OR STATE AGENCY IN AN AMOUNT EQUAL TO 1 PERCENT OF THE DIVISION'S OR STATE AGENCY'S ESTIMATE OF THE TOTAL VOLUME OF THE CONTRACT OR \$5,000, WHICHEVER IS LESS, WHICH BOND SHALL BE CONDITIONED UPON THE PAYMENT OF ALL COSTS WHICH MAY BE ADJUDGED AGAINST HIM IN THE ADMINISTRATIVE HEARING IN WHICH THE ACTION IS BROUGHT AND IN ANY SUBSEQUENT APPELLATE COURT PROCEEDING. FOR PROTEST OF DECISIONS OR INTENDED DECISIONS OF THE DIVISION PERTAINING TO AGENCIES' REQUESTS FOR APPROVAL OF EXCEPTIONAL PURCHASES, THE BOND SHALL BE IN THE AMOUNT EQUAL TO 1 PERCENT OF THE REQUESTING AGENCY'S ESTIMATE OF THE CONTRACT AMOUNT FOR THE EXCEPTIONAL PURCHASE REQUESTED OR \$5,000, WHICHEVER IS LESS. IN LIEU OF A BOND, THE DIVISION OR STATE AGENCY MAY, IN EITHER CASE, ACCEPT A CASHIER'S CHECK OR MONEY ORDER IN THE AMOUNT OF THE BOND. FAILURE TO FILE THE PROPER BOND AT THE TIME OF FILING THE FORMAL PROTEST, WILL RESULT IN A DENIAL OF THE PROTEST.



RESPOND BY: 4/19/01

1

THIS POSTING BEGINS: 5-3-01 9:00 am

ENDS: 5-8-01 9:00 am

THE POSTING INDICATES OUR INTENT

☒ APPROVE ☐ DISAPPROVE ☐ TAKE ACTION INDICATED

COPY FRONT & BACK

202

Single Source Request: \$260,691
The Academy of Natural Sciences
Page 2

1. Design, develop and emplace experimental treatment mesocosms in the Florida Everglades marshes; and conduct controlled, replicated multi-factorial experiments using amendments of stable or radioactive isotopes of mercury, sulfur, phosphorus and nitrogen, and other cofactors as needed, to ascertain their influence as controls on the *in situ* production of methylmercury; and
2. Using high-resolution ICP-Mass Spectroscopy and other appropriate techniques, analyze appropriate mesocosm constituents to determine the process pathways of uptake of added organic mercury, and influences of ancillary chemical additions on the rates of conversion of inorganic mercury, and influences of ancillary chemical additions on the rates of conversion of inorganic mercury to methylmercury.

Based on the above justification, The Academy of Natural Sciences is the only source that can perform the mesocosm study to quantify how methylmercury in the Everglades responds to changes in mercury, sulfur, and nutrient loading.

Previous approval for this single source contract was granted in August 1997 (E-0075).

Florida Department of State - Division of Corporations

Corporations Online

Public Inquiry

Foreign Non Profit

THE ACADEMY OF NATURAL SCIENCES OF PHILADELPHIA, INC.

PRINCIPAL ADDRESS
1900 BENJAMIN FRANKLIN PARKWAY
PHILADELPHIA PA 19103

MAILING ADDRESS
1900 BENJAMIN FRANKLIN PARKWAY
PHILADELPHIA PA 19103

Document Number
F97000005576

State
PA

FEI Number
231352000

Status
ACTIVE

Date Filed
10/20/1997

Effective Date
NONE

Registered Agent

Name & Address
CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE FL 32301-2525

IMPORTANT!!! IMPORTANT!!! IMPORTANT!!!

Separation of Duties Notice

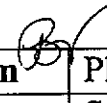
DEP Contract No: SP596 Amendment No. N/A
DEP Contract Manager: DON AXELRAD

The attached contract/contract amendment is being routed for review and execution by the Department. Adequate separation of duty is required in the procurement of goods and services by the Department. Please be advised that the subject contract/contract amendment must be executed by a reviewing authority for the DEP Contract Manager who is authorized to execute contracts on behalf of the Department. If the DEP Contract Manager happens to have the delegated authority to execute contracts on behalf of the Department, the DEP Contract Manager ***must not execute*** the attached contract/contract amendment.

Separation of duties, which is also referred to as segregation of duties, "involves ensuring that individuals do not perform incompatible duties. Duties are considered incompatible from a control standpoint when it is possible for an individual to commit an error or irregularity and then be in a position to conceal it in the normal course of his or her duties."¹

¹Boynton, William C. and Kell, Walter G., *Modern Auditing*, 6th ed., New York: John Wiley & Sons, Inc.,

If you have any questions regarding this notice, please contact the Contracts Office representative identified below for assistance.

Contracts Office Rep: Barbara B. Vaughan 	Phone: 850/922-5942
Date: 05/08/01	SunCom: 292-5942

CONTRACT

THIS CONTRACT is entered into between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, whose address is 2600 Blair Stone Road, Tallahassee, Florida 32399-2400 (hereinafter referred to as the "Department") and THE ACADEMY OF NATURAL SCIENCES OF PHILADELPHIA, INC. whose address is 10545 Mackall Road, St. Leonard, Maryland 20685 (hereinafter referred to as the "Contractor"), a Pennsylvania non-profit corporation authorized to transact business in the State of Florida, to provide research services relating to the biogeochemical controls on methylmercury production in the Florida Everglades.

In consideration of the mutual benefits to be derived herefrom, the Department and Contractor do hereby agree as follows:

1. The Department does hereby retain the Contractor to provide research services relating to the biogeochemical controls on methylmercury production in the Florida Everglades as defined herein and the Contractor does hereby agree to perform such services upon the terms and conditions set forth in this Contract, Attachment A (Scope of Services), and all attachments and exhibits named herein which are attached hereto and incorporated by reference.
2. Any and all equipment, products or materials necessary to perform this Contract shall be supplied by the Contractor, unless otherwise specified herein.
3. The Contractor shall perform as an independent contractor and not as an agent, representative, or employee of the Department.
4. As consideration for the services rendered by the Contractor under the terms of this Contract, the Department shall pay the Contractor on a fixed price basis in the amount of \$260,691. An initial funding increment in the amount of \$59,580 is herein provided to fund the period of service commencing with execution of this Contract through June 30, 2001. Based upon continued satisfactory performance and annual appropriations by the Legislature, the Department reserves the right to provide increments of funding on an "as needed" basis up to \$260,691. The Contractor shall be notified, by certified letter from the Director, Division of Resource Assessment and Management, of additional funding increments. In no event shall the Contractor continue to perform services once the authorized funding increment under this Contract is reached; nor shall the Contractor commence work on any part of the project that will exceed the balance of the current funding level until notice is received by the Contractor of an increase in funding. It is the Contractor's responsibility to know when the authorized funding increment is reached.

The Contractor shall submit quarterly invoices in conjunction with progress reports as required herein. The invoices shall be based on the percentage of overall project completion. The Contractor shall submit a final invoice to the Department no later than thirty (30) days after the completion date of the Contract. All bills for amounts due under this Contract shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof. All travel and incidental expenses are included in the fixed price amount of this Contract.

5. The Contractor shall submit quarterly progress reports in conjunction with invoices along with a summary of all expenditures which shall include details of the current quarter expenditures, as well as the funding period to date. It is understood and agreed that manuscripts developed under this Contract shall be viewed as final deliverables for each funding period. A detailed final report which shall include a compilation of all manuscripts prepared under this Contract is due no later than thirty (30) days prior to the completion date of the Contract.
6. This Contract shall begin upon execution by both parties and end June 30, 2003, inclusive. In accordance with Section 287.058(2), Florida Statutes, the Contractor shall not be eligible for reimbursement for services rendered prior to the execution date of this Contract.

7. The State of Florida's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature.
8. Pursuant to Section 215.422, Florida Statutes, the Department's Contract Manager shall have five (5) working days, unless otherwise specified herein, to inspect and approve the services for payment; the Department must submit a request for payment to the Florida Department of Banking and Finance within twenty (20) days; and the Department of Banking and Finance is given ten (10) days to issue a warrant. Days are calculated from the latter date the invoice is received or services received, inspected, and approved. Invoice payment requirements do not start until a proper and correct invoice has been received. Invoices which have to be returned to a contractor for correction(s) will result in a delay in the payment. A Vendor Ombudsman has been established within the Florida Department of Banking and Finance who may be contacted if a contractor is experiencing problems in obtaining timely payment(s) from a State of Florida agency. The Vendor Ombudsman may be contacted at (850) 410-9724 or 1-800-848-3792.
9. In accordance with Section 215.422, Florida Statutes, the Department shall pay the Contractor, interest at a rate as established by Section 55.03(1), Florida Statutes on the unpaid balance, if a warrant in payment of an invoice is not issued within forty (40) days after receipt of a correct invoice and receipt, inspection, and approval of the goods and services. Interest payments of less than \$1 will not be enforced unless a contractor requests payment. The revised interest rate for each calendar year for which the term of this Contract is in effect can be obtained by calling the Department of Banking and Finance, Vendor Ombudsman at the telephone number provided above or the Department's Contracts Section at (850) 922-5942.
10. The Contractor shall save and hold harmless and indemnify the State of Florida and the Department against any and all liability, claims, judgments or costs of whatsoever kind and nature for injury to, or death of any person or persons and for the loss or damage to any property resulting from the use, service, operation or performance of work under the terms of this Contract due to any negligent act or failure to act by the Contractor, his subcontractor, or any of the employees, agents or representatives of the Contractor or subcontractor to the extent allowed by law.
11. The Department may terminate this Contract at any time in the event of the failure of the Contractor to fulfill any of its obligations under this Contract. Prior to termination, the Department shall provide ten (10) calendar days written notice of its intent to terminate and shall provide the Contractor an opportunity to consult with the Department regarding the reason(s) for termination.

The Department may terminate this Contract without cause and for its convenience by giving thirty (30) calendar days written notice to the Contractor. In this event, the Contractor shall be reimbursed for satisfactory work performed up through the date of said termination.

Notice shall be sufficient if delivered personally or by certified mail to the address set forth in paragraph 12.

12. Any and all notices shall be delivered to the parties at the following addresses:

Contractor

The Academy of Natural Sciences
of Philadelphia, Inc.
Attn: Mr. Robert P. Gallagher
10545 Mackall Road
St. Leonard, Maryland 20685

Department

Florida Department of Environmental Protection
Office of Mercury Coordination
Attn: Mr. Don Axelrad, Ph.D.
2600 Blair Stone Road, MS#6540
Tallahassee, Florida 32399-2400

13. Pursuant to Section 216.2815, Florida Statutes, all records in conjunction with this Contract shall be public records and shall be treated in the same manner as other public records are under general law.

This Contract may be unilaterally canceled by the Department for refusal by the Contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the Contractor in conjunction with this Contract.

14. The Contractor shall maintain books, records and documents directly pertinent to performance under this Contract in accordance with generally accepted accounting principles consistently applied. The Department, the State, or their authorized representatives shall have access to such records for audit purposes during the term of this Contract and for three years following Contract completion. In the event any work is subcontracted, the Contractor shall similarly require each subcontractor to maintain and allow access to such records for audit purposes.
15. The Department's Contract Manager is Dr. Don Axelrad, Telephone Number (850) 414-1347. The Contractor's Contract Manager for administrative matters is Mr. Robert P. Gallagher, Telephone Number (410) 586-9700. The Contractor's Contract Manager for technical matters is Dr. Cynthia Gilmour, Telephone Number (410) 586-9713. All matters shall be directed to the Contract Managers for appropriate action or disposition.
16. The Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Contract and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Contract.
17. The Contractor covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner or degree with the performance of services required.
18. This Contract has been delivered in the State of Florida and shall be construed in accordance with the laws of Florida. Wherever possible, each provision of this Contract shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Contract shall be prohibited or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Contract. Any action hereon or in connection herewith shall be brought in Leon County, Florida.
19. No delay or failure to exercise any right, power or remedy accruing to either party upon breach or default by either party under this Contract, shall impair any such right, power or remedy of either party; nor shall such delay or failure be construed as a waiver of any such breach or default, or any similar breach or default thereafter.
20. The Contractor recognizes that the State of Florida, by virtue of its sovereignty, is not required to pay any taxes on the services or goods purchased under the terms of this Contract.
21. This Contract is neither intended nor shall it be construed to grant any rights, privileges or interest in any third party without the mutual written agreement of the parties hereto.
22.
 - A. No person, on the grounds of race, creed, color, national origin, age, sex, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Contract.
 - B. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor or consultant under contract with any public entity, and may not transact business with any public entity.
23. This Contract is an exclusive contract for services and may not be assigned in whole or in part without the written approval of the Department.

24. The Contractor shall not subcontract, assign, or transfer any work under this Contract without the prior written consent of the Department's Contract Manager. The Contractor agrees to be responsible for the fulfillment of all work elements included in any subcontract consented to by the Department and agrees to be responsible for the payment of all monies due under any subcontract. It is understood and agreed by the Contractor that the Department shall not be liable to any subcontractor for any expenses or liabilities incurred under the subcontract and that the Contractor shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.
25. To the extent required by law, the Contractor will be self-insured against, or will secure and maintain during the life of this Contract, Workers' Compensation Insurance for all of his employees connected with the work of this project and, in case any work is subcontracted, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Such self-insurance program or insurance coverage shall comply fully with the Florida Workers' Compensation law. In case any class of employees engaged in hazardous work under this Contract is not protected under Workers' Compensation statutes, the Contractor shall provide, and cause each subcontractor to provide, adequate insurance satisfactory to the Department, for the protection of his employees not otherwise protected.
26. The Contractor shall secure and maintain comprehensive general liability coverage with limits of not less than \$1,000,000 per occurrence and \$5,000,000 annual aggregate for bodily injury and property damage; and comprehensive automobile liability coverage with limits of not less than \$1,000,000 combined single limit. The Contractor shall also maintain, during the life of the Contract, comprehensive watercraft liability coverage with limits of not less than \$5,000,000 combined single limit. The Contractor's current certificate of insurance shall contain a provision that the insurance will not be canceled for any reason except after thirty (30) days written notice to the Department's Contracts Administrator.
27. The Contractor agrees to comply with the following Quality Assurance Requirements for the work being conducted under this Contract.
- A. Upon Contract execution the Contractor shall submit a Research Quality Assurance Plan (RQAP) to the Department. The RQAP shall be prepared in accordance with Section 6 of the document entitled "DEP Manual for Preparing Quality Assurance Plans, DEP-QA-001/90", revised September 30, 1992.
 - B. The RQAP shall be submitted to the Department's Contract Manager who will route the document to the Environmental Assessment (EA) Section for review. Failure to submit the QA Plan within one month of Contract execution shall result in suspension of the Contract until the document has been submitted to the Department's EA Section.
 - C. The Contractor will have three (3) opportunities to submit the RQAP to the Department for approval. If the Plan fails the approval process three (3) times, the Department may terminate the Contract in its entirety. The Contractor shall adhere to the data validation requirements for laboratory analysis contained in Attachment B, attached hereto and made a part hereof. Failure to provide an acceptable QA Plan will result in suspension or termination of this Contract.
 - D. The Department Contract Number shall appear on the title page of the submitted RQAP. Within thirty (30) days of receipt of properly identified QA Plan(s) by the Department's EA Section, the EA Section shall review and either approve the QA Plan, or provide comments to the Contractor as to why the Plan is not approved. If further revisions are needed, the Contractor shall then have fifteen (15) days from the receipt of such comments to respond. The EA Section shall respond to all revisions within thirty (30) days of receipt in the EA Section.
 - E. If QA Plan review is delayed, through no fault of the Contractor, beyond sixty (60) days after the Plan is received by the EA Section, the Contractor shall have the option, after the Plan is approved, of requesting and receiving an extension in the term of the Contract for a time period

not to exceed the period that EA approval was delayed. This option must be exercised at least sixty (60) days prior to the current termination date of the Contract.

- F. Sampling and analysis may not begin until the RQAP has been given approval or "approval pending" status. However, even if approval pending status has been given, failure to obtain full approval within the time frames specified by the DEP will result in suspension or termination of this Contract.
- G. All sampling and analyses performed under this Contract must conform to the requirements set forth in Chapter 62-160, Florida Administrative Code (F.A.C.).
- H. Once approved, the Contractor shall follow the protocols specified in the RQAP including, but not limited to:
 - 1) Ensuring that all stated quality control measures are collected, analyzed and evaluated for acceptability;
 - 2) Using only the protocols approved in the RQAP; and
 - 3) Using only the equipment approved in the RQAP.

If any changes as outlined in Rule 62-160.220(6)(d) occur, the Contractor shall submit appropriate amendments to the Department's Contract Manager who will route these amendments to the EA Section for review. Such amendments are subject to Rule 62-160.220(6)(d) requirements and the same conditions as the original submittal (see B, C, and D above). Failure to submit the required amendments or to meet any of the above-stated conditions may result in the decision by the Department's Contract Manager to suspend or terminate the Contract.

- 28. The purchase of non-expendable equipment costing \$1,000 or more is not authorized under the terms of this Contract.
- 29. The Department may at any time, by written order designated to be a change order, make any change in the work within the general scope of this Contract (e.g., specifications, time, method or manner of performance, requirements, etc.). All change orders are subject to the mutual agreement of both parties as evidenced in writing. Any change order which causes an increase or decrease in the Contractor's cost or time shall require formal amendment to this Contract.
- 30. It is expressly understood and agreed that any articles which are the subject of, or required to carry out, this Contract shall be purchased from the corporation identified under Chapter 946, F.S., if available, in the same manner and under the same procedures set forth in Section 946.515(2), (4), F.S.; and for purposes of this Contract the person, firm or other business entity carrying out the provisions of this Contract shall be deemed to be substituted for this agency insofar as dealings with such corporation are concerned.

The "Corporation identified" is PRISON REHABILITATIVE INDUSTRIES AND DIVERSIFIED ENTERPRISES, INC. (P.R.I.D.E.) which may be contacted at:

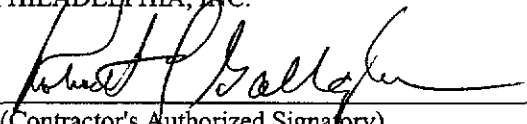
P.R.I.D.E.
12425 28th Street North
St. Petersburg, Florida 33716
Telephone: (727) 572-1987

- 31. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not perform work as a grantee, contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S., for Category Two, for a period of 36 months from the date of being placed on the convicted vendor list.

32. The Contractor shall comply with all applicable federal, state and local rules and regulations in providing services to the Department under this Contract. The Contractor acknowledges that this requirement includes compliance with all applicable federal, state and local health and safety rules and regulations. The Contractor further agrees to include this provision in all subcontracts issued as a result of this Contract.
33. The employment of unauthorized aliens by any contractor/vendor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the Contractor/vendor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Contract. The Contractor shall be responsible for including this provision in all subcontracts with private organizations issued as a result of this Contract.
34. This Contract represents the entire agreement of the parties. Any alterations, variations, changes, modifications or waivers of provisions of this Contract shall only be valid when they have been reduced to writing, duly signed by each of the parties hereto, and attached to the original of this Contract, unless otherwise provided herein.

IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed, the day and year last written below.

THE ACADEMY OF NATURAL SCIENCES
OF PHILADELPHIA, INC.

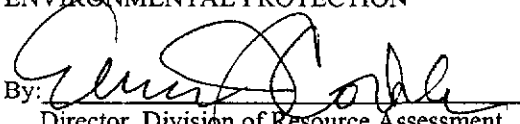
By: 
(Contractor's Authorized Signatory)

Robert P. Gallagher, Acting Director
(Print Signatory's Name and Title)

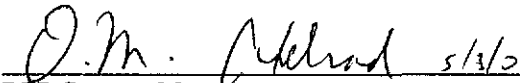
Date: May 10, 2001

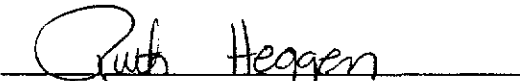
FEID No.: 23-1352000

STATE OF FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION

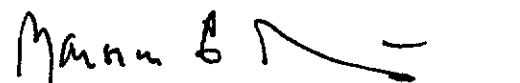
By: 
Director, Division of Resource Assessment
and Management or designee

Date: 5-9-01

 5/13/01
DEP Contract Manager


DEP Contracts Administrator

Approved as to form and legality:


DEP Attorney

List of attachments/exhibits included as part of this Contract:

Specify Type	Letter/ Number	Description (include number of pages)
Attachment	A	Scope of Services (19 Pages)
Attachment	B	Data Validation Requirements (6 Pages)

ATTACHMENT A

SCOPE OF SERVICES

MESOCOSM STUDIES TO QUANTIFY HOW METHYLMERCURY IN THE EVERGLADES RESPONDS TO CHANGES IN MERCURY, SULFUR, AND NUTRIENT LOADING

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MESOCOSM STUDIES TO QUANTIFY HOW METHYLMERCURY IN THE EVERGLADES RESPONDS TO CHANGES IN MERCURY, SULFUR, AND NUTRIENT LOADING

BACKGROUND

In 1994, a consortium of agencies began a multi-investigator study of the factors contributing to the high levels of Hg in Everglades biota, the Aquatic Cycling of Mercury in the Everglades (ACME) project. The overall objective has been to understand Hg cycling well enough to create management strategies that will minimize MeHg bioaccumulation in the Everglades, while fulfilling other management objectives such as nutrient reduction and hydroperiod restoration. Methylmercury production appears to be favored in wetlands and impounded wetlands, which can produce and export MeHg (e.g. St. Louis et al. 1994; Krabbenhoft et al. 1995; Branfireun et al. 1996, Gilmour et al. 1998; Heyes et al. in prep.) in quantities that may ultimately lead to elevated fish MeHg concentrations (Driscoll et al. 1994; Cleckner et al. 1998; Krabbenhoft et al. in prep). High rates of microbial MeHg production, driven by high organic matter inputs and advective flows of nutrient bearing water, are the probable cause. The ACME project has focused on the processes that lead to from Hg deposition to MeHg formation and bioaccumulation.

What drives the high levels of MeHg in fish and other biota in the Florida Everglades? Is increased loading of Hg the more important factor, or are biogeochemical controls on Hg cycling more critical? The Everglades have been subject to many stresses of which high levels of Hg deposition (Dvonich et al. 1995; Guentzel et al. 1995) is just one. Hydroperiod alterations and eutrophication are key stressors and are the foci of restoration efforts under the Restudy. Sulfur enrichment in the Everglades is a stress with specific impacts on MeHg production. The source is sulfur amendments to agricultural fields in the EAA, used to achieve soil pH reductions after burning. Soil sulfur amendments help to reduce the amount of phosphorous fertilizer required for sugar cane production, and therefore reduce phosphorous runoff (Orem et al. 2000). However, the impact of oxidized sulfur, released as sulfate, on the Everglades Hg cycle is dramatic. Sulfate-reducing bacteria mediate Hg methylation and therefore we believe that agricultural S enhances MeHg production and bioaccumulation in much of the Everglades. Conversely, the end product of sulfate respiration, sulfide, inhibits Hg uptake by methylating bacteria, and hence MeHg production. In the most eutrophic portions of the Everglades, sulfide accumulation inhibits MeHg production. The balance between sulfate load and sulfide accumulation is a crucial factor in the control of MeHg production across the Everglades.

From 1995 to 1998, the ACME team studied the biogeochemical cycling of Hg in detail at a suite of sites across the Everglades. Sites spanned the roughly north to south trophic gradient generated from agricultural runoff, from the Everglades Nutrient Removal (ENR) Area, which is a re-constructed wetland, in the north, through heavily impacted Water Conservation Area (WCA) 2A, and south through more pristine WCA 2B and WCA 3A. The southern end of the ACME transect is in Taylor Slough in Everglades National Park. A site in Loxahatchee NWR was also examined as a potential analog for the historical Everglades in terms of hydroperiod and

nutrient status. ACME process studies revealed a complex and dynamic Hg cycle in the Everglades. The study identified key processes that we were then able to examine across sites and across chemical gradients in the ecosystem. By combining this targeted distributional data with a variety of experimental studies, the ACME study was able to identify the key variables that influence MeHg production and bioaccumulation in the Everglades.

KEY FINDINGS OF THE ACME PROJECT:

- MeHg bioaccumulation is driven by internal MeHg production, mainly in Everglades surface sediments.
 - Gross Hg methylation rates (as measured using tracer ^{203}Hg injected into intact sediment cores) are strongly correlated with MeHg concentrations (Gilmour et al. 1998; Gilmour et al. in prep.).
 - Methylation rate and MeHg concentration are almost always maximal at the surface of sediments (Gilmour et al. 1998; Gilmour et al. in prep.).
 - Microbial MeHg production and destruction are both very rapid in surface sediments (Gilmour et al. 1998; Marvin-DiPasquale et al. 1998; 2000). However, net MeHg production appears to easily account for MeHg accumulation in sediments and in the food web.
 - MeHg concentrations in *Gambusia* are well correlated with MeHg concentrations in surface sediments (Krabbenhoft et al. in prep.).
 - MeHg concentrations in wet deposition are not sufficient to account for MeHg pools in the Everglades.
- MeHg concentrations in all matrices (surface sediment, sediment pore water, water, biota) are maximal in the central Everglades (WCA 2B and 3). MeHg is somewhat lower in more pristine areas like ENP and LNWR, and much lower in the most eutrophic areas, WCA 2A and ENR (Hurley et al. 1998; Clecker et al. 1998; Gilmour et al. 1998; Heyes et al. in prep.; Krabbenhoft et al. in prep.).
- The spatial MeHg pattern is not driven primarily by total Hg concentration, although there is weak but significant relationship between Hg and MeHg concentrations in surface sediments. The slope of the relationship between Hg and MeHg varies among sites, and is steepest in the central Everglades. Therefore, this part of the ecosystem is most sensitive to Hg deposition.
- Sulfur has a large impact on MeHg production, but the magnitude and even direction of the impact varies with the sulfate and sulfide concentration.
 - Of the parameters measured by our group, pore water sulfide best predicts MeHg concentration in surficial sediments. Sulfide and MeHg concentration are inversely correlated across the northern Everglades (Gilmour et al. 1998; Heyes et al. in prep.).
 - Sulfate concentrations and sulfate reduction rates in ENR and WCA 2A are very high, similar to the oligohaline region of an estuary (Hurley et al. 1998; Gilmour et al. 1998).

- Experimental studies show inhibition of methylation by sulfide, and stimulation by sulfate, especially in the more pristine areas of the Everglades (Benoit et al. in prep.).
- Phosphate and nitrate generally had no direct effect on MeHg production rates in sediment cores.
- Anaerobic microbial processes, including sulfate reduction, are key components of microbial organic carbon decomposition in Everglades peats and surficial flocs.
 - Microbial sulfate reduction appears to be the most important mechanism for reduced S storage in Everglades peats. Stable isotope signatures show that the majority of reduced S stored in Everglades sediments, at both eutrophic and more pristine sites, arises from dissimilatory sulfate reduction rather than assimilation by plants (Orem et al. in prep).
 - Sulfate reduction was readily measured in surface sediments from all sites using isotopic tracers (Gilmour et al. 1998; Gilmour et al. in prep.).
- MeHg may leave sediments and enter food chains through solute efflux from sediment porewaters, by movement of benthic invertebrates into the water column, and by direct grazing on surface sediments and benthic invertebrates.
 - MeHg efflux from sediments has a strong diel component. Solute efflux occurs mainly at night when the sediment water interface becomes suboxic. Migration of benthic zooplankton into the water column also occurs at night.
- The mechanism of sulfide inhibition of methylation is not the expected one (precipitation of HgS).
 - Hg concentrations in Everglades sediment porewaters are controlled by sorption of Hg to the solid phase rather than precipitation of cinnabar (HgS) (Benoit et al. 1999a).
 - Dissolved Hg complexation changes across a sulfide gradient. Neutral complexes dominate at lower (low :M) sulfide concentrations, while charged Hg-S complexes dominate at higher sulfide concentrations (Benoit et al. 1999b).
 - Hg is taken up by methylating bacteria through diffusion of neutral complexes across cell membranes (Benoit et al. 2001a,b); therefore sulfide inhibits methylation through the formation of charged complexes that are not bioavailable for uptake.
 - Hg methylation rates in cell cultures, and MeHg concentrations in Everglades surface sediments can be predicted from the modeled HgS^0 concentration in solution (Benoit et al. 1999a; 2000).
- If surface sediments in ENR and other STAs are sulfidic, methylation rates should remain low in re-constructed Everglades wetlands. The pool of sulfur accumulated within the agricultural soils used for ENR is large.
- Methylation is very rapid in certain types of periphyton (Cleckner et al. 1999). Methylation occurs only in "mats" where microbial sulfur cycling occurs, and is most

common in the less-calcareous periphyton found in eutrophic areas. MeHg production in periphyton may provide a very direct entry point for MeHg into the aquatic food web. However, for most of the Everglades, methylation in surface sediments appears to be the dominant source of new MeHg.

- Photochemical redox processes are key components of the Hg and MeHg budgets for the Everglades. Photochemical Hg(II) reduction and evasion are key loss mechanisms for Hg from surface waters. Photodemethylation of MeHg is also rapid. Daytime MeHg photodemethylation must be balanced against nighttime sediment efflux to create a mass balance for MeHg.
- Sulfur stable isotope data and the depth-based historical record suggest that sulfur concentrations in Everglades peats are elevated above historical ambient concentrations over most of the ecosystem (Orem et al. 2000).
- Drying events and fire can trigger massive new MeHg production, apparently triggered by increased sulfate supplied by reoxidation of reduced sulfur pools within sediments. These events may provide another mechanism to quantify how the sulfate/sulfide balance controls methylation - by monitoring the sequence of sulfur oxidation, sulfate reduction and the re-accumulation of sulfide, along with MeHg production.

We conclude that sulfur and Hg loading are key parameters that control MeHg production and bioaccumulation in the Everglades. Our model for control of MeHg production by sulfur in the Everglades is that 1) high concentrations of sulfide inhibit MeHg production in the northern part of the ecosystem, 2) intermediate sulfate (~50-100 :M) and low sulfide (<10:M) concentrations in the central part of the system are optimal for methylation, and 3) sulfate concentrations in the most pristine areas (<25 :M) are sub-optimal for sulfate-reduction and MeHg production. This scenario implies that the excess load of sulfur to the Everglades minimizes MeHg production in WCA 2A, but stimulates MeHg production in WCAs 2B and 3A.

Within the ACME data set, the relationships between sulfate, sulfide and MeHg in the northern (ENR to site 3A15 in WCA3) part of the system are significant. This correlative relationship is supported by experimental sulfide addition studies and by our biogeochemical models. The relationship between sulfur and methylation in the southern part of the system is less clear, mainly because of lower data density. However, data in hand show a positive relationship between sulfate and MeHg south of 3A15, and experimental studies show sulfate stimulation of methylation in surface sediments. This information supports the idea that the very low sulfate concentrations found in Taylor Slough and central LNWR limit the activity of SRB and therefore limit methylation rates. Sulfate concentrations in the freshwater marsh within ENP, and in central LNWR probably best reflect historical sulfate concentrations, which would have been derived mainly from rain.

The relationship between Hg and MeHg concentrations in sediments across the Everglades is weak but significant. Total Hg concentrations in surface sediments varied by about a factor of three across the gradient studied, while MeHg concentrations varied by more than two orders of magnitude. As noted above, the slope of the MeHg:Hg relationship varies among sites,

and is steepest in the central Everglades. Therefore, this part of the ecosystem is most sensitive to changes in Hg deposition. Concentration dependence experiments to date have also shown a non-linear response of methylation rate to added Hg, with the magnitude of the response strongly affected by sediment chemistry. Because the gradient in Hg concentration across the study sites is fairly small, and because of the overriding influence of sulfur chemistry, careful quantification of the relationship between Hg loading and MeHg production using the Everglades field data set is difficult.

Nutrients (phosphate and nitrate) generally had no direct effect on MeHg production rates in sediment cores. However, nutrients probably DO have indirect effects on MeHg production through plant growth and organic matter supply. These remain poorly understood. The organic matter supply to sediments affects microbial activity in sediments, and will control sulfate-reduction and sulfide production rates at locations where sulfate is not limiting. Further, dissolved organic carbon acts as a strong ligand for Hg (Ravichandra et al. 1999; Benoit et al. 2000) and for MeHg (Hintelmann et al. 1995) and may inhibit the uptake of MeHg into biota. Strong correlations between MeHg in surface sediments and MeHg in biota suggest that DOC does not severely impact the bioavailability of MeHg for uptake. However the impact of DOC on Hg availability for methylation bears more attention. Nutrients co-vary with sulfate in a general sense across the ecosystem, having the same agricultural source, and decreasing in concentration with distance from that source. Therefore, the effects are somewhat difficult to separate using the field data and correlative approaches. While the effects of sulfate addition are rapid, through microbial sulfate reduction, and can be tested in short-term experiments, nutrient effects on Hg cycling that are mediated through plant growth need to be examined over the longer term.

MESOCOSM EXPERIMENTS TO QUANTIFY RESPONSE TO CHANGES IN HG, S AND NUTRIENT LOADING

Everglades restoration efforts are underway, beginning with STA construction, and including changes in flow path and rates, in water storage, and potentially including controls on Hg emissions. These changes are intended primarily to reduce nutrient loads to the Everglades, to restore more natural flow and hydroperiod, and to provide water storage and flood control to South Florida. Stormwater treatment areas are designed to reduce phosphate loading to the northern Everglades, but to date, they do not appear to have a large impact on sulfate loading (Miles and Fink 1998). However, other restoration efforts that change the timing, path and rate of flow may substantially alter delivery of nutrient, sulfur and Hg to the Everglades.

In order to model the potential effects of Everglades restoration efforts on Hg cycling, the relationships between sulfur, nutrient and Hg loading and MeHg production and bioaccumulation need to be better, and separately, quantified. In the next phase of this research, we propose to better quantify these individual relationships, and the interactions among these three key parameters, through amendments of Hg, S and nutrients, individually and in combination, to *in situ* mesocosms. Short term addition experiments are useful in examining processes, but may not predict long-term responses, for a number of reasons. Response of plant growth to nutrients is the obvious example, but other changes, like changes in Hg speciation and

bioavailability over time, or development of microbial communities, are also important. An understanding of the relationship between Hg, S or nutrient loading and MeHg production and bioaccumulation requires a long-term, large scale approach because there are many steps between the entry of inorganic Hg to the ecosystem, its conversion to the methylated form, and bioaccumulation in fish.

We propose to use stable Hg isotope amendments to examine the relationship between Hg loading and MeHg production and bioaccumulation. This new approach will allow us to track the fate of newly deposited Hg separately from the larger existing pools, and to track the bioavailability of new Hg over time. The use of individual stable Hg isotopes will allow us to follow the cycle of new Hg added to the system, from initial partitioning, accumulation in vegetation, MeHg production and accumulation in sediments, fluxes and accumulation in the food web. We will also be able to trace burial, post-depositional reworking of Hg through sediments and plants, and Hg⁰ formation. Important unknowns that stable isotopes will allow us to address are the changes in phase speciation of newly-deposited Hg over time, the relative availability of new Hg for methylation as phase speciation changes, bioavailability from decaying plant material relative to sediments for methylation, and the recycling of buried Hg to the sediment surface through plant growth and decay.

We also propose to make sulfur amendments as either a stable or radioisotope for the same reason. Sulfur isotope additions will allow us to find out how fast sulfide is turned over in sediments and made available again for sulfate reduction (through photosynthetic reoxidation of sulfide), a key variable in modeling the relationship between sulfate load, sulfate reduction rate and sulfide accumulation in the oligotrophic Everglades. Isotopes will also allow us to track what fraction of newly added sulfate is retained in sediments.

HYPOTHESES

Our working hypotheses for this study are:

- Changes in S load will have immediate effects on MeHg production and bioaccumulation. Increased S load will increase MeHg production at oligotrophic sites and decrease MeHg production at eutrophic sites.
- Changes in Hg load will have immediate effects on MeHg production and bioaccumulation. Changes in MeHg production will be roughly proportional to Hg load at mesotrophic sites, but less than proportional at eutrophic and oligotrophic sites.
- New Hg added to mesocosms will become rapidly less bioavailable for methylation and bioaccumulation over time.
- Nutrients will influence MeHg production, bioaccumulation and photodemethylation in the longer-term, mediated through plant growth and turnover and DOC production.

OBJECTIVES FOR MESOCOSM STUDIES IN 2000-2003

Using amendments to mesocosms, we will address the following objectives:

- 1) How will changes in Hg loading affect the magnitude and spatial distribution MeHg production and bioaccumulation in the Everglades?
- 2) How will changes in sulfur loading affect MeHg production and bioaccumulation in the Everglades?
- 3) How will changes in nutrient loading affect MeHg production and bioaccumulation in the Everglades?
- 4) How do these stressors interact to affect MeHg production and bioaccumulation?
- 5) How do the effects of these stressors change across the trophic gradient of the Everglades?

RESULTS AND BENEFITS EXPECTED

This work will provide information needed for the management of mercury during Everglades restoration. Specifically, we will work with the developers of the Mercury Cycling Model (MCM) to incorporate new information from this study into that model. Overall, knowledge gained from the ACME study will be used to help predict how construction of the STAs, changes in hydroperiod, flow and other potential management practices, like changes in sulfur loading, will affect MeHg production.

The key management question to be addressed by this research is *"How will changes in nutrient, sulfur and Hg load that occur as a result of restoration efforts affect the distribution and magnitude of MeHg production in the Everglades?"* Specific management questions include:

- Do eutrophic, mesotrophic, and pristine sediments respond differently to Hg inputs? What is that magnitude of the difference in response?
- Would changes in sulfur load to the Everglades be, on balance, harmful or helpful with regard to MeHg?
 - What would happen if sulfur input to the Everglades from agriculture was reduced? Would the MeHg maximum move north? Would magnitude of the maximum increase or decrease?
 - How low would sulfate concentration have to be to in the central Everglades to significantly reduce MeHg bioaccumulation?
 - Is there enough sulfur stored in sediments now to support strong methylation for many years despite reductions in new S loading?

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- Which management practice changes would have the largest benefit in reduction in MeHg production? Would changes in sulfur, Hg or nutrient loadings be most beneficial?
- How rapidly does MeHg production in the marsh respond to potential changes in phosphate, sulfate and Hg loading? Will a decrease in Hg load result in a proportional and immediate decrease in MeHg production?
- Will a decrease in the nutrient load to the northern WCAs change redox conditions and sulfide chemistry in surface sediments even if sulfate loading does not change? Changes in vegetation type and decreased growth rate resulting from reduced nutrient loads may reduce anoxia and sulfide production in sediments, which may in turn affect Hg methylation rates.

STUDY DESIGN

Mesocosm studies will be conducted at four to five sites within the Everglades, representing 1) eutrophic high sulfate areas, preferably where sawgrass still predominates, 2) areas within in the MeHg maximum and 3) oligotrophic, severely sulfate-limited areas. Sites will be chosen from the suite of sites studied intensively by ACME, based on site chemistry, background data and the logistics of access. Primary candidate sites are U3 in WCA 2A for the eutrophic site, 2BS in WCA 2A or 3A15 in WCA 3A for the intermediate sites and either Loxahatchee NWR or a site in Taylor Slough in ENP for the pristine site.

The primary endpoint variables in the mesocosm studies will be MeHg and total Hg concentrations in surface sediments and pore waters, surface water, plants and *Gambusia*. A known density of mosquito fish will be used in each ACME enclosure(when closed) as the endpoint for MeHg bioaccumulation. Additionally, processes that influence Hg fate, transport and bioavailability will be examined, for example Hg loss through evasion, Hg storage and bioavailability in various sediment pools, and photodemethylation.

At each of four mesocosm sites, the quantitative relationships between each of the three individual stressors - S, Hg and phosphate - and MeHg will be examined individually. Interactions between stressors will then be examined based on the outcome of the single stressor experiments at each site. During 2000, Hg-addition studies were conducted at 4 sites using newly installed ACME mesocosms. Also during 2000, Dr. Sue Newman of the SFWMD allowed us to sample in the District's nutrient-addition mesocosms, which let us examine the effects of PO₄ on MeHg in mesocosms that were already in near-steady state with respect to nutrient loading. SFWMD operated PO₄-addition mesocosms at 6 sites across the trophic gradient of the Everglades during 2000. During 2001, we will begin SO₄-addition studies in ACME mesocosms. By early 2002, at least one dosing study for each stressor will have been completed at each site. If repeated dosing studies are needed to clarify patterns, they will be accomplished in late 2001 and the first half of calendar 2002. Matrices of Hg, sulfate and phosphate additions will be examined during 2002.

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Parameters to be examined in the mesocosms. In addition to the key endpoints identified above - Hg and MeHg in certain matrices - we will examine the following parameters:

- Details of surface and porewater chemistry, including sulfur chemistry, DOC amount and character;
- Water column cycling of Hg, e.g. photochemical and biological reduction and volatilization, and MeHg photodemethylation;
- Stable isotopes of C, N, and S will be used to track food web structures;
- Potential Hg⁰ volatilization through vegetation.

Biogeochemical studies imbedded within this study design. A number of specific biogeochemical processes will be examined within the basic mesocosm study design. These studies represent continuation of work on key processes identified during the ACME study, and include:

- Solid phase Hg speciation as a measure of bioavailability and storage;
- Hg(II) bioavailability to methylating bacteria;
- Distribution of SRB species across the S gradient of the marsh;
- Development of methods for measurement of net and gross MeHg production and degradation using stable isotopes.

Hg-addition mesocosms

Prior to the start of this contract, Hg-addition mesocosm studies were begun in May 2000 with funding from other sources (EPA and USGS). Ten mesocosms were installed at each of four Everglades sites. Opaque polyethylene cylinders, 1m in diameter, were installed at sites F1 and U3 in WCA 2A, at site 2BS in WCA 2B and at site 3A15 in WCA 3A. Cylinders were drilled with 3" diameter holes to allow water flow, although the holes were plugged for 5-6 days after Hg spikes. The mesocosms inserted to about 20 cm depth by cutting into the peat around the edge of the cylinder with a saw. Boardwalks were constructed along the sets of mesocosms for stability, and to allow access with less disturbance of the surrounding sediments. Site vegetation was left intact. Access to study sites was by airboat or helicopter.

Enclosures were amended with Hg across a concentration range from sub-ambient (achieved using rain shields over closed enclosures) to roughly 5X ambient atmospheric Hg deposition rates in south Florida. The mesocosms were be dosed using Hg stable isotopes, pre-equilibrated with local rainwater. We chose to run these studies during the rainy season, which runs from about May until about October. The Everglades receives most of its Hg loading during summer rains and there is evidence that Hg in summer rains is more "reactive" or bioavailable, than in winter (Guentzel 1997; Landing et al. 1995, 1998). Further, Hg methylation rates and MeHg concentrations in soil pore waters are maximal during summer.

Mercury-202 spikes were made to 3 enclosures at each site in May 2000. Mercury partitioning and methylation were followed closely in a number of matrices for about a week after the spike and then checked again after 2 months. A second spike, this time of Hg-202, was

made into the same three mesocosms at each site in Sept. 2000. Again, Hg partitioning and methylation were followed closely for a week after the spike and then checked again after about 2 months. A spreadsheet detailing the design of this study is attached to this SOW. This set of experiments was designed to accomplish the following:

1. First trial for timing and magnitude of pool labeling after a stable isotope Hg spike.
 - a. examine detection limit for stable isotope addition in each matrix (water, sediment, pore waters, plants, periphyton);
 - b. monitor time over which all matrices are labeled with isotope;
 - c. monitor time over which MeHg formation/accumulation occurs in all matrices.
2. Obtain Hg dose/response curves for 4 sites with different trophic and S conditions.
3. Test stable isotope Hg-methylation methods
 - a. Test ^{203}Hg methylation methods against stable isotope Hg methylation rate measurements in intact cores;
 - b. Test stable isotope methylation rate measurements against the background of another Hg isotope spiked into mesocosms.
4. Deal with basic enclosure sampling issues.
 - a. Can we sample cores repeatedly w/o disturbing the system too much?
Compare repeatedly cored cosms to "undisturbed" mesocosms.
 - b. How do we sample "undisturbed" sediment cores from within mesocosms
Trial sediment sampling methods.
 - c. How long do mesocosms mimic real world?
Monitor basic and Hg parameters inside and outside mesocosms

These first experiments are helping to answer basic questions like how much tracer must be added to measure it effectively in all of the key matrices; what are the rates of redistribution, transformations, and fluxes of the spike compared to the ambient Hg pools; what are reasonable sampling intervals; etc. Key design questions for this mesocosm study are the whether the advantages of open systems outweigh the need for Hg and MeHg budgets; how long open and closed mesocosms can be run and still mimic the real world; and how often the enclosures should be dosed.

Analysis of the samples taken from the Hg-addition mesocosms is not complete. Analysis of about 100 HgT and 100MeHg sediment isotope samples by ICPMS will be accomplished in FY 2001 under this contract.

Nutrient-addition mesocosms

The SFWMD has used mesocosms at six Everglades sites to study the effects of phosphate loading on production, periphyton and macrophyte growth and P storage in sediments. These 2 m diameter open -design mesocosms have been dosed with a range of phosphate concentrations over the last one to three years. Changes in emergent vegetation and periphyton communities have had significant time to develop. These mesocosms have received ambient levels of atmospheric Hg deposition during that time. Any changes in MeHg accumulation in

response to changes in nutrient loading should be evident by now. Although we will not be able to examine Hg mass balances or MeHg in mobile biota in these open mesocosms, the ACME study showed that MeHg in surface flocs is extremely good predictor of MeHg in *Gambusia* across the Everglades.

During 2000, ACME and SFWMD sampled surface sediments (0-4 cm) from each of these mesocosms. Porewater and surface water samples were taken from a subset of sites. A spreadsheet detailing the design of this study is attached to this SOW. Analysis of these samples for HgT, MeHg and reduced S pools samples will allow us to estimate the influence of phosphate alone on MeHg and on S-cycling. These samples are also awaiting analysis. Analysis of about 35 HgT and 105 0MeHg sediment isotope samples will be accomplished in FY 2001 under this contract. The chance to collaborate with Dr. Newman and to build on the SFWMD's knowledge base on mesocosm work and nutrient effects adds invaluablely to this study

Sulfate-addition mesocosms

We plan to begin sulfate additions to mesocosms once the rainy season starts in 2001. However, start dates will be dependant on rain, following the severe drought of 2000/2001. Krabbenhoft found that there can be a very large pulse of MeHg production upon rewetting of the ecosystem, especially after severe drying and S oxidation. We will need to follow MeHg after rewetting to decide when to begin the +SO₄ studies.

Sulfate addition studies will focus on the effects of increasing SO₄ loads at low SO₄ sites. We are confident that sulfide inhibits MeHg production at high SO₄ concentrations and want to examine stimulation of MeHg production by SO₄ in the less-impacted parts of the ecosystem. Therefore, we will conduct these studies at sites in central WCA1, U3 in WCA2, 2BS in WCA 2B and 3A15 in WCA 3A. At U3 and 2BS we will use mesocosms installed in May 2000 (unamended and open to flow since that time). Fifteen new mesocosms were installed in WCA1 in January 2001, as well as 5 additional mesocosms at 3A15. The large number of mesocosms will allow us to also begin to study DOC effects (in separate mesocosms) while we are running the sulfate study.

The range of sulfate loadings to mesocosms will vary across the sites, based on ambient concentrations, and the probable sulfate concentrations at each site given restoration scenarios. For example, at site 3A15 in central WCA 3A, ambient sulfate concentrations range from < 1 μ M to about 100 μ M, and could either increase or decrease after restoration. Increased flow might carry sulfate farther south; while implementation of BMP for sulfur use on the cane fields could decrease overall S load. At this site, loadings might be made to achieve surface water concentrations ranging from sub-ambient to roughly 5X the ambient average, e.g. 0 to 250 μ M. In WCA 2A however, it is unlikely that restoration would increase S load any further. Therefore target concentrations for this site would range down from ambient loadings, ranging from maybe 50 to 500 μ M. Reductions in sulfate load will most likely be generated by maintaining closed systems and allowing sulfate depletion to occur. Sulfate additions to mesocosms above ambient concentration will need to be made frequently to prevent depletion.

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ANALYTICAL METHODS

Most of the methods to be used in this work are in place in our laboratories and have been described in detail in prior proposals, publications, and in the FL DEP RQUAP for the ANSERC effort within ACME. New to this study will be the use of Hg stable isotopes to 1) trace Hg additions in mesocosms and 2) make instantaneous and simultaneous measurements of Hg methylation and demethylation.

Use of stable Hg isotopes. In order to follow the Hg added to our study ecosystems separately from existing pools, we propose to make use of the many stable isotopes of Hg. The ability to use stable Hg isotopes should result in a fundamental improvement in our ability to study Hg in the environment. The use of Hg stable isotopes to trace new Hg is a novel approach in the Hg research community will require some time to develop. Development of new ICP-MS analytical methods for Hg isotopes for use in biogeochemical cycling in the environment is a fundamental component of this study. Natural mercury is a mixture of 7 stable isotopes, 6 of which occur in greater than 5 % abundance. By adding new Hg to the system as one particular isotope, the new Hg can be traced through the ecosystem by monitoring changes in the ratios of the Hg isotopes in different matrices, or essentially by measuring isotope dilution. Stable isotopes are commonly used to measure rate reactions of major nutrients (e.g. C and N), mainly as tracers. Here, however, we propose a change in overall Hg concentration in the study enclosures, with the entire addition as a single isotope. We feel this is a reasonable approach for a trace metal like Hg because the concentration of mercury *in situ* is very low (parts per billion in sediments; parts per trillion in water) and therefore the amount of isotope needed is relatively low.

Analysis of Hg stable isotopes using ICP-MS. During this project, much of our routine Hg and MeHg analysis will switch from CVA-based detection to ICP-MS based detection. The switch will allow determination of isotope ratios pursuant to the mesocosm loading studies and the instantaneous rate measurements. The recent improvements in ICP-MS instrumentation have lead to an explosion in technique development for Hg measurement. Techniques for GC separation followed by ICP-MS detection have been developed for the analysis of inorganic and methylated Hg species (e.g. Hintelmann et al. 1997; Falter and Ilgen 1997; Wasik et al. 1998; Tao et al. 1998; Amouroux et al. 1998). However, method development will be a large part of this research. As of 1998, only Hintelmann had developed techniques for the use of Hg stable isotopes for biogeochemical studies. During 1999, both the USGS Middleton and University of Maryland, Chesapeake Biological Laboratory began development work on these methods. Stable isotope analysis of total Hg and MeHg is now in place at both labs. Preliminary analysis of methylation rate measurements made using ¹⁹⁹Hg in May 2000 in the Everglades enclosures suggest that methylation rates are easily measurable with these methods.

For this study, analyses will be performed on an ELAN 6100 instruments at USGS Middleton, and at ANSERC. We will continue to perform intercalibrations within the Florida Hg studies program and within our other research programs, particularly METAALICUS.

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When stable isotopes are used, analysis of most samples for Hg and MeHg follows the now standard low-level CVAF-based techniques (i.e. EPA method 1631 for total Hg, and distillation, ethylation and sparge and trap onto Tenax for MeHg), substituting ICP-MS for CVAFS as the detector. The HP 4500 ICP-MS has an extra gas inlet line for the introduction of a blend gas when analyzing high organic matrices, and this port is used to allow the direct connection of the isothermal GC separation system to the inlet line of the ICP-MS system. This system is comparable to the setup of others (Hintelmann et al. 1997; Falter and Ilgen 1997). Addition of a specific isotope (isotope dilution) can be used during to track analytical recoveries, a perennial problem in Hg and especially MeHg analyses, and to allow correction for these losses. We currently have isotopes 199 (91.1% pure); 201 (91.9% pure) and 202 (99.9% pure) in stock. While other isotopes can be used in addition to the ones mentioned above, use of ^{204}Hg is complicated by the potential interference from ^{204}Pb (e.g. Hintelmann et al. 1997).

Development of stable isotope methods for measurement of net and gross MeHg production. Accurate determination of instantaneous Hg methylation and demethylation rates has historically been problematic and the subject to much interpretation. The first rate measurements were made using radioisotopes added to sediment slurries (Rudd et al. 1983; Xun et al. 1987). As awareness grew, methods evolved toward the use of less disturbed samples, and much lower added concentrations of radiolabel. During the last 5 years we have made methylation rate measurements using tracer additions of ^{203}Hg to intact sediment cores, as described in Gilmour and Riedel (1995). High specific-activity $^{203}\text{HgCl}_2$ (up 47 mCi mg^{-1}) has been being produced for this work by custom synthesis from ^{202}Hg . The specific activity of the ^{203}Hg is usually sufficient to act as a tracer in natural sediments and waters. The ^{203}Hg is pre-incubated with filtered sediment porewaters before injection into cores, to allow formation of dissolved Hg complexes. However, the bioavailability of Hg spiked into sediments relative to *in situ* pools is not well understood. Most rate estimates are probably overestimates because the spike is more available than Hg in sediments. Understanding the sediment/water partitioning, and the solid phase partitioning of ambient Hg and of Hg spikes has been and continues to a focus of our methylation research.

Demethylation rate measurements have been more difficult than methylation rate estimates. To date, there has been no available separate tracer for MeHg demethylation. The specific activity of ^{14}C is too low to use as a tracer in most sediments. However, significant new understanding of the kinetics and pathways of demethylation have recently been made (Marvin-DiPasquale and Oremland 1998). The use of carbon-labeled MeHg does allow identification of the products of demethylation, which may be an indicator of the biogeochemical pathways of degradation (Oremland 1991, 1995). Demethylation by sulfate-reducing bacteria and methanogens appears to be the major demethylation pathway in anoxic sediments, further complicating the relationships between sulfur, organic carbon and net methylation.

Because of the lack of a tracer for demethylation, concomitant methylation and demethylation measurements with trace-level spikes have not been made. The use of multiple stable Hg isotopes should provide, for the first time, a method for simultaneous measurement of Hg methylation and MeHg demethylation within the same sediment sample, without significantly increasing the total Hg and MeHg concentrations in the sample (Hintelmann and

Evans 1997). By adding Hg and MeHg as two different Hg isotopes, the rates of change of both tracers can be followed simultaneously, and from the same sample. Development and testing of this technique will be accomplished in year 1 of this study. We will also determine how to use stable isotopes for instantaneous rate measurement in samples from the Hg-loading study where one of more Hg isotopes has already been altered.

Methods for making rate measurements will be essentially those described in Gilmour and Riedel (1995), with a stable Hg isotope substituted for ^{203}Hg ; and an additional spike used to trace demethylation. Use of the ^{203}Hg method in other ecosystems, the Florida Everglades and a northern seepage lake, is described in Gilmour et al. (1998) and Krabbenhoft et al. (1998). Mercury methylation and MeHg demethylation will be measured simultaneously in cores removed from the sediment or soil, by injecting, for example, $^{199}\text{Hg(II)}$ and Me^{202}Hg , at 1 cm depth intervals into intact cores. Use of intact sediment cores is critical to rate measurements, as *in situ* gradients in microbial activity and redox chemistry must be preserved. Sediments are incubated over short time periods (hours), chosen from the linear portion of the rate curves. After incubation, sediments are extruded from core barrels and 1 to 2 cm sections frozen for later analysis of end products by ICP MS. During 2000, methylation rates measured using stable isotopes will be directly compared with rates measured using ^{203}Hg to provide an analytical control. Initial comparisons were made in May 2000 in Florida.

Division of sampling and analytical responsibilities among laboratories:

Surface water chemistry: USGS Middleton/Reston
Sediment chemistry: ANSERC
Biota sampling: UW Madison
Surface and pore water Hg, MeHg including stable Hg isotopes:
USGS Middleton/ANSERC
Sediment Hg, MeHg, including stable Hg isotopes: ANSERC
Methylation and demethylation rates: ANSERC
Major anions (SO_4 , Cl) by IC in surface and pore waters: USGS Reston
Nutrients (NO_3 , PO_4 , NH_4): USGS Reston
Sulfide in surface and pore waters: ANSERC/USGS Reston
Sediment S chemistry: USGS Reston and ANSERC
Hg/MeHg concentrations in biota: UW Madison
Sediment microbial activity including sulfate reduction rates: ANSERC

PROJECT MANAGEMENT AND BUDGET JUSTIFICATION

The project will be supervised by Cynthia Gilmour at the Academy of Natural Sciences Estuarine Research Center, David Krabbenhoft at the USGS, Middleton, WI and William Orem at the USGS Reston. This study will be done simultaneously with a whole-watershed Hg-dosing study being conducted in a boreal ecosystem in western Ontario by Gilmour and Krabbenhoft and many others. The interaction between the studies should increase the usefulness of both. The substantial developmental work involved in using Hg stable isotopes will be shared between these projects.

Partial funding for this work is already in place. ANSERC is funded for limited Hg-addition studies in Everglades mesocosms under EPA STAR grants "Response of methylmercury production and accumulation to changes in Hg loading: A whole-ecosystem mercury loading study" to C.C. Gilmour, A. Heyes, R.P. Mason and J.W.M. Rudd and "Understanding the role of Sulfur in the Production and Fate of Methylmercury in Watersheds" to R.P. Mason and C.C. Gilmour. Total funding for FL under the grants is about \$120,000 each year for 2001 and 2002. The Gilmour STAR grant provides salary and supply support for methylation-related studies in Hg-addition mesocosms at 3 Everglades sites. The Mason grant supports associated process work on Hg bioavailability and methylation. In 2000, the USGS provided supports for ACME-related activities in south Florida at a level of \$ 221,000. For 2001, an \$30,000 match has been requested for this mesocosm project.

None of the existing funding sources provide logistic or equipment support for mesocosm work. This request to FL DEP includes logistic support of all proposed mesocosm studies in the Everglades, specifically, support for airboat and helicopter costs for site access, and for construction of mesocosms and associated docks. Additionally, the request would provide salary and supply support for sulfur and nutrient addition studies not funded under existing mechanisms. Some stable isotope has already been purchased, and forty mesocosms (1m diameter) have already been purchased and emplaced. These costs are not reflected in the budgets below. Separate budgets for ANSERC and the USGS are attached, and budget justifications for each provided below.

ANSERC Budget. In FL FY 2001, support is requested for analysis of mesocosm samples collected in 2000. Specifically, FY 2001 funding will support analysis all the sediment samples collected from SFWMD PO4 addition mesocosms (35 HgT and 105 MeHg samples). It will also support partial analysis of sediment and periphyton samples collected for the ACME Hg-addition mesocosms (104 HgT and 104 MeHg samples). Sample numbers and types are given explicitly in a spreadsheet attached to the ANSERC budget.

In FL FY 2002 and 2003, this budget will provided support for both the field and analytical work described in the SOW. 1.5 months per year of Dr. Gilmour's time is requested. Technical help will be provided by Georgia Riedel and Tyler Bell, both of whom have been working on Hg and S biogeochemistry at ANSERC for a number of years. Support for 3 months of time each annually is requested.

A general supply budget of \$400 to \$6000 per year includes: Teflon bottles, vials and other equipment for taking and analyzing "clean" Hg samples; sediment coring gear; chemicals and gases required for laboratory analyses; cleaning acids; chromatography supplies; glassware; pipettors, tips and other supplies; replacement of pH and sulfide probes, etc. The supply budget also includes the costs of a storage locker in Deerfield Beach at \$1200 per year. Other direct costs include \$1500 for computer and equipment use (including service contracts on instruments); \$500 toward publication costs in year 2; and \$1200 per year for shipping costs. Most of the shipping costs will be for overnight shipping of frozen samples and freight shipping sampling gear to and from Florida.

The travel budget will mainly support travel to the field sites and partial airboat costs. Annual airfare, lodging and vehicles for work in Florida is budgeted at \$8000. Costs were estimated for 9 man-weeks in South Florida at roughly \$60 per day per person (\$40 for a shared hotel room and \$21 per diem), 9 round trip airfares (\$200 each), and \$200 a week for vehicle rental, based on our experience with travel and lodging in Florida over the last 4 years. In each year, \$1000 is also budgeted for Gilmour to attend project meetings and present results at scientific meetings. Airboat costs are based on rental at \$475 per day, the rate paid by ACME for private contractor support in May 2000.

Indirect costs are calculated as 66.08% of the modified (total minus equipment) total direct costs, as negotiated with NSF. Fringe benefits are 20.0% of salaries.

USGS Budget. In FY 2000/2001 (to June 30, 2001), Florida DEP funding will support analysis of mesocosm samples collected in year 2000. Specifically, this funding will support isotopic-specific mercury analysis of total mercury and methylmercury for filtered surface water, suspended particulates, pore water from 5 cm sediment depth, and mosquito fish. Samples of all these media types were acquired from the ACME Hg-addition mesocosms, for which there have been two rounds of Hg additions and subsequent time-series sampling. In addition, the SFWMD PO4 addition mesocosms were also sampled, and for which there was one round of sampling for surface water, sediments and pore water.

In order to assess the role of sulfur loading in the mercury cycle of the Everglades, 20 additional mesocosms were established at the Loxahatchee National Wildlife Refuge (LNWR). This site was chosen for the sulfur loading experiments because LNWR is a low-sulfur environment, and thus the added sulfate should induce a change in the sulfur cycle of the dosed mesocosms with anticipated influences on methylmercury production and bioaccumulation response. Florida DEP funding will support the staff at the LNWR to allow them to provide assistance to USGS to conduct these experiments. Logistic support will include airboat transport of the ACME Team, assistance in sampling the mesocosms following the sulfate additions, and performing the subsequent sulfate doses and possibly some sampling after training by the ACME staff for the first dosing.

For FYs 2001/02 and 2002/03, support for 1.5 months per year of Dr. Krabbenhoft's time per year, and 6 months technical assistance per year is requested. Technical help will be provided by Mark Olson, John DeWilde and others. Olson and DeWilde have been part of the ACME team for five years.

The USGS budget includes support for 10 days of rental airboat time and 10 hours of helicopter support. A supply budget of \$10,000 per year includes laboratory and field supplies and supplies for dock construction. The travel budget will mainly support travel to the field sites, and was calculated as described for ANSERC, above. In each year, funds are also budgeted for Krabbenhoft to attend project meetings and present results at scientific meetings.

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ATTACHMENT B

Analytical Data Validation Requirements For Department Contracts

I. INTRODUCTION

Environmental Studies or measurements are contracted out by the Department (DEP) on an as needed basis. Some contracts include requirements for sampling and analytical test procedures. Analytical parameters and methods are also commonly specified in such contracts or in individual task assignments. Each contract/task which involves sampling and/or analysis activities requires the preparation of a site- or project-specific QA Plan (QAPP) on DEP Form 62-160.900(1), which references the contractor's and/or subcontractor's Comprehensive Quality Assurance Plan (CompQAP).

In certain cases, and at the discretion of the Department's Quality Assurance Officer and project manager, different Quality Assurance requirements may be required (i.e., CompQAP, Research QAP, etc.).

While routine data validation, reduction and reporting requirements are addressed in an organization's approved CompQAP, these guidelines establish additional uniform requirements for analytical data validation, documentation and reporting. These shall be followed by all contractors and subcontractors involved with the sampling and/or analysis specified by contract.

These guidelines do not impose any analytical QC requirements beyond those already included in the DEP approved methods (as referenced in DEP QA-001/90) and Chapter 62-160, F.A.C., but are meant to complement the contractor's CompQAP(s). Their purpose is to further assure that legally defensible data will be generated which meet U.S. Environmental Protection Agency criteria without following the full EPA Contract Laboratory Program (CLP) protocols. In addition, these guidelines define in more precise terms the requirements for storage of analytical raw data, field documentation and records, custody records, and non-reportables so that the audit and review of these documents can be facilitated.

II. RECORDS RETENTION

All laboratory and field records described in III, IV and V below shall be maintained in project specific task/project files. These files should contain the original data or records, however, where impractical, copies of the pertinent information shall be maintained in the files with unambiguous, accurate cross references to the original documentation.

Active files shall be maintained for a period of at least one year from data generation. All records, as specified in Sections 62-160.600, F.A.C. shall be retained for at least five years after project completion.

III. LABORATORY REPORTING LEVELS AND DELIVERABLES

The analytical laboratory data required by the subject investigations shall meet a the general QA for the EPA level III classification (i.e., qualitative, quantitative and legally defensible). Each laboratory shall perform internal data validation according to protocols specified in their approved CompQAPs or Research QA Plans (RQAPs).

The minimum quality control data to be included in each laboratory analysis report is specified below. The laboratory QA officer is responsible for this data and shall include in the required quarterly report to DEP any additional remarks concerning the validity (or quality) of the analytical data.

The following shall be supplied as a part of the laboratory deliverables:

1. All information specified by Section 62-160.670, F.A.C.;
2. Sample specific method detection limits for each parameter (see DEP QA 001/90 for specific definitions and calculations);
3. Results of all field-generated quality control samples:
 - a. Trip Blanks (if applicable);
 - b. Equipment blanks;
 - c. Field duplicates;
 - d. Field blanks (if analyzed and/or required);
 - e. Field spikes (if identified, analyzed and/or required);
4. Results of laboratory quality control data for replicates and spikes. This shall include for each parameter and matrix:
 - a. Sample ID # used for QC sample;
 - b. Calculated % RSD;
 - c. Calculated % recovery; and
 - d. Control limit values utilized for precision and accuracy for each parameter/matrix; and,
5. Quarterly quality assurance reports shall be prepared in accordance with the format specified in Appendix D of the DEP-QA-001/90 and shall be submitted to both the DEP QA Section and project manager.

The above shall apply to all analyses and will assure that the DEP Project Managers are apprised, through each laboratory report, on the quality level of the analytical data.

IV. FIELD DATA VALIDATION

The validation and documentation of data generated in the field (e.g., conductivity, pH, temperature, etc.) is only applicable if the contract specifies field work to be performed by the contractor.

All field information shall be recorded in field records as approved by the Department's QA Section and be made using non-erasable, waterproof ink. If standardized forms (e.g., field trip approval form, field sampling request form, field data sheet, well sampling data log, equipment calibration forms, sample custody records, etc.) are used, these shall be assembled into logbooks, sequentially numbered, and maintained in a project file. The organization shall maintain all other project information as specified in Sections 5.1, 5.2 and 5.3 of DEP QA-001/92 (DEP SOPs). Other field documentation such as photographs, memoranda or task orders shall also be maintained in the project file.

The field data validation process shall follow the contractor's CompQAP and the protocols specified in Section 10 of DEP QA-001/92. Field team leaders shall be responsible for initial data validation including:

- a. the use of properly calibrated instruments;
- b. following DEP approved methods as outlined in the relevant CompQAPs or QAPP;
- c. Reviewing and documenting acceptance of the results from field QC samples (e.g., trip blanks, duplicates, etc.) and field calibration checks; and
- d. making careful, accurate and complete records of field activities as specified in Chapter 5 of the DEP SOPs.

The overall project validation as specified in Section 10.3 of the DEP QA-001/92 shall be conducted by contractor's designated project manager(s) or task manager(s).

V. LABORATORY DATA VALIDATION

The in-house data validation process begins with the analyst at the bench level and concludes with an independent review of data by the supervisor and laboratory QA officer. This process shall include:

- a. the recalculation of at least 5% of the test results for each analytical batch, parameter group and matrix. The samples that are checked in this manner shall be randomly selected, and applies to the analytical batch containing DEP samples. The DEP samples shall not be considered apart from other client samples that are included in the sample batch.
- b. verification of all supporting functions (e.g., sample preparation, calibration, standard preparation, etc.);
- c. review, assessment, and acceptance/rejection based on quality controls; and
- d. all other report and data validation requirements as specified in DEP-QA-001/92, Section 10.

The list of laboratory reportables is specified in Section III. The list of non-reportables is listed below for inorganics and organics. **Non-reportable data/records shall be kept in central files with the relevant reportable data.**

Laboratory QA officers shall be responsible for the completeness and accuracy of these files.

V. A. General Non-reportables

The following information shall be included for each task/project:

1. A chronological master list of laboratory tracking sample ID numbers correlated with field sample ID numbers (per batch) and sample analysis batch identification to correlate quality control samples to the applicable analysis batch;
2. Copies of the chain of custody forms signed by the sample collector and laboratory sample custodian;
3. A narrative summary identifying any QA or sample problems and the specific corrective action measures that were taken to correct the problem(s). These must be in a format to be included in the quarterly QA reports to DEP;
4. Concentration of calibration standards with acceptance criteria, their preparation and traceability; including initial calibration data and internal or external standard parameter (compounds) and concentrations;
5. Results of batch-applicable continuing calibration verification standards (CCVS) and/or system performance check compounds, percent recoveries and expected values;
6. Results of batch applicable laboratory control samples (LCS) or QC check sample recoveries and expected values or results of independent QC Samples (EPA, NIST, etc.) with expected values and percent recoveries;
7. Results of method (laboratory control) blank analyses;
8. Results of matrix spikes, calculated percent recoveries, control limits and their source;
9. Results of surrogate spikes, percent recoveries and control limits (where applicable);
10. Results of laboratory replicates (matrix spike duplicates or laboratory replicates), calculated percent recoveries and % RSD between duplicates, control limits and their source (summary is reportable);
11. Results of analytical (post-digested) spikes when used or required to determine matrix effects;

12. Identification, raw data and results (including acceptance/rejection) of all continuing calibration standards analyzed as a requirement of Chapter 62-160, F.A.C.;
13. Results and raw data from all performance evaluation and/or QC check samples analyzed during the project; and
14. Sequential measurements readout records (including calibration curves), digestion logs, raw data calculation worksheets, and chromatograms (where applicable) for all samples, standards and QC samples (blanks, duplicates, spikes, etc.).

V.B. Inorganics Non-reportables

For analyses involving the use of atomic absorption (flame or furnace) spectroscopy (AAS), inductively coupled plasma (ICP), ion chromatography (IC), light (visible, UV and IR) spectroscopy, and turbidimetric, gravimetric, titrimetric and autoanalyzer procedures, the following data shall be maintained in the project file in addition to the data specified in V.A. above:

1. Results of interference check sample (CS) analysis and expected values (ICP only); and
2. Results of dilution check samples (DCS) analysis and expected values (when required and/or used).

V. C. Organics Non-Reportables

1. Gas Chromatography - For analysis by GC, all applicable records specified in V.A. above shall be on file. In addition, the following shall be maintained:
 - a. Calculated response factors (if used) for all compounds at each concentration level which shows linear invariance.
2. Gas Chromatography/ Mass Spectroscopy - In addition to the information listed in V.A. and V.C.1., the following shall be maintained:
 - a. GC/MS tuning and mass calibration data including summary for tuning compounds indicating compliance with acceptance criteria; and
 - b. Chromatograms and mass spectra for all samples, standards, and QC samples.

V.D. Microbiology Non-Reportables

In addition to the applicable records specified in V.A, the documentation and raw data demonstrating compliance with DEP minimum QC requirements shall be maintained in the project files:

1. Results and documentation for dilution and sample carry over blanks;
2. Documentation and results of positive duplicate samples with acceptance criteria;
3. Positive and negative control records for media (including source of microorganisms);
4. Records of Water Quality Indicators as specified in 9.1.2.2.d of QA-001/92 (includes laboratory performing tests if not analyzed in-house);
5. Records showing verification and/or confirmation of positive confirmed samples (9.1.2.2.f of QA-001/92); and
6. Media preparation records including preparation dates, and pH or source and lot number of purchased pre-made media.

V.E. Bioassay Non-Reportables

In addition to maintaining the applicable records in V.A and V.B, the organization shall maintain the following records in the project file:

1. Raw data, calculations, and records associated with each test;
2. Results and raw data associated with reference toxicants;
3. Records pertaining to the origin, identification, culture and maintenance of species; and
4. All records on temperature, light measurements and feeding regimens.

V.F. Macrobenthic Invertebrate Identification Non-Reportables

In addition to the applicable records in V.A, the following shall be maintained in the project file:

1. Specimen collection that may have been used in identifying organisms (including source);
2. Documented internal verification of all phases of the identification procedures;
3. Documented use of external experts to corroborate the findings (include name of individual(s) and CompQAP #); and
4. Record of keys used for identification.

DEP USE ONLY		COMPTROLLER USE ONLY	
DEP Contract No.: <u>SP596</u>	Date Prepared: <u>05/08/01</u>	Received Date: _____	
Prepared By: <u>Barbara Vaughan</u>		Approved Date: _____	
Return to: _____	Mail Station No.: _____	Approved By: _____	
Phone No.: _____	Fax No.: _____		

COMPTROLLER CONTRACT REVIEW CHECKLIST

Indicate Original Contract or ****Amendment** or ****Renewal** "O"

1. OLO: 37 Site/District: _____
2. DEP Contract No.: SP596 Project Number: _____
3. DMS No.: 973-360
4. Contractor: The Academy of Natural Sciences of Philadelphia FEID/SS#: 23-1352000
5. Contract start date: Execution Contract end date: 06/30/03
6. Contract last signed date: _____
7. If last date signed is after the contract start date, you must submit emergency certification [287.058(2) F.S.] or certificate of noncompliance [287.058(2) F.S.] or settlement document [CM4 (87-88) or CM11 (91-92)].
8. Total Contract amount: \$ 59,580 Ceiling amount: \$ 260,691
9. Contract SAMAS account code: _____
10. Deliverable/Milestones - must be clear, detailed, concise language (i.e. tasks, % complete, time frame or milestones, goods, services): Attach A

11. CONTRACT DOCUMENT—Mandatory Provisions (insert page number, paragraph number, identify section or attachment from contract in space provided, as applicable):

<u>#8 & #9</u>	215.422(5)	<u>Attach A</u>	287.058(1)(d)	<u>N/A</u>	287.058(4)
<u>N/A</u>	216.347	<u>#6</u>	287.058(1)(e)	<u>#7</u>	287.0582
<u>#4</u>	287.058(1)(a)	<u>N/A</u>	287.058(1)(f)	<u>#31</u>	287.133(2)(a)
<u>#4</u>	287.058(1)(b)		287.058(2)	<u>#22</u>	287.134(3)(a)
<u>#13</u>	287.058(1)(c)	<u>N/A</u>	287.058(3)	<u>#28</u>	Rule 60A-1.017

****Complete only applicable portions of checklist for renewals, amendments, etc.**

12. Method of Procurement SSA (CSS-12) (Refer to attached list) (Provide documentation, where applicable)

13. Method of Payment LS (FR, LS, CR, CP, AD)

A. Fixed Rate (FR) - specify unit and rates (may be multiple units & rates).

B. Lump Sum (LS) - specify partial payment criteria and identify what constitutes completion and acceptance.

Attachment A

C. Cost Reimbursement (CR) (216.346 F.S. must be complied with) - Provide budget: N/A

D. Cost Plus (any combination of these) (CP) N/A

E. Advance funded (AD) - Y/☒N

If yes, compliance with 216.181(16)(b) or 215.422(14) must be documented _____

14. Amendments/renewals/extensions N/A

Executed prior to the end of the contract and must be in compliance with 215.425 F.S. _____

Renewals in compliance with 287.057(12) F.S. _____

Extensions in compliance with 287.057(11). _____

15. Amendments/renewals/extensions are effective on last date signed. N/A

16. Method of Procurement will be required if additional services are added to existing contract. N/A

17. INFORMATION TECHNOLOGY RESOURCE acquisitions N/A

Attach approvals, if applicable [see 282.102, F.S.] _____

18. OTHER SERVICES REQUIRING SPECIAL APPROVALS (Attach, if applicable): N/A

Private Attorney Services _____

Consultant and professional services contracts entered into by agencies under the Governor and Cabinet _____

19. Purchase of communication equipment or services in excess of Threshold Category II requires approval of the DMS Division of Communications (Rule 60C). N/A

20. Management Controls -

a) All the foregoing statements are true and correct; the undersigned management represents that controls are in place to insure that goods/services are received, and payments are made in accordance with contract terms.

b) All completed work will be verified in a certified statement signed by the contract manager or higher authority prior to payment. The undersigned understands that the State Comptroller's office reserves the right to either appoint special contract monitors on contracts or to conduct periodic site post-audits of any contracts.

Management Name (please print) RUTH HEGGEN

Management Approval Signature Ruth Heggen

Management Approval Date: 5/8/01

Additional Provisions

- | | |
|---|--|
| ☒ Type of business entity

☒ Travel 287.058 (1)(b), F. S.
☒ Fixed Price
☐ No Travel Authorized
☐ 112.061, F. S.

☒ PRIDE Provision 946.515 (6) F. S. (non-profit & profit organizations)

☒ Delivery of Notices

☒ Independent Contractor

☒ Third Party Rights

☒ Discrimination
☒ General Provision
☒ Discriminatory Vendor List

☒ Conflict of Interest

☒ Contingency Fee 287.055 (6), F. S.

☒ Subcontracting
☐ Not authorized w/o DEP approval
☐ Authorized w/o DEP approval
☐ Contractor is responsible to pay all subcontractors

☒ Insurance Coverage
☒ Worker's Comp
☒ Private Companies coverage (in addition to Worker's Comp)
☐ Professional
☐ Other

☐ Audit Language for Grants and Aids (215.97, F. S.)

☐ Truth in Negotiation 287.055 (5)(a)

☒ ENTIRE Agreement

☐ Lobbying Language (Federal Agreements may require 2 separate provisions)
☐ Agreements \$100,000 and over (standard clause)
☐ Subcontracting (all federal contracts) Lobbying Disclosure Act of 1995

☐ MBE Language:
☐ MBE Tracking:

☐ Debarred Suspended Form | ☐ 5% Overhead (universities, community college system & state agencies) 216.346, F. S.

☒ Indemnification
☐ Private or non-profit organizations
☐ State of Florida Governmental Agencies
☐ Federal Gov't/State Agencies outside Florida

☐ Choice of Law/Forum

☐ Sovereignty of the State (Exempt from Taxes)

☐ Termination for failure to perform

☐ Identification of the Contract Manager, Title, Phone No.

☒ Change Orders

☒ Audit Language

☒ Quality Assurance (when applicable, as required)

☒ Safety
☒ Alien Provision
☐ Year 2000

☐ Equipment Purchases Authorized (Non-expendable over \$1,000.00 and over.)
☐ Property Reporting Form (Attachment ____)
☒ Equipment Purchases not authorized

☐ Non-current Wage Rate Clause (recover after audit) |
|---|--|

DEP Contracts Administrator Use Only

Checklist for Nonstate Organizations

Note: This form is to be used to evaluate the applicability of the Florida Single Audit Act to local governments (excluding district school boards and community colleges), and nonprofit organizations with which the agency has contracts/agreements. This form does not need to be completed for local governments and nonprofits under contracts/agreements which only provide for the procurement of commodities, or which only provide federal or state matching funds. Given that for-profit organizations, including sole-proprietors, generally have vendor relationships with state agencies, completion of the form for such organizations is optional.

Nonstate Organization ⁽¹⁾: Academy of Natural Sci Agency: DEP
 State Project: _____ CSFA ⁽²⁾ Number: N/A
 Contract/Agreement Period: 7/01 - 6/30/03 Authorizing Statute: N/A
 Completed by: Thomas D. Atkeson Date: 3-23-01

⁽¹⁾ Nonstate Organization does not include universities within the State University System

⁽²⁾ Catalog of State Financial Assistance

Part A: If the response to either of the following questions is yes, the nonstate organization is a recipient. Skip Part B and go to Part C.

- | | | |
|---|------------------------------|--|
| 1. Does State law/legislative proviso establish or create the nonstate organization to carry out the state project? | Yes ☐ | No ☒ |
| 2. Does the nonstate organization determine final program eligibility? | Yes ☐ | No ☒ |

Part B: Complete the following table. A "yes" answer is indicative of the type of relationship being reviewed.

Recipiant	Yes	No	Comments	Vendor	Yes	No	Comments
1. Does state statute or legislative proviso establish the state project and authorize the agency to provide funding for the project?	✓			1. Does the nonstate organization provide its services within the normal course of business operations?	✓		
2. Is the nonstate organization required to provide matching funds.		✓		2. Does the nonstate organization operate in a competitive environment?	✓		
3. Does the nonstate organization make programmatic decisions on behalf of the State.		✓		3. Does the nonstate organization provide similar services to many different purchasers?	✓		
4. Are the funds provided to the nonstate organization for it to carry out its own program or operations?		✓		4. Does the contract/agreement specify payment on a per unit or deliverable basis?		✓	
5. If the nonstate organization receives federal funds under a similar program, is it designated as a recipient by your agency for that program?		✓		5. Was the contract/agreement awarded based on free and open competition?	✓		
6. Is the nonstate organization organized primarily for a public purpose?	✓			6. If the nonstate organization receives federal funds under a similar program, is it designated as a vendor by your agency for the program?	?		

Part C: Conclusion..

Based on your analysis of the responses to Parts A and/or B, and discussions with appropriate agency personnel, indicate your evaluation of the nonstate organization for this contract: (Check One) Recipient _____ or Vendor ☒ Note that it is possible to have a contractual agreement with a nonstate organization under Chapter 287, Florida Statutes, and still consider the nonstate organization a recipient under the Florida Single Audit Act.

Comments:

Part C: Questions/New Projects..

If you have questions regarding the evaluation of a nonstate organization or if you determined that the nonstate organization is a recipient and the projects has not been assigned a CSFA number, contact the Executive Office of the Governor, Office of Policy and Budget, at 487-1880.