

DEP Contract Review Form

DEP Contract No		SP631		Original Contract		Amendment No		2	
Prog Reference				Change Order No		Funding Increment Increase No			
CONTRACTOR INFORMATION									
Name (Primary)		Louisiana State University							
Mailing Address		Wetland Biogeochemistry Institute School of the Coast & Environment							
City/State/Zip		Baton Rouge, LA 70803							
Contact Person		Dr. Irving A. Mendelssohn							
Phone Number		225-578-6425							
Contractor Fiscal Yr End		72-6000848							
FEID No									
Name (Secondary)		Same As Above							
Mailing Address									
City/State/Zip									
Contact Person									
Phone Number									
Contractor Fiscal Yr End									
FEID No									
Funding Information									
Current Funding Amt		\$317,334.09 (increase of \$49,051.14)		Specify County where work is being performed					
EO		Fund/FID		Category		YR		GAA II	
3725-0000-002		L2		050001		030000			
0201									
Obj Code		Obj Code		GAA II		YR		GAA II	
Contract Management Information		Division/District		Resource Assessment & Management		Bureau/Office		Mercury and Applied Sciences	
		Contract/Project Manager		Donald Axelrad		Telephone No. of Manager		(850) 245-8305	
Contract Review		Approved By - Signature		Date Approved		Identify Delegation of Authority for Person Executing Contract		Reviewer Comments	
Contract Manager		<i>[Signature]</i>		1/24/2007					
Budget Representative		<i>[Signature]</i>		1/26/2007					
Bureau Chief		<i>[Signature]</i>		1-30-07					
Div/District Director		<i>[Signature]</i>		1/22/07					
Quality Assurance		<i>[Signature]</i>		1/23/07					
Contracts Administrator		<i>[Signature]</i>							
General Counsel*		<i>[Signature]</i>							
Division/District IRM		<i>[Signature]</i>							
Department CIO		<i>[Signature]</i>							
RESEARCH SERVICES FOR EFFECTS OF SULFATE LOADING ON GROWTH RESPONSE OF TYPIA DOMINGENSIS AND CLADUM JAMAICENSE IN THE EVERGLADES Subject/ Brief Description of Contract									
Contract Period: 11/14/03 to 5/5/07 Method of Payment: ☐ Cost Reimbursement ☐ Fixed Fee ☐ Fee Schedule ☐ Advance Payment									
Minority Business Utilization Information for the Contractor Certified Minority Business? ☐ N ☐ Y Registered Minority Business? ☐ N ☐ Y									
Are equipment purchases authorized under this contract? ☐ N ☐ Y Are land purchases authorized under this contract? ☐ N ☐ Y Will DEP retain ownership? ☐ N ☐ Y Will DEP/BOT retain ownership? ☐ N ☐ Y									
Are Federal Funds Supporting this Contract? ☐ N ☐ Y If the answer to the above was "No", are the State funds supporting this Contract being used as match to a federal grant? ☐ N ☐ Y If yes, specify federal grant and CFDA No below									
CFDA									

JAN 29 2007

VENDOR RELATIONSHIP - CHECKLIST COMPLETED

*Review/approval by the Office of General Counsel not required for state funded activities which utilize DEP 55-205 and are not in excess of Purchasing Category Three

IMPORTANT!!! IMPORTANT!!! IMPORTANT!!!

Separation of Duties Notice

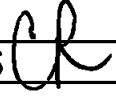
DEP Contract No: SP631 **Amendment No.** 2
DEP Contract Manager: Donald Axelrad

The attached contract/contract amendment is being routed for review and execution by the Department. Adequate separation of duty is required in the procurement of goods and services by the Department. Please be advised that the subject contract/contract amendment must be executed by a reviewing authority for the DEP Contract Manager who is authorized to execute contracts on behalf of the Department. If the DEP Contract Manager happens to have the delegated authority to execute contracts on behalf of the Department, the DEP Contract Manager ***must not execute*** the attached contract/contract amendment.

Separation of duties, which is also referred to as segregation of duties, "involves ensuring that individuals do not perform incompatible duties. Duties are considered incompatible from a control standpoint when it is possible for an individual to commit an error or irregularity and then be in a position to conceal it in the normal course of his or her duties."¹

¹Boynton, William C and Kell, Walter G , *Modern Auditing*, 6th ed , New York: John Wiley & Sons, Inc ,

If you have any questions regarding this notice, please contact the Procurement Section representative identified below for assistance

Procurement Section Rep CINDY RIGGINS 	Phone: 850/245-2361
Date January 23, 2007	SunCom 205-2361

**DEP CONTRACT NO SP631
AMENDMENT NO 2**

THIS CONTRACT as entered into on the 14th day of November, 2003, and amended on the 7th day of March, 2005, between the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (hereinafter referred to as the "Department") and THE BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND A&M COLLEGE (hereinafter referred to as the "Contractor") is hereby amended

WHEREAS, the Department desires to encumber funds for the current fiscal year for this Contract, and,

WHEREAS, due to the circumstances beyond the control of the Contractor namely due to hurricane damage and drought, the Contract can not be completed prior to the current completion date, and,

WHEREAS, the Department desires to extend the Contract to allow additional time for completion of the project

NOW, THEREFORE, the parties hereto agree as follows

-- Paragraph No 4 A is hereby revised to increase the funding increment amount of the Contract from \$268,282 95 to \$317,334 09 (an increase of \$49,051 14)

-- Paragraph No 5 is hereby revised to change the completion date of the Contract from May 13, 2007 to June 1, 2007 However, it is hereby understood and agreed that the services outlined in Attachment A, shall be completed no later than May 15, 2007

-- Attachment A, Scope of Services, is hereby revised as follows

-- The SCHEDULE section is hereby revised to read as follows

The research is proposed for the period beginning October 1, 2003 and ending May 15, 2007 Sampling trips will follow the schedule provided in Second Revised Table 1

-- The DELIVERABLES section is hereby revised to read as follows

Quarterly progress reports will be delivered to the Department every three months (see Revised Table 2) Yearly data reports, summarizing the findings for that year, will also be presented at the end of each fiscal year, and a final report will be submitted one month prior to the termination of the contract The Final Report will be submitted to the Department within 45 days of submission of the Draft Report The final report will be in the form of a research manuscript that can be rapidly disseminated to both the scientific and resource management community

-- Table 1 is hereby deleted in its entirety and replaced with Second Revised Table 1, attached hereto and made a part of the Contract All references in the Contract to Table 1 and Revised Table 1 shall hereinafter refer to Second Revised Table 1, as appropriate

-- Table 2 is hereby deleted in its entirety and replaced with Revised Table 2, attached hereto and made a part of the Contract All references in the Contract to Table 2 shall hereinafter refer to Revised Table 2, as appropriate

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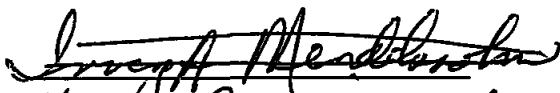
In all other respects, the Contract of which this is an Amendment, and attachments relative thereto, shall remain in full force and effect

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed the day and year last written below

LOUISIANA STATE UNIVERSITY

FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION

By
Title


Karl Baranowski for

JAMES L. BATES
DIRECTOR, OFFICE OF SPONSORED PROGRAMS

Date

3/12/07

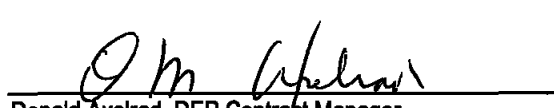
By

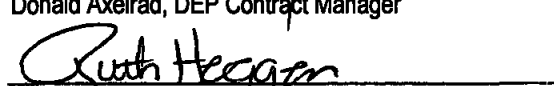

1844
1/26/07
304
1/30/07

Director, Division of Resource Assessment
and Management, or designee

Date

1-30-07

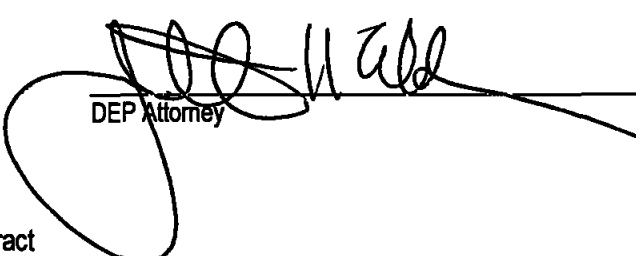

Donald Axelrad, DEP Contract Manager


DEP Contracts Administrator

FEID 72-6000848

Wetland Biogeochemistry Institute
School of the Coast and Environment
Baton Rouge, LA 70803

Approved as to form and legality


DEP Attorney

List of attachments/exhibits included as part of this Contract

Type	Letter/ Number	Description (include number of pages)
Attachment	A	Second Revised Table 1, Milestone Chart (1 Page)
Attachment	A	Revised Table 2, Target Activities for Quarterly Budget Periods (1 Page)

2003	2004	2005	2006	2007
O N D J F M A M J J A S O N D J F M A M	O N D J F M A M J J A S O N D J F M A M	O N D J F M A M J J A S O N D J F M A M	O N D J F M A M J J A S O N D J F M A M	O N D J F M A M J J A S O N D J F M A M

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Revised Table 2. SP631 Target activities for quarterly budget periods

Budget Year	Quarterly Report Date	Target activities		% completion of annual budget
Year 1, FY 03/04	Jan 15, 2004	Major field sampling, Nov, Quart Rept	Complete 15% of overall sample analysis	50%
	April 15, 2004	Major field sampling, Mar, Quart Rept	Complete 10% of overall sample analysis	25%
	Jun 15, 2004 FY final report	Sample and data analyses, FY final report	Complete 5% of overall sample analysis	25%
Year 2, FY 04/05	Oct 1, 2004	Sample and data analyses, Quart Rept	Complete 5% of overall sample analysis	25%
	Jan 1, 2005	Sample and data analyses, Quart Rept	Complete 5% of overall sample analysis	25%
	Apr 1, 2005	Major field sampling, Feb & March, Quart Rept	Complete 10% of overall sample analysis	25%
	Jun 1, 2005 FY final report	Sample and data analyses, FY final report	Complete 5% of overall sample analysis	25%
Year 3, FY 05/06	Oct 1, 2005	Major field sampling, Aug, Quart Rept	Complete 10% of overall sample analysis	25%
	Jan 1, 2006	Major field sampling, Nov, Quart Rept	Complete 10% of overall sample analysis	25%
	Apr 1, 2006	Major field sampling, Mar, Quart Rept	Complete 10% of overall sample analysis	25%
	Jun 1, 2006	Sample and data analyses, FY final report	Complete 5% of overall sample analysis	25%
Year 4, FY 06/07	Oct 1, 2006	Major field sampling Aug, Quart Rept	Complete 5% of overall sample analysis	25%
	Jan 1, 2007	Sample and data analyses, Dec Quart Report	Complete 2 5% of overall sample analysis	25%
	Apr 1, 2007	Sample and data analyses Final field sampling	Complete 2 5% of overall sample analysis	25%
	May 15, 2007	Submit final report	Completion of final report	25%

SUMMARY OF CONTRACTUAL SERVICES AGREEMENT/ PURCHASE ORDER

OLO/Department 37 – Department of Environmental Protection Agency Contact _____
Telephone # _____
Contractor/Vendor/Payee The Board of Supervisors of Louisiana State University and A & M College
Total Contract/P O Amount N/A Total Amount of Previous Payments _____
Contract/P O # SP631
Contract/P O Start Date _____ Contract/P O End Date _____
Contract/P O Last Signed Date _____
Type of Services Research Services
Method of Payment
☐ Fixed Rate ☐ Lump Sum ☐ Cost Reimbursement ☐ Cost Plus (any combination of these) ☐ Advance Funded

Deliverables Including Minimum Performance Standards	Payment Amount
Attachment A	

Method of Procurement ☐ ITB ☐ RFP ☐ ITN ☐ SOQ Reference # _____
Single/Sole Source _____ Emergency Certification _____
Other (Specify) Exempt - Governmental Entity

Management Controls

- _____ (a) All the above information is true and correct, the undersigned management represents that controls are in place to insure that goods/services are received and payments are made in accordance with contract terms
- _____ (b) All completed work will be verified in a certified statement signed by the contract manager or higher authority prior to payment. The undersigned understands that the office of the State Chief Financial Officer reserves the right to either appoint special contract monitors or to conduct periodic site post-audits of any contracts

Management Name (please print) _____
Management Approval Signature _____
Management Approval Date _____