From:	Axelrad, Don
To:	Miller, Denise; Joyner, Daryll; Gray, Renee
Cc:	Frydenborg, Russel
Subject:	RE: Invoice packages (SP664 FWC and SP676 Smithsonian) to be signed by Daryll
Date:	Wednesday, February 11, 2009 2:23:58 PM

Daryll,

I'm sure Denise and you are correct; I have not filled out these invoice approval forms before, nor dealt directly with F&A.

Don Axelrad

From: Miller, Denise
Sent: Wednesday, February 11, 2009 12:36 PM
To: Joyner, Daryll; Axelrad, Don; Gray, Renee
Cc: Frydenborg, Russel
Subject: RE: Invoice packages (SP664 FWC and SP676 Smithsonian) to be signed by Daryll

Don and Daryll - since these are not final invoices for either contract, Bureau Chief signature is not required. When it is required (i.e., final invoice), Daryll is correct in that it would be the Bureau Chief of the paying cost center.

Denise

Denise Miller
Environmental Manager
Standards and Assessment Section
850 245-8068
Fax 850 245-8082
denise.miller@dep.state.fl.us

From: Joyner, Daryll
Sent: Wednesday, February 11, 2009 11:34 AM
To: Axelrad, Don; Gray, Renee
Cc: Miller, Denise; Frydenborg, Russel
Subject: RE: Invoice packages (SP664 FWC and SP676 Smithsonian) to be signed by Daryll

Don,

Your e-mail is actually quite helpful and clear, but….. in an abundance of caution, I just want to verify that F&A gave you the direction for me to sign the invoice approval forms. I ask because it makes more sense to me for the Bureau Chief of the cost center that actually pays the bills would be the one who signs, in part to ensure that the payments were tracked by the appropriate budget staff.

Daryll

From: Axelrad, Don
Sent: Wednesday, February 11, 2009 10:59 AM
To: Gray, Renee
Cc: Joyner, Daryll; Miller, Denise; Frydenborg, Russel
Subject: Invoice packages (SP664 FWC and SP676 Smithsonian) to be signed by Daryll

Renée,

I will bring by your office two invoice packages (SP664 FWC and SP676 Smithsonian) to be reviewed and signed by Daryll and sent on to F&A.
These have been reviewed by budget people in the appropriate funding Bureaus (Eric Livingston; John Outland), initialed by Denise Miller, signed by me and Russ Frydenborg.

Please return the packages to me so I can circulate signed copies of the signed invoice approval forms, etc.

Thanks,

Don

Donald M. Axelrad, Ph.D.
Florida Department of Environmental Protection
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Mobile: (850) 443-4626