From: Gilmour, Cindy
To: Axelrad, Don
Subject: RE: contact people for SI FL-DEP contract
Date: Tuesday, August 19, 2008 10:31:03 AM

Yup, use the Arlington address for FEDEX.

The main address for SI is downtown, so I guess that's what Ruth uses in her signature line.
Anything sent downtown would be routed out to Arlington thru internal SI mail eventually.
But its faster to send stuff straight to the Arlington address.

Yup, that's more complicated than it needs to be.

FYI, the contract is all set up on our end, so I can finally start work. Yay!

Cindy

Cynthia Gilmour
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FAX: 443-482-2380
gilmourc@si.edu

lab web site: http://www.serc.si.edu/labs/microbial/index.jsp

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From: Axelrad, Don [mailto:Don.Axelrad@dep.state.fl.us]
Sent: Monday, August 18, 2008 5:51 PM
To: Gilmour, Cindy
Subject: FW: contact people for SI FL-DEP contract

Isn't Ruth in Arlington VA?

The Department of Environmental Protection values your feedback as a customer. DEP Secretary Michael W. Sole is committed to continuously assessing and improving the level and quality of services provided to you. Please take a few minutes to comment on the quality of service you received. Simply click on this link to the DEP Customer Survey. Thank you in advance for completing the survey.
From: Tallman, Ruth
Sent: Thursday, July 31, 2008 3:28 PM
To: 'deborah.bates@dep.state.fl.us'
Cc: Gilmour, Cindy; Gallagher, Robert; Young, Jeanine; Zevely, Mary
Subject: SP676 draft contract 2008-07-10

Hi Debbie,

I was copied on the e-mail Katherine Tkac sent to you with the Smithsonian insurance certificate. The only other issue we had with the draft contract was that the Contract Manager should be someone from the Office of Sponsored Projects. You may include me or our Director, J. Scott Robinson, at the

same address as mine. Mr. Robinson's phone number is 202-633-7110.

Could you give me an update on when you think we will receive the final contract for signature?

Your response will be greatly appreciated.

Ruth

Ruth Tallman
Supervisory Contract and Grant Administrator
Office of Sponsored Projects
Smithsonian Institution
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