From: Axelrad, Don
To: Gilmour, Cindy; Kejela, Eskender; Caswell, Melva
Cc: Miller, Denise
Subject: FW: 686102
Date: Tuesday, August 18, 2009 12:37:24 PM
Attachments: SP676 invoice #1 2008_10_22.pdf
SP676 invoice #2 2009_01_22.pdf
SP676 invoice #3 UNPAID 2009_08_07.pdf

Cindy,

As discussed, because you have not yet completed the "First Draft Report on Task 2", we need to hold off paying the third invoice for $10,437.90 (attached and titled SP676 invoice #3 UNPAID), until the report is received.

Please give me an update on overall contract progress in the next week.

Thanks,

Don

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Office: (850) 245-8072
Mobile: (850) 443-4626

From: Axelrad, Don
Sent: Tuesday, August 18, 2009 11:00 AM
To: 'Gilmour, Cindy'; Kejela, Eskender; Caswell, Melva
Subject: RE: 686102

Cindy,

I spoke to both Eskender Kejela and my people, who confirm that invoices #1 and #2 (attached) are the only two invoices FDEP has paid.
These total ca. $76,700 out of the contract total of $133,583.
So there are funds remaining in the contract.

The only question is what does the recently received third invoice for $10,437.90 (attached and titled SP676 invoice #3 UNPAID) represent as regards a deliverable, and did FDEP receive the deliverable.
1. Which deliverable? Answer: (As Eskender wrote) "First Draft Report on Task 2" due May 1, 2009; amounting to 30% of the Task 2 total of $34,793 = $10,437.90

2. Did we get the report?

Scope is below.

I'll phone.

Don
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Scope of Work

- **Task 1.** Compile and synthesize field data sets from ACME intensive biogeochemical study sites 1995- 2007
    - Lox, F1, U3, 2BS, 3A15, TS7, TS9 + scattered other sites, including STAs
    - Deliverables and due dates:
        1. Full data set(s) including metadata
            - Teleconference(s) with FDEP to discuss and refine metadata and data organization needs. Initial teleconference within the first month of the contract, other teleconferences scheduled as needed.
            - Quarterly letter reports
            - First draft data set, Jan. 1, 2009
            - Second draft data set, Apr. 1, 2009
            - Third draft data set, Aug. 1, 2009
            - Final data set, December 1, 2009
        2. Text data report
            - Quarterly letter reports
            - First draft April 1, 2009.
            - Second draft Aug. 1, 2009.
            - Final report, December 1, 2009.
    - Cost: $98,790

TARGET ACTIVITIES FOR QUARTERLY BUDGET PERIODS, BY TASK

TASK 1. Synthesis of ACME field data sets - Florida Fiscal Year 2008/2010

Work Products' Due Dates	Target activities		Anticipated % completion of budget
First month of contract (others as needed)	Teleconference(s) with FDEP - metadata and data organization		0%
Oct. 1, 2008		Quarterly letter report	30%
Jan. 1, 2009	First draft data set	Quarterly letter report	30%
Apr. 1, 2009	Second draft data set	First draft report	20%
Aug. 1, 2009	Third draft data set	Second draft report	0%
Dec. 1, 2009	Final data set	Final Report	20%

- **Task 2.** Synthesis of available literature on sulfate and sulfide effects on MeHg production in all types of ecosystems.
    - Deliverables and due dates:
        1. Detailed report, to be integrated with the ACME data report from Task 1. To include a synthesis of the literature on methylmercury production with a detailed focus on studies of the relationship between sulfate, sulfide and MeHg.
            - First draft report, May 1, 2009
            - Second draft report, Oct. 1, 2009
            - Final data and literature synthesis report, December 1, 2009
        2. Attendance at a FDEP workshop to present data and conclusions and receive comment on the integrated data and literature synthesis report, and if necessary revise report,
            - Attend Workshop, June 2009
    - Cost: $34,793

TASK 2. Literature synthesis – Florida Fiscal Year 2008/2010

Work Products' Due Dates	Target activities	Anticipated % completion of annual budget
Oct. 1, 2008	Quarterly letter report	20%

Jan. 1, 2009	Quarterly letter report	30%
Apr. 1, 2009	Quarterly letter report	0%
May 2009	Attend meeting with FDEP Tallahassee re work products	0%
May 1, 2009	First Draft Report	30%
June 2009	Attend FDEP Workshop in Florida	0%
July 1, 2009	Quarterly letter report	0%
Oct. 1, 2009	Second Draft Report	0%
Dec. 1, 2009	Final Report	20%