

Topic Outline for QA Reports

I. Abstract or Executive Summary

In 2011 the Phosphate Management Program sampling staff was able to attend a two day training season March 22 and 23, 2011. During this training event staff from Tallahassee reviewed the field and calibration sheets used by Phosphate Management and noted some minor suggestions. Additionally, the QA officer or another representative participated in the quarterly QA teleconferences.

II. Report Topics

A. Training

On March 22 and 23, 2011, Jacquelyn Champion and Melani Dickenson with the Phosphate Management office participated in a training event at the Southwest District Office.

B. Audits

On March 22 and 23, 2011, Phosphate Management field sheets and calibration records were reviewed by FDEP staff from Tallahassee. Minor deficiencies were noted. For dissolved oxygen the actual value from the temperature chart was not being written on the calibration sheet for quick reference. This was easily corrected and did not alter the quality of any data. Additionally, the Phosphate Management group has one set of meters (YSI 660XL and HACH turbidity) but had not distinctly named each meter. This was corrected also.

On March 23, 2011 during the training season Jacquelyn Champion and Melani Dickenson were observed by Tallahassee staff collecting a water sample. Phosphate Management sampling techniques followed the FDEP SOPs.

C. Issues

None Identified.

D. Corrective Actions

Minor corrections were made to calibration sheets.