

**NOTICE OF INVITATION TO BID
STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BID NO. BDC19 23/24**

The Department of Environmental Protection, Bureau of Design and Construction is soliciting formal, competitive, sealed bids from Contractors licensed to work in the jurisdiction for the project listed below.

**PROJECT NAME: APALACHICOLA NATIONAL ESTUARINE RESEARCH
RESERVE – ROOF REPLACEMENT**

BID SUBMITTAL DUE DATE: No later than **3:30 pm (ET), Wednesday, December 20, 2023**, to the below address: Florida Department of Environmental Protection, Bureau of Design and Construction, 3800 Commonwealth Boulevard, MS #520, Tallahassee, Florida, 32399-3000, Attention: Elaina Harrell, Bureau of Design and Construction, (850) 245-3127. (For hand delivery: Carr Building, Welcome Desk.) The Department reserves the right to reject any or all bids.

BID POSTING DATE: No later than **3:30 pm (ET), Wednesday, January 3, 2024**, unless extended by the Department for good cause.

INSTRUCTIONS: Documents for this bid will be available for download on Thursday, November 30, 2023. Any firm desiring a Project Manual with the plans for this project may obtain directions by emailing BDC_Contracts@dep.state.fl.us.

SCOPE OF WORK:

Base Bid:

Contractor shall provide all labor, materials, equipment, supervision, and permitting necessary to successfully remove an existing roof on the UF/IFAS Extension Franklin County Building and provide a new roof, as per the contract documents.

Builder's Risk Insurance is required for this project and must be included in bid price.

Note: Bidder Prequalification is required for all bids. Each bidder shall provide a copy of its biennial pre-qualification letter from FDEP's Bureau of Design and Construction. To request a pre-qualification letter, the bidder should email BDC_Contracts@dep.state.fl.us. If not pre-qualified, the bidder must submit a current State Contractor license certification or registration and current Corporate Charter registration with the bid.

Pursuant to Executive Order 07-126 and Section 255.252(3), F.S. the Department requires the proposed project be designed and constructed in accordance with green building standards where applicable.

PROJECT MANAGER: Don Finkbeiner, Florida Department of Environmental Protection, Bureau of Design and Construction, 3800 Commonwealth Boulevard, Tallahassee, Florida, 32399. Telephone Number: (850) 245-2587, Email: Donald.Finkbeiner@FloridaDEP.gov.

PARK LOCATION: Apalachicola National Estuarine Research Reserve, 261 Dr Frederick S Humphries St, Apalachicola, FL 32320. Park Manager: Jennifer Harper, Telephone Number: (850) 670-7716, Email: Jennifer.Harper@FloridaDEP.gov.

MINORITY BUSINESS REQUIREMENT: The Department of Environmental Protection supports diversity in its Procurement Program and requests that all sub-contracting opportunities afforded by this bid embrace diversity enthusiastically. The award of sub-contracts should reflect the full diversity of the citizens of the State of Florida.

ADA REQUIREMENTS: Any person with a qualified disability shall not be denied equal access and effective communication regarding any bid/proposal documents or the attendance at any related meeting or bid/proposal opening. If accommodations are needed because of disability, please contact Elaina Harrell with the Bureau of Design and Construction at (850) 245-3127 at least five (5) workdays prior to openings. If you are hearing or speech impaired, please contact the Florida Relay Services by calling (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

E-VERIFY: Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to confirm the employment eligibility of all persons employed by the Vendor/Contractor during the term of the Contract to perform employment duties within Florida and all persons, including subcontractors, assigned by the Vendor/Contractor to perform work pursuant to the contract with the Department.

NOTICE OF RIGHTS: Notice of Intent to Protest the Bid Specifications must be filed with (received by) the Agency Clerk, Lea Crandall, Department of Environmental Protection, Office of General Counsel, 3900 Commonwealth Boulevard, MS #35, Tallahassee, Florida, 32399-3000, (850) 245-2242, FAX (850) 245-2303, Lea.Crandall@dep.state.fl.us, during the 72-hour period after Bid Specifications are posted on the Vendor Bid System. Failure to file a Notice of Intent to Protest or a formal, written Protest in accordance with Rule 28-110, F.A.C., within ten days after the 72-hour period ends, as prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of your right to an administrative hearing on the Bid Specifications under Chapter 120, Florida Statutes. Rules for bid protests can be found in sections 120.569 and 120.57, F.S., and Chapter 28-110, Florida Administrative Code. A bid protester shall comply with these statutes and rules.