

# Find A Park: POI Collection

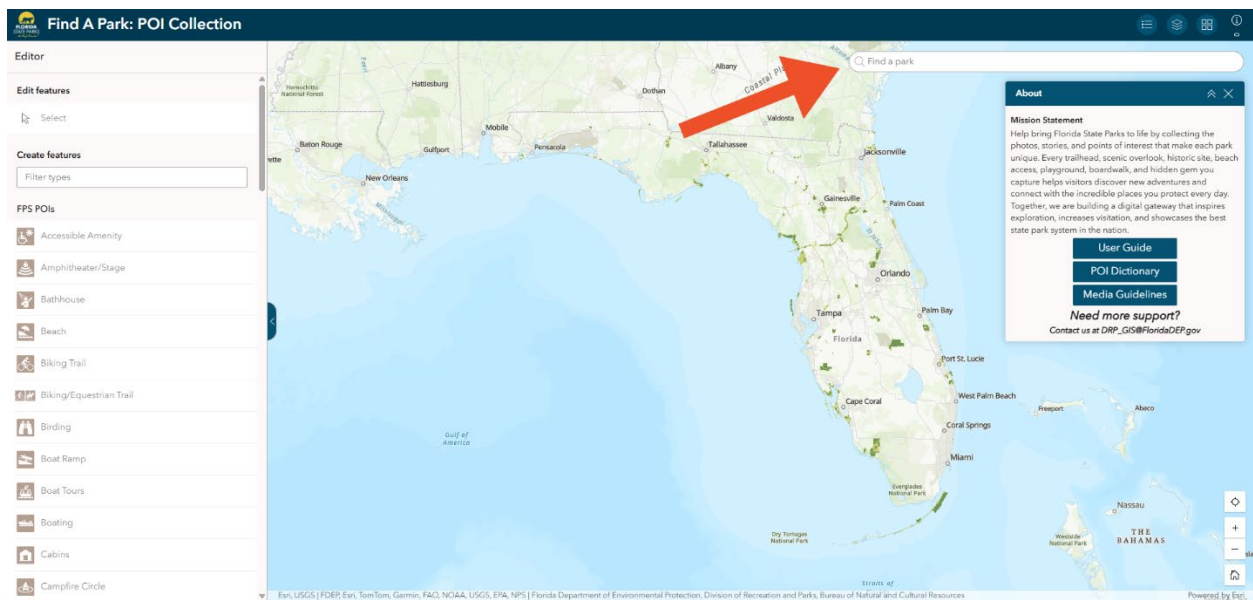
## User Guide

Help bring Florida State Parks to life by collecting the photos, stories, and points of interest that make each park unique. Every trailhead, scenic overlook, historic site, beach access, playground, boardwalk, and hidden gem you capture helps visitors discover new adventures and connect with the incredible places you protect every day. Together, we are building a digital gateway that inspires exploration, increases visitation, and showcases the best state park system in the nation.

**A summary of existing POIs and Experiences & Amenities for all Florida State Parks** can be found [here](#). To filter to a single park, select it from the list on the left side of the screen.

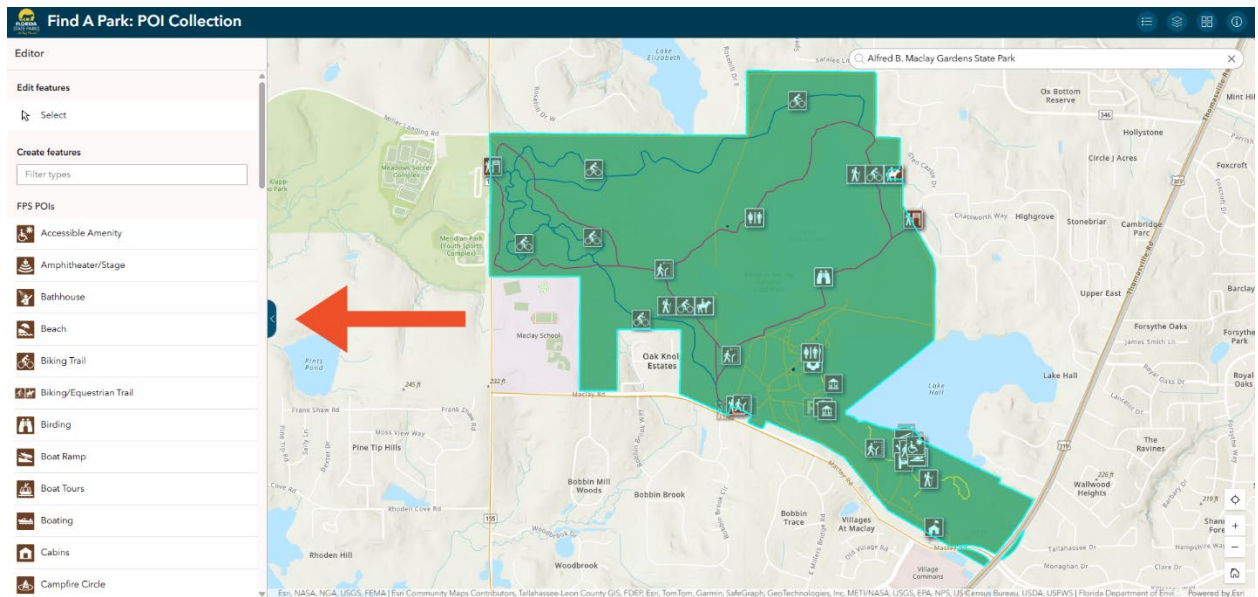
Begin by using the **desktop version** of the application to review and verify the types and locations of POIs for your park before heading into the field.

In the Find Search for and select any Florida State Park using the **search bar** in the top right corner of the desktop screen.



Upon selection, the map will zoom to a park.

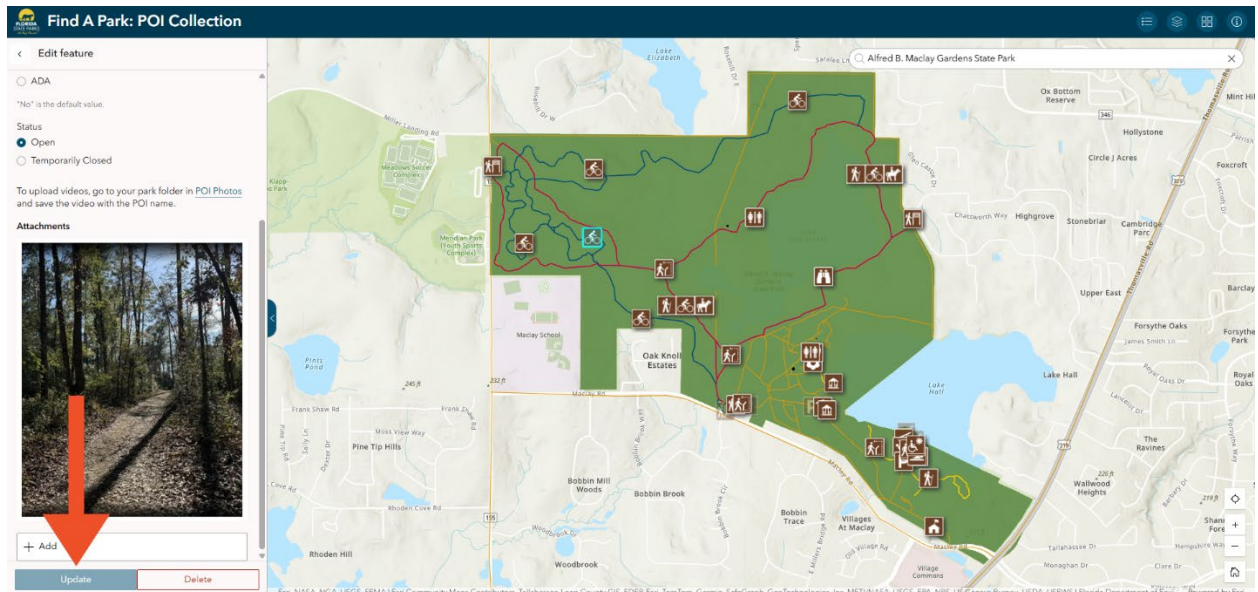
Use the **editing sidebar** located along the left side of the screen to edit existing POIs or create new ones.



To edit attributes of an existing FPS POI, select it on the map. The editing sidebar will display fields corresponding to the selected feature. Changes to fields can be made within the editing sidebar.

To edit the location of an existing FPS POI, click and drag it to the desired location on the map.

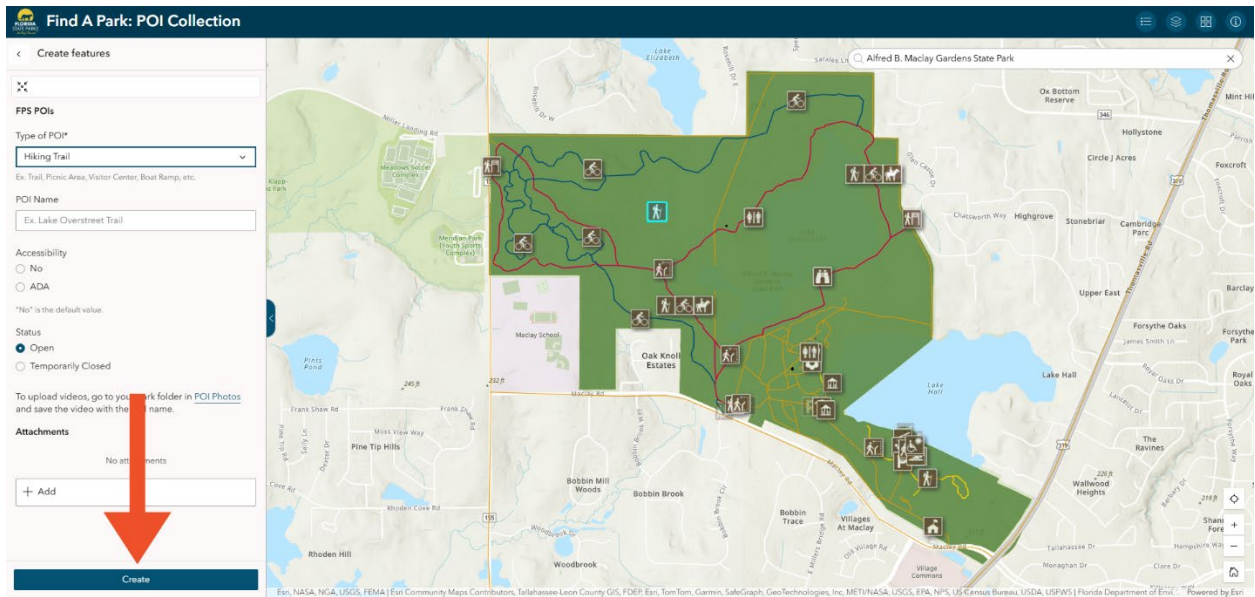
**When finished, click the “Update” button in the editing sidebar to save and submit your changes.**



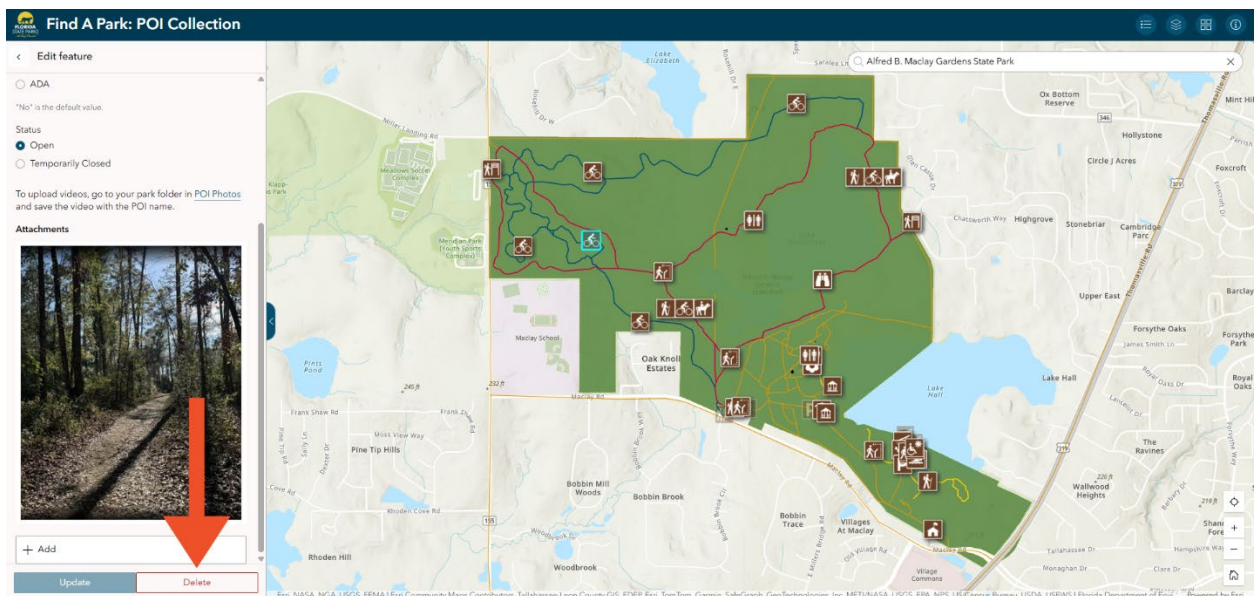
To create a new FPS POI, begin by searching for and/or selecting a category under “Create features” in the editing sidebar.

Then, drop a point on the map.

The editing sidebar will display fields corresponding to the new feature. Use the editing sidebar to populate fields. **Click “Create” when finished to submit.**

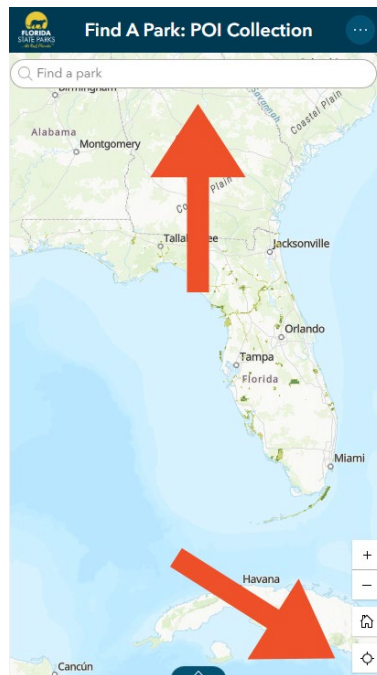


To delete an FPS POI, click the **“Delete”** button located to the left of the **“Update”** button at the bottom of the editor panel.

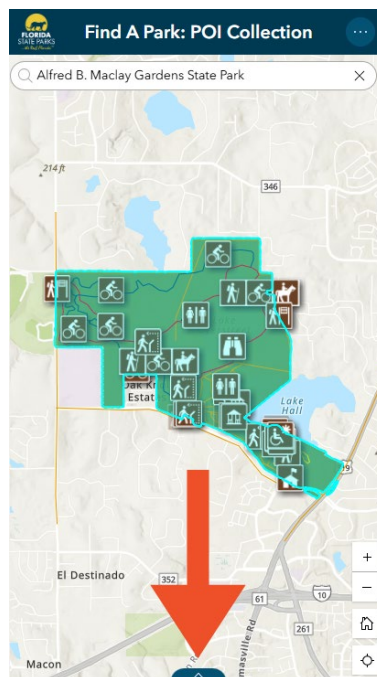


Use the **mobile version** of the application to upload photos and videos once you have finished reviewing and verifying the types and locations of POIs for your park.

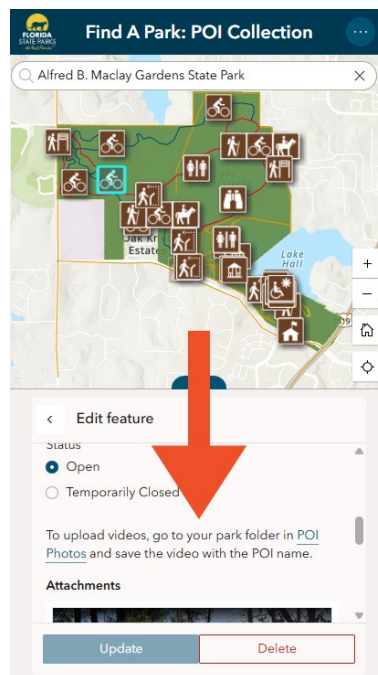
Begin by searching for and selecting any Florida State Park using the **search bar** at the top of the screen or enable your location using the button in the bottom right corner of the screen to zoom to your park.



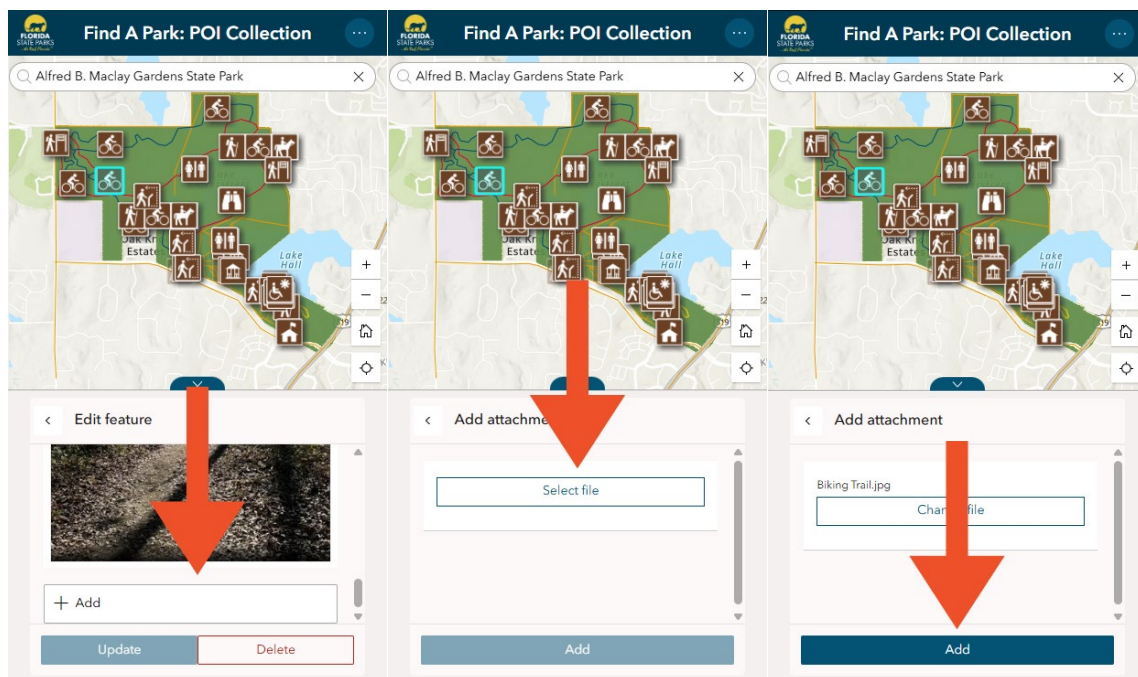
Use the **editor panel** located at the bottom of the screen to upload photos and videos associated with POIs.



To add videos, follow the instructions in the editor panel. **A maximum of three videos per state park will be included in Find A Park**, so be sure to take videos of only those POIs that best showcase each park.



To add photos, click the **“Add”** button located under “Attachments” at the bottom of the editor panel. Then, click **“Select file”** and take a new photo or upload an existing photo from the device. Once a photo has been added, click **“Add”** once more to submit it.



When finished, click the “Update” button in the editing sidebar to save changes.

