

GWMR EDD Overview Training Video Transcript

The Permitting and Compliance Assistance Program in Tallahassee is now processing groundwater monitoring reports through ADaPT and uploading them to WACS. Permittees, labs and consultants have been asked to send a copy of the report to the District office and an electronic copy to Tallahassee. In Tallahassee we track the reports received using the document log. The web address to the doc log is found in this video narrative.

(<http://prodenv.dep.state.fl.us/DepDocLog>) To view the status of a report, go to the Ground Water EDD Report. You can filter this report by District, Sample Year and Status - All/Uploaded/In Process, and sort the report records by County, District, and Facility name, Received Date, Sample Date and WACS ID.

There is an option to generate this report in Excel, in the upper right.

Look at **Sarno Road Landfill**. The **sample date** is a link to retrieve ADaPT EDDs from Oculus. To open the document, click on the play button. The **WACS ID** is a link that queries the Solid Waste Facility Inventory report.

The **received date** and the **date it was exported to WACS** are recorded on the doc log. The **checkmark** indicates the confirmation email was received and the EDDs were successfully uploaded to WACS. To view the workflow, click on the play button. You can see the steps that Bureau staff have taken to process this file. In the bottom there are comments related to this specific report.

Now look at Diversified Environmental Management. This file has only been logged, and is still in process.

If the District has received ground water reports, which are not on the doc log, then please notify Bureau staff.