

Temporary IDs Training Video Transcript

In this instructional video, you will learn how to create a temporary ID.

Temporary IDs are created by the districts and usually by one person within the district who has been assigned the task by the district manager.

Begin by opening **FIESTA**, if it is not already opened, and log on.

Creating temporary IDs is in many ways similar to creating permanent EPA ID numbers.

Once in FIESTA, enter all of the information you normally would to create a new permanent EPA ID, such as **Land Type, Facility Name, Physical Address** and **County**.

Click on the **Environmental Interest** tab. Instead of entering HWG, enter **HWOTG** (Hazardous Waste One Time Generator).

Continue to enter all other information as you would for a permanent EPA ID, such as the **Office** (which is the District), the **NAICS code**, and click **validate address**.

Under the **affiliations** tab, you will create the **Requestor** (the person who requested to create the temporary ID). For a permanent EPA ID, this is where you would create the Facility Contact, Owner, Operator and Notif.

Click on **EI Supporting** in the top menu. The Temporary ID will automatically generate. Approval and clearinghouse is not required.

Enter the transporter's **EPA ID number**, the **Hazardous Waste Quantity**, the **unit** (in pounds, gallons, et cetera), a **description of the waste**, the **TSDF EPA ID**, and the **Hazardous Waste codes**.

Click **Save**.

You have now created a temporary ID for this facility.