

**Quarterly Teleconference for
Florida Phase II MS4 NPDES Coordinators
Wednesday, March 10, 2021
1:30 - 2:30 pm EST
Meeting Minutes**

Next quarterly teleconference for Phase II NPDES Coordinators:

- Wednesday, June 9, 2021
- Submit agenda topics for future teleconferences to Jason.Maron@floridadep.gov.
- Sign up for GovDelivery teleconference notifications at:
[Subscribe to Phase II MS4 GovDelivery](#)

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Welcome – Borja Crane-Amores

- This should be our last time utilizing the call-in method, our goal for the next quarterly meeting is to use Microsoft Teams. For those of you who may not have Teams, you can still access the meeting via the web. Further instruction will be provided prior to the next quarterly meeting and/or during the request for agenda topics.
- Please continue to submit agenda topics to Jason.
- We are in the process of filling the FDOT coordinator/rulemaking specialist position. Hopefully it will be filled within the month.

Public Involvement and Participation and COVID-19 – Jason Maron

- The Department expects permittees to conduct some type of equivalent or substitute for any best management practices (BMPs) in the Stormwater Management Program effected by COVID-19, specifically BMPs related to public involvement and participation. If no event occurred, please provide a justification in the Summary of Results in your annual report submittal and a date when this BMP will be implemented. If the BMP can no longer be implemented, please provide a replacement in Section III. Proposed Change of the annual report.
- **Some examples of what others have been able to accomplish during the pandemic are attached on page 5.**

Intra-City Illicit Discharge Communication – Jason Maron

- The Department has received several complaints in the past few months related to illicit

discharges to the MS4. These complaints being sent to the Department are coming from individuals who work for the permittees which gives us reason to believe that the permittees are not implementing their illicit discharge training adequately and are not educating all employees who should know what an illicit discharge is as well as who to report them to when found. Please ensure to train all applicable employees on the hazards associated with illegal discharges and make sure this training includes your internal process on who to contact when one is found.

- Permittees must maintain documentation of the occurrence and your follow up actions to cease the discharge and should not be reporting illicit discharges to the NPDES Stormwater Program. This is only speaking towards the requirements of the MS4 permit as there are other discharges that should be reported to the State per other regulatory requirements.

Audit Updates – Jason Maron

- Notifications have been sent for March audits which include Cape Canaveral, Daytona Beach, Daytona Beach Shores, and New Smyrna Beach.
- Below is the list of permittees tentatively scheduled to be audited by September 30, 2021 seen in the agenda. Additional permittees may be added, and some permittees may not be audited during that time frame. Either desktop audits or in-person audits may be taking place.

Brevard County	Alachua County	Indian Shores
Key West	Gainesville	Marion County
Marathon	University of Florida	Ocala
Sweetwater	Hernando County	Bay County
Callaway	Mary Esther	Okaloosa County
Destin	Milton	Panama City
Lynn Haven	Niceville	Parker
Santa Rosa County	Tyndall Air Force Base	University of West Florida
	Valparaiso	

Section-specific questions/comments:

- Sally Adkins, City of Gainesville: When will we receive the notice for the audit?

Jason, FDEP: We will send an audit notification at least 30 days prior to the date of the audit. Currently our process is to send a courtesy e-mail before this official notification to find the best accommodations for the Department and the permittee.

- Sally Adkins, City of Gainesville: Was there anything specific to the illicit discharge training agenda topic that would make us or other permittees out of compliance?

Jason, FDEP: There was nothing specific. The Department always recommends educating all employees on how to identify and report illicit discharges to the correct individual to follow up with. The idea is that the more eyes on the ground aware of illicit discharges the more proactive the permittee can be in reducing them. Please ensure to meet the requirements of the stormwater management program which may or may not say all employees must be trained but it's always recommended to go above and beyond permit requirements especially when it comes to these

trainings.

Borja, FDEP: Often there are various departments or divisions for a permittee that may not be communicating effectively, and some departments may not be aware of illicit discharges. So, we recommend making sure that communication between departments is maintained so they are aware of illicit discharges and the requirements of this permit.

- Sally Atkins, City of Gainesville: What reporting period is being audited?

Jason, FDEP: There is no specific reporting period we audit as we could potentially audit any period depending on compliance issues and other reports.

- Borja added that we have initiated “focused audits” mainly for the Phase Is where the ordinances, common deficiencies, etc. are reviewed. This may be implemented for the Phase II audits as well.

eReporting – Jason Maron

Excerpt from EPA website:

“On September 23, 2020, EPA Administrator Andrew Wheeler signed the final “Phase 2 Extension Rule,” which provides states and EPA additional time to implement electronic reporting for certain Clean Water Act discharge permitting requirements. In this final rule, EPA is extending the compliance deadline for implementation of Phase 2 of the eRule by five years from December 21, 2020, to December 21, 2025. This final rule also provides states with additional flexibility to request additional time as needed. Further, this final rule promulgates clarifying changes to the NPDES eRule and eliminates some duplicative or outdated reporting requirements. Taken together, these changes are designed to save the NPDES authorized programs considerable resources, make reporting easier for NPDES-regulated entities, streamline permit renewals, ensure full exchange of NPDES program data between states and EPA, enhance public transparency, improve environmental decision-making, and protect human health and the environment.”

Currently the Information Technologies Business analysts are in the process of developing the Phase II MS4 tool and there is not currently a specific date on when this tool will be completed. The analysts will then use this tool as a baseline to develop the Phase I MS4 tool.

Phase II Rulemaking – Borja Crane-Amores

- Updates to Rule 62-621.300(7)(a) Florida Administrative Code (F.A.C.), National Pollutant Discharge Elimination System Two-Step Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems, became effective February 16, 2021. All Notice of Intents received on or after this date is subject to the new requirements and forms. The appendix A was updated to be consistent with the e-reporting rule and to be ADA compliant. The annual report form also was adopted by reference in rule.
- All permittees applying for coverage or a renewal of coverage must meet the requirements of this updated generic permit and reflect this in the updated DEP Form 62-621.300(7)(b), Notice of Intent to Use National Pollutant Discharge Elimination System (NPDES) Two-Step Generic

Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems.

- Once covered under the updated generic permit, annual reports must be completed using DEP Form 62-621.300(7)(d). Permittees who currently have coverage under the 2003 generic permit may use this form but are not required to.

General Updates – Borja Crane-Amores

- We contracted the development of a Permit Resource Manual to include guidance and helpful information for SWMP development and implementation. The manual should be completed sometime this year.

Q&A/Comments

- Karen Bliss, Charlotte County: Where do I find the new annual report form?
Jason, FDEP: Charlotte County as well as any other permittees that are currently covered under the 2003 Phase II MS4 Generic Permit may still use the old annual report form. Once these permittees renew or new permittees apply under the updated 2021 Phase II MS4 Generic Permit they will be required to use the annual report form 62-621.300(7)(d) adopted by rule reference.
- Maryann Krisovitch, Consultant: Lake County Water Authority has created public education opportunities and webisodes open for public viewing. Topics include watersheds, aquifers, etc. and they are available on the website as well as YouTube channel. Anyone is welcome to use them. Visit https://www.lcwa.org/information/education_resources.php – click on information tab, then educational resources. There is one on benefits of shoreline planting.
- Sally Adkins, City of Gainesville: UF IFAS is currently holding an Urban Landscape Summit and access to live presentations are on the website and will be published to YouTube. You can see the agenda and register for the remaining sessions at <https://clue.ifas.ufl.edu/urban-landscape-summit.html>.
All the presentations will eventually be available on their YouTube page.
https://www.youtube.com/playlist?list=PLqH2HUQ07DzIgBDbURt_1LRRFwUTozA_8
- Hector Rivera, FDEP– The Department often seeks to audit Years 1, 3, or 5 as these are years where annual reports may not be required to be submitted to ensure permit activities and documentation is being maintained throughout the entire 5-year permit term. But the audit year can vary depending on compliance, requests from the state, location, or complaints.

Examples of Public Involvement and Participation

- Osceola County has developed some Public Service Announcements (PSAs) posted on the County's social media pages.
- Many permittees are using Microsoft Teams or Zoom to conduct training now.
- Permittees may provide staff educational printouts for pick up at a common location. Printouts can include brochures, fliers, or slide presentations which were initially meant for in-house trainings.
- Many resources have been developed in Lake County:
 - Contact MaryAnn (maryann@flms.net) if interested in sharing PSAs or other training materials to be posted on the Florida Lake Management Society (<https://flms.net/resources/useful-links/>) which will be included on the citizen's resource page available for use by the public and permittees.
 - Smaller groups of staff may be trained in larger facilities
 - Currently developing webisodes (Water Wonders) and podcasts (Water's Edge) which will be made available on the Lake County Water Authority YouTube page (<https://www.youtube.com/channel/UCP9LYsWKBzwSQFMcNcJshw>). First postings of webisodes and podcasts will occur early August.
 - Educational resources can be accessed at https://www.lcwa.org/information/education_resources.php
- UF IFAS is currently holding an Urban Landscape Summit and access to live presentations are on the website and will be published to YouTube. The remaining sessions at <https://clue.ifas.ufl.edu/urban-landscape-summit.html>. All of the presentations will eventually be available on their YouTube page. https://www.youtube.com/playlist?list=PLqH2HUQ07DzIgBDbURt_1LRRFwUTozA_8
- Other modes of training that provide certification for training
 - Florida Department of Transportation has developed a training video for Illicit Discharge detection and Elimination and a video for Spill Prevention and Response which both provide a certification of training at the end.
 - FDOT IDDE Video - <http://wbt.dot.state.fl.us/ois/IllicitDischarge/index.htm>
 - FDOT Spill Prevention Video - <http://wbt.dot.state.fl.us/ois/SpillPrevention/index.htm>
 - Permittees can also contact their local UF/IFAS Extension office as many are conducting various trainings and workshops online. <https://sfyl.ifas.ufl.edu/natural-resources/water-resources/>