

Quarterly Teleconference for Florida Phase II MS4s
Wednesday, January 25, 2023
Meeting Minutes

The next quarterly teleconference is scheduled for:

- April 26, 2022
- Submit agenda topics to Sharon.Surita@FloridaDEP.gov
- [Subscribe to Phase II MS4 GovDelivery](#)

NPDES Stormwater Contacts:

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Welcome – Michelle Bull

- Both Phase II Coordinator roles are vacant. Contact me for Phase II questions.
- Ryan Ripple, new OPS Environmental Specialist II, will be assisting with administrative tasks and audits.
- Currently developing an improved audit report tool.

In-House Application Status Update – Michelle Bull

- Status Updates
 - 41 applications in house
 - 16 Requests for Additional Information sent (RAIs)
 - 3 Second RAIs sent
 - 20 RAIs Drafted
 - 9 responses being reviewed
- Hendry County and Marathon applied for and will be covered under the 2003 permit, all others will be under the 2021 permit.
- Please ensure to submit interlocal agreements (ILAs) when submitting application/reapplication, if applicable.

General Updates – Michelle Bull

- Audit scheduling is ongoing due to vacancies. All questions can be directed to me.

Phase II MS4 NOI Status					
Permit ID-Cycle	Permittee	NOI Submitted	RAI Sent	Response	Status
FLR04E138-003	Hendry County	1/31/20	8/10/22	9/9/22	2nd RAI; app meeting; response due 2/13
FLR04E129-004	Marathon	2/10/21	5/25/22	6/23/22	2nd RAI; Fee not paid; requested app meeting
FLR04E156-002	FGCU	4/8/21	Drafted		
FLR04E066-004	Cheval West CDD	6/1/21	8/8/22	10/2/22	reviewing response
FLR04E001-005	Port St. Lucie	12/22/21	Drafted		
FLR04E130-004	Oak Hill	2/22/22	Drafted		
FLR04E132-004	FDOT 6-Monroe	3/16/22	9/2/22	1/18/23	2nd RAI; reviewing response
FLR04E158-002	UNF	3/25/22	Drafted		
FLR04E017-005	FDOT 7-Hernando	5/27/22			
FLR04E040-005	Hernando County	6/3/22	9/8/22	9/26/22	reviewing response
FLR04E015-005	Niceville	6/6/22	12/13/22		
FLR04E043-005	Charlotte County	6/21/22	9/8/22	11/1/22	reviewing response
FLR04E133-004	Indian Shores	7/1/22	9/8/22	10/14/22	reviewing response
FLR04E030-005	Indialantic	7/4/22	Drafted		
FLR04E025-005	St. Johns County	7/4/22	Drafted		
FLR04E039-005	Punta Gorda	7/5/22	Drafted		
FLR04E002-005	Hurlburt Field AFB	7/6/22	12/12/22	1/9/23	reviewing response
FLR04E077-005	Palm Bay	7/15/22	Drafted		
FLR04E003-005	Cape Canaveral	7/22/22	Drafted		
FLR04E027-005	Melbourne	8/1/22	Drafted		
FLR04E046-005	Ocala	8/3/22	10/19/22	12/7/22	reviewing response
FLR04E012-005	Osceola County	8/5/22	10/19/22	12/19/22	reviewing response
FLR04E060-005	Holly Hill	8/19/22	Drafted		
FLR04E056-005	NS Mayport	8/19/22	Drafted		
FLR04E037-005	Collier County	8/23/22	Drafted		
FLR04E006-005	Gainesville	8/24/22	1/13/23		
FLR04E004-005	Tyndall AFB	8/30/22	12/12/22		Fee not paid; RAI response due 2/8
FLR04E163-001	Flagler County	8/31/22			
FLR04E059-005	MacDill AFB	9/1/22	12/12/22	1/19/23	reviewing response
FLR04E005-005	Alachua County	9/1/22	1/17/23		
FLR04E018-005	FDOT 2-Alachua	9/8/22	1/25/23		
FLR04E020-005	FDOT 2-Clay	9/8/22	1/25/23		
FLR04E019-005	FDOT 2-St.Johns	9/8/22	1/25/23		
FLR04E029-005	St. Lucie County	9/9/22	Drafted		
FLR04E013-005	Martin County	9/12/22	Drafted		

FLR04E007-005	Eglin AFB	9/15/22	12/12/22		
FLR04E061-005	Fort Walton Beach	9/28/22			
FLR04E011-005	Daytona Beach	9/29/22	Drafted		
FLR04E031-005	Stuart	9/29/22	Drafted		
FLR04E008-004	Lynn Haven	10/4/22			
FLR04E164-001	Vero Beach	1/13/23			

Q & A / Open Discussion

Sally Adkins, City of Gainesville: I have several questions for the RAIs. Is there any time where these can be reviewed?

Michelle Bull: Email me to set up an application discussion.

Jeremy Buchannan, Osceola County: If our permit expires during this review process, is there any concern with that?

Michelle Bull: Concerns may arise if permittee is not responding to RAIs. Additional annual reports would not need required to be submitted unless requested. Implementation of the program under current SWMP is required until the new NOI and SWMP is issued.

Sally Adkins: Why are you requesting information by mail.

Michelle Bull: We are required to receive applications with a “wet signature” per federal requirements. When the eReporting tool is implemented, this will eliminate the need for wet signatures.

Per EPA, eReporting is required to be implemented by December 21, 2025. We are building the Phase II application tool within the DEP Business Portal based on the 2021 Generic Permit and NOI. We are still developing a method on how annual reports will be submitted for permittees that will be covered under the 2003 Generic Permit when it goes in effect.

Sally Adkins: One of the things we have on our updated NOI is the new requirement that inspection staff verify sites have obtained ERP and CGP coverage. How are permittees addressing this and what are examples for procedures for properly disposing of waste and ways to ensure flood projects are designed to minimize pollutant loading?

Michelle Bull: We have guidance on confirmation of ERP and CGP coverage. We can disseminate these once finalized. We are updating the Permit Resource Manual, which is specific to Phase I MS4s, but we are working to have resources for Phase IIs as well. The manual will be available this summer.

Jason Maron: A lot of municipalities have this as a requirement. One method is the use of MapDirect that includes points where CGPs are located, and this can be reviewed before inspections. If the site does not have and meets the CGP size thresholds, the permittee should notify the Department.

Sally Adkins: Do you have examples for the RAI requests related to Element 6a.

Michelle Bull: We have a street sweeping/CB cleanout guide online for proper handling/disposal of debris. The [DEP guidance document](#) should be followed.

Steve Danskine, City of South Daytona: Our contact information is two public works directors' old on the website.

Michelle Bull: When we issue a Phase II permit, we must input the contact information submitted with the application. We have an internal contact spreadsheet that is updated as information is provided and during annual report submittal. Please e-mail the your respective coordinator contact changes.

Timea Lewis, Hernando County: We have submitted the NOI, and are waiting on the RAI. Are we still liable to develop a report for 2022?

Michelle Bull: The permit requires a Year 2 and 4 annual report submittal after Cycle 1. Cycle 1 requires annual submittals. Unless we have specifically requested additional reports, you are not required to submit alternate years annual reports.

Timea Lewis: Will this be provided in video formatting?

Michelle Bull: We do not record these meetings; however, we will send out minutes with the list of permit applications in house.

Audits to be Conducted by September 30, 2023

Note that this depicts a tentative list that is subject to change

*inspection required

Permittee Name	County	Permit Number	Coordinator
Brooksville	Hernando	FLR04E119	Vacant
DeBary	Volusia	FLR04E120	Vacant
DeLand	Volusia	FLR04E078	Vacant
Deltona	Volusia	FLR04E099	Vacant
Edgewater	Volusia	FLR04E016	Vacant
Estero	Lee	FLR04E159	Vacant
Eustis	Lake	FLR04E100	Vacant
FAMU	Leon	FLR04E095	Vacant
FDOT District 1 - Okeechobee	Okeechobee	FLR04E161	Michelle Bull
FDOT District 6 - Monroe	Miami-Dade	FLR04E132	Michelle Bull
FDOT District 7 – Hernando*	Hernando	FLR04E017	Michelle Bull
Federal Correctional Institute	Leon	FLR04E096	Vacant
Florida Atlantic University	Palm Beach	FLR04E094	Vacant
Florida City	Miami-Dade	FLR04E088	Vacant
Florida International University	Miami-Dade	FLR04E092	Vacant
Florida State University	Leon	FLR04E051	Vacant
Fruitland Park	Lake	FLR04E114	Vacant
Glades County	Glades	FLR04E137	Vacant
Gulf Breeze	Santa Rosa	FLR04E085	Vacant
Lady Lake	Lake	FLR04E105	Vacant
Lake County	Lake	FLR04E106	Vacant
Leesburg	Lake	FLR04E110	Vacant
Mascotte	Lake	FLR04E146	Vacant
Melbourne Beach	Brevard	FLR04E041	Vacant
Minneola	Lake	FLR04E111	Vacant
Naval Air Station Pensacola	Escambia	FLR04E058	Vacant
Orange City	Volusia	FLR04E126	Vacant
Ponce Inlet	Volusia	FLR04E071	Vacant
Rockledge	Brevard	FLR04E047	Vacant
Satellite Beach	Brevard	FLR04E072	Vacant
Titusville	Brevard	FLR04E079	Vacant
Village CDD No.1 - 10	Sumter	FLR04E116	Vacant
Wildwood	Sumter	FLR04E162	Vacant

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