Balance Calibration and Maintenance Log

Laboratory Notebook #

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

CHEMISTRY LABORATORIES

2600 BLAIR STONE ROAD

TALLAHASSEE, FLORIDA 32399

Florida Department of Environmental Protection

Balance Calibration and Maintenance Log

Laboratory Notebook

Start Date:

_____

End Date:

_____

Florida Department of Environmental Protection

Review DEP SOP CM-011 before using this equipment.

- **Instrument Description:**

- **Balance Capacity:**

- **Balance Readability:**

- **Balance Location:** **2600 Blair Stone Rd Tall. FL, 32399, Room #**

- **Manufacturer's Instructions Location:**

- **Calibration Weights*:**

*Note: If a weight set other than the one indicated above is used, it must be documented.

Table 1: Acceptance Criteria

Standard Weight (g)	Acceptance Range-Analytical		Acceptance Range-Top Loader	
	lower limit (g)	upper limit (g)	lower limit (g)	upper limit (g)
2000	1998	2002	1998	2002
300	299.7000	300.3000	299.70	300.30
100	99.9000	100.1000	99.90	100.10
50	49.9500	50.0500	49.95	50.05
20	19.9800	20.0200	19.98	20.02
10	9.9900	10.0100	9.99	10.01
5	4.9950	5.0050	4.99	5.01
2	1.9980	2.0020	1.99	2.01
1	0.9990	1.0010	0.99	1.01
0.5	0.4950	0.5050	0.49	0.51
0.2	0.1980	0.2020	0.19	0.21
0.1	0.0980	0.1020		
0.05	0.0490	0.0510		
0.02	0.0196	0.0204		
0.01	0.0098	0.0102		
0.005	0.0048	0.0052		
0.002	0.0018	0.0022		
0.001	0.0008	0.0012		

Sign and Date every entry or correction. Mark through corrections with one line.

The daily balance calibration check must bracket the weight range used.

Mark pass or fail for each weight tested.

Contact supervisor if corrective action is required.

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Standard Weight (g)	**Measured Value (g)**	**Pass/Fail (✓ / F)**	**Standard Weight (g)**	**Measured Value (g)**	**Pass/Fail (✓ / F)**

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